Weekly - Petty cash /expense card statement.

Name	MOUNIKA.K	Statement date	15-10-2025
Prepared by	MOUNIKA.K	Sign	
From period	-	To period	-

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	MHSVC		Towards Electricity purpose	1906/-		
2.						
3.						
4.						
5.				1906/-		
6.						

Amount to be credited by	☐ Transfer to Haapay card, ☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:			
Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign:				
Date:				

APPROVED
15 OCT
MINISH PARIKH
MANAGER

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipted of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

DETAILS OF DUE DATES FOR UTILITY SERVICES

Company Name	MODI HOUSING PVT LTD- MHSVC	Prepared by	MOUNIKA.K
Project	MHTR - stores Rampally	Approved by	
Prepared Date	15-10-2025	Due Date	18-10-2025

S. No.	Connection/Service Type	Service No./ Meter No.	Used For	Service Provider	Date of receipt	Due date of payment	Amount
1	Electricity	2016 – 02551	MHTR@ RAMPALLY	TGSPDCL	4-10-2025	18-10-2025	1906
2							
3							
4		**To pay cash 1906 /-**					
5							
6							
7							
8							
9							
10							
						TOTAL	**1906/-**
Note:	The above all bills purpose payment will be made from M/s MODI HOUSING PVT LTD - MHSVC- A/C						

Note:

1.Customer / Service type column is for the type of service like telephone, modem, electricity, water, etc.

2.Service provider column is for Company which provides service like Tata, BSNL, APSEB, etc.

3.Date of receipt of bill column is for approximate date on which w

8:38 · 100%

Bill Payment Successful

08:37 AM on 14 Oct 2025

Electricity bill paid

Southern Power Distribution company of Telangana Ltd (TGSPDCL) **₹1,906**

110065890

Bill Details

Customer Name	:	G ANAND KUMAR
Bill Date	:	04-Oct-2025

Payment details

Transaction ID

NX251014083746007697862O1

Bharat Connect Transaction ID

PP015287BX4RJ0NZ7982

Debited from

XXXXXX0166 ₹1,906

UTR: 161570001963

View History · Pay Bill · View Receipt · Share Receipt

TGSPDCL

ELECTRICITY
BILL-CUM NOTICE

Dt:04/10/2025 Time:12:26
Bill No:0061 ERONo:313
ERO: KEESARA(313)
Sec: KEESARA
AREACODE: 16
APP.VER: 02.07

SC No.2016 02551
USC No.110065890
Name:G ANAND KUMAR
Addr:SY NO:210
RAMPALLY
RAMPALLY

Cat:2B NON-DOMESTIC/COMM
Contracted Load 10.00 KW
Meter No.7526423(IR)
MF: 1.00 Ph:3 LT

PF: 0.88

	Date	Sts	KWH	KVAH
Prs	04/10/25	01	7068	8350
Prv	03/09/25	01	6957	8225

Billed Units: 125 Days: 31
Recorded MD 6.38

VOL_R : 235.9 CUR_R : 0.0
VOL_Y : 234.1 CUR_Y : 0.06
VOL_B : 229.1 CUR_B : 0.0

Energy Charges	1093.30
Fixed Charges	700.00
Customer Charges	105.00
Electricity Duty	7.50
Interest on ED	0.00
Surcharge	0.00
ACD Surcharge	0.00
FSA/FCA Charges	0.00
Subsidy	0.00
Adjustment	0.00
Interest on CD	0.00
Loss/Gain	0.20
Bill Amount	1906.00

Arrears

Arrears as on 31-03-25	0.00
Arrears after 01-04-25	0.00
ACD Due	0.00
Total Due	1906.00

Malpratice and Theft Amount 0
Due Date 18-10-2025
Disc Date 01-11-2025
Last Paid Dt 17/09/2025
AE/ADE Mobile.8712471625
AAO Mobile No.8712471635

Development Charges 0
