Weekly - Petty cash /expense card statement.

Name	K Suneel Kumar	Statement date	17-10-2025 Card No.4629 5254 2716 5724
Prepared by	K Suneel Kumar	Sign	
From period	10-09-2025	To period	16-10-2025

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	MHTR	MHTR	Scanner repairing charges	11600	☐Y ☐N	☐Y ☐N
2.					☐Y ☐N	☐Y ☐N
3.					☐Y ☐N	☐Y ☐N
4.					☐Y ☐N	☐Y ☐N
5.					☐Y ☐N	☐Y ☐N
6.					☐Y ☐N	☐Y ☐N
7.					☐Y ☐N	☐Y ☐N
8.					☐Y ☐N	☐Y ☐N
9.					☐Y ☐N	☐Y ☐N
10.					☐Y ☐N	☐Y ☐N
11.	Total			**11600**		

Amount to be credited by	☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:			
Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign:				
Date:				

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipted of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

TAX INVOICE | ORIGINAL FOR RECIPIENT

Vision technologies

#1-2-253,1St Floor,Laxmi Narsu Mansion,Opp HotelPark Lane, Hyderabad, Telangana, 500003
Mobile: 7386876455 GSTIN: 36ACQPL0262M1Z8 PAN Number: ACQPL0262M
Email: visiontechnology2011@yahoo.in

Invoice No.: 4270 **Invoice Date:** 13/10/2025

BILL TO

Modi Housing Private Limited
5 4 187 3 and 4, 2nd floor, Soham Mansion, M G Road, Secunderabad, Hyderabad, Telangana, Hyderabad, Telangana, 500003
Mobile: 9121282859
GSTIN: 36AADCM5906D2ZO
PAN Number: AADCM5906D
Place of Supply: Telangana

SHIP TO

Modi Housing Private Limited
5 4 187 3 and 4, 2nd floor, Soham Mansion, M G Road, Secunderabad, Hyderabad, Telangana, Hyderabad, Telangana, 500003

ITEMS	QTY.	RATE	TAX	AMOUNT
EXCHANGE ROLLER KIT DRC225 SNO.JJU03678	1 PCS	3,444.92	620.08 (18%)	4,065
SHAFT FEED ROLLER DRC225 SNO.JJU03678	1 PCS	635.59	114.41 (18%)	750
LIGHT GUIDE SENSOR UNIT	1 PCS	334.75	60.25 (18%)	395
SERVICE CHARGES DRC225 SNO.JJU03678	1 PCS	500	90 (18%)	590
SERVICE CHARGES DRC225 SNO.JJU10483	1 PCS	500	90 (18%)	590
LIGHT GUIDE SENSOR UNIT DRC225 SNO.JJU10483	1 PCS	334.75	60.25 (18%)	395
SHAFT FEED ROLLER DRC225 SNO.JJU10483	1 PCS	635.59	114.41 (18%)	750
EXCHANGE ROLLER KIT DRC225 SNO.JJU10483	1 PCS	3,444.92	620.08 (18%)	4,065
SUBTOTAL	8		₹ 1,769.49	₹ 11,600

BANK DETAILS

Name:	RAJA BABU LALAM
IFSC Code:	UBIN0805050
Account No:	050511100005455
Bank:	Union Bank of India ,SECUNDERABAD

Taxable Amount	₹ 9,830.51
CGST @9%	₹ 884.75
SGST @9%	₹ 884.75
Total Amount	**₹ 11,600**
Received Amount	₹ 11,600
Balance	**₹ 0**

PAYMENT QR CODE
UPI ID:
7386876455@uboi

PhonePe G Pay paytm UPI

Total Amount (in words)
Eleven Thousand Six Hundred Rupees

TERMS AND CONDITIONS

1. Payment should be made 100% in Advance
2.Above Said Material does not cover Under Warranty
3. Burning Cases, rat byte cases not cover Under Warranty
4.This is initial estimation only after replacing above mentioned spare parts will come to know the Status of the Scanner/Printer
5.All Disputes Subject to to Secunderabad Jurisdiction
6.Estimation Valid Only Ten Days

VISION TECHNOLOGIES

AUTHORISED SIGNATORY FOR
Vision technologies