Weekly - Petty cash /expense card statement.

Name	K Suneel Kumar	Statement date	17-10-2025 Card No.4629 5254 2716 5724
Prepared by	K Suneel Kumar	Sign	SV
From period	17-10-2025	To period	17-10-2025

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	MPSVC	MPSVC	Printer repairing charges	13980	☐Y ☐N	☐Y ☐N
2.					☐Y ☐N	☐Y ☐N
3.					☐Y ☐N	☐Y ☐N
4.					☐Y ☐N	☐Y ☐N
5.					☐Y ☐N	☐Y ☐N
6.					☐Y ☐N	☐Y ☐N
7.					☐Y ☐N	☐Y ☐N
8.					☐Y ☐N	☐Y ☐N
9.					☐Y ☐N	☐Y ☐N
10.					☐Y ☐N	☐Y ☐N
11.	Total			13980	☐Y ☐N	☐Y ☐N

Amount to be credited by: ☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:

Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign:	SV			
Date:				

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipted of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

TAX INVOICE-SALES

e-Invoice

IRN : 9d71a353a22e78a602d944497121a5c18e60840ca554-78e1b705957442b923bb
Ack No. : 112527294409233
Ack Date : 22-Oct-25

SRI SATYA TECHNOLOGIES
2ND FLOOR,1-7-281 TO 283/9/1,TIRUMALA COMPLEX
S.D.ROAD,Opp TO WESTSIDE SHOWROOM
SECUNDERABAD-500003
MAIL ID :Sstech.Swamy@gmail.Com
Sstech.Bills@gmail.Com
040-66812999,040-66813999,040-66904665
Cell: 9849055569 and 9849055596
Accounts Cell: 9849000174
GSTIN/UIN: 36AFKPD6156R1ZT
State Name : Telangana, Code : 36
E-Mail : sstech.swamy@gmail.com

Invoice No. **SST/25-26/2340**	Dated **17-Oct-25**
Delivery Note	Mode/Terms of Payment
Reference No. & Date.	Other References
Buyer's Order No.	Dated
Dispatch Doc No.	Delivery Note Date
Dispatched through	Destination
Terms of Delivery	

Consignee (Ship to)
MODI PROPERTIES PRIVATE LIMITED
2ND FLOOR, 5-4-187/3 AND 4, SOHAM
MANSION, M.G ROAD, SECUNDERABAD,
Rangareddy, Telangana, 500003, Mb:9502199355
GSTIN/UIN : 36AABCM4761E1ZM
State Name : Telangana, Code : 36

Buyer (Bill to)
MODI PROPERTIES PRIVATE LIMITED
2ND FLOOR, 5-4-187/3 AND 4, SOHAM
MANSION, M.G ROAD, SECUNDERABAD,
Rangareddy, Telangana, 500003, Mb:9502199355
GSTIN/UIN : 36AABCM4761E1ZM
State Name : Telangana, Code : 36

Sl No.	Description of Goods and Services	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**PRINT HEAD SUPPLY UNIT M17HT - D00STP001**	84439959	**1.0 NOS**	10,847.45	NOS		**10,847.45**
2	**Technical Service Charges**	998713	**1.0 NOS**	1,000.00	NOS		**1,000.00**
							11,847.45
	SGST						**1,066.27**
	CGST						**1,066.27**
	ROUNDED OFF TO (Plus Or Minus)						**0.01**
	Total		**2.0 NOS**				**₹ 13,980.00**

Amount Chargeable (in words) *E. & O.E*
INR Thirteen Thousand Nine Hundred Eighty Only

Taxable Value	CGST Rate	CGST Amount	SGST/UTGST Rate	SGST/UTGST Amount	Total Tax Amount
11,847.45	9%	1,066.27	9%	1,066.27	2,132.54
Total: 11,847.45		**1,066.27**		**1,066.27**	**2,132.54**

Tax Amount (in words) : **INR Two Thousand One Hundred Thirty Two and Fifty Four paise Only**
Company's VAT TIN : **36707996948**
Company's PAN : **AFKPD6156R**

Declaration
1) we declare that in this invoice,the details given are true & correct2) warraty from the manufacturing company only.3)goods once sold will not be taken back are exchanged 4)24%intrest per anuam will be charged beyond the payment due date.5) loss or damge of goods in transport is at partys risk.6)customers are requested to declare correct GST numbers at the time of sale.7) rs 450=00 will be charged per transaction on cheque bounce 8) please mail on sstech.swamy@gmail.com after doing payment.

Company's Bank Details
Bank Name : **BANK OF BARODA**
A/c No. : **66550500000019**
Branch & IFS Code: **M.G ROAD BRANCH,SECUNDERABAD & BARB0DBMGRO**

for SRI SATYA TECHNOLOGIES

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice