Weekly - Petty cash /expense card statement.

Name	K Suneel Kumar	Statement date	10-10-2025 Card No.4629 5254 2716 5724
Prepared by	K Suneel Kumar	Sign	Sk
From period	03-09-2025	To period	09-10-2025

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	GVRC	GVRC	Domin renewal for 2 years	3033	☐Y ☐N	☐Y ☐N
2.	GVRC	GVRC	Toner refilling	225	☐Y ☐N	☐Y ☐N
3.					☐Y ☐N	☐Y ☐N
4.					☐Y ☐N	☐Y ☐N
5.					☐Y ☐N	☐Y ☐N
6.					☐Y ☐N	☐Y ☐N
7.					☐Y ☐N	☐Y ☐N
8.					☐Y ☐N	☐Y ☐N
9.					☐Y ☐N	☐Y ☐N
10.					☐Y ☐N	☐Y ☐N
11.	Total			**3258**		

Amount to be credited by	☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:			
Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign:	Sk			
Date:				

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipted of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

CONTACT US 040-67607600

Receipt
№ 3915467329

DATE:
6/10/2025

CUSTOMER #:
199501343

BILL TO:
G V Research CenterPvt Ltd
5-4-187/3 and 4, MG Road, IInd floor, Ranigunj, Hyderabad,
Hyderabad, Telangana 500003,
India
G V Research Center Pvt Ltd
+91.9502199355
Tax ID: 36AAHCG4562D1ZP

PAYMENT:
Visa •••• ₹3,033.20

Previous Balance	₹3,033.20
Received Payment	(₹3,033.20)
Balance Due (INR)	**₹0.00**

Term	Product	Amount
2 yrs	.COM Domain Renewal INNOPOLIS-GV.com [1]	₹2,998.00

Subtotal	**₹2,998.00**
Taxes	₹0.00
Fees	₹35.20

Total (INR)	₹3,033.20

REFERENCE

Taxes	₹0.00
GoDaddy.com, LLC 100 S Mill Ave, Suite 1600, Tempe, Arizona 85281, United States GSTIN: 9917USA29016OS6	₹0.00

	Fees	₹35.20
1.	ICANN	₹35.20
	INNOPOLIS-GV.com	₹35.20

Universal Terms of Service

V-IT CONSUMABLES AND SPARES
(A ONE STOP SOLUTION)

INVOICE/ CASH BILL

Sellers Name :	**M/S.V-IT CONSUMBALES AND SPARES**	Date	08/10/25
	CHAPPAL BAZAR , KACHIGUDA.	**INVOICE NO**	1786
Telephone No :	**9246215868**	UDYAM REGISTRATION NUMBER **UDYAM-TS-02-0006461**	
Buyer's Name :	**M/S. G V RESEARCH CENTRES PVT LTD ,**		
Address :	**SOHAM MANSION, MG ROAD , SECBAD.**		

Terms of Sale

S.No.	DESCRIPTION OF GOODS	Qty	Rate	Value (Rs.)
1)	REFILLING OF TONER 12A	01	225.00	225.00
2)	LASER TONER DRUM			
3)	EPSON M205 PRINTER HEAD REPAIR WITH HEAD CABLES/PICK			
4)	LASER TONER BLADE			
5)	LASER TONER PCR			
6)	LASER TONER MAGNET			
7)	BT SCANNER BATTERIES NEW			
8)	HP CC388A LASER TONER CARTRIDGE NEW- COMPATIBLE			
9)	CANON LBP2900 PRINTER REPAIR AND SERVICE CHARGES			
	TOTAL			225.00

FOR M/S.VIT CONSUMABLES AND SPARES

V-IT CONSUMABLES & SPARES HYD

AUTHORISED SIGNATORY

D.NO:3-3-66/303 SAI SHIKARA HEIGHTS, CHAPPAL BAZAR, KACHIGUDA, HYDERABAD-500027 - CALL@9246215868

INWARD

Inward No: 280	Dt: 10/10/25
MRN No:	Dt:
Received By: Jamarsir	Sign:

MODI PROPERTIES