

Weekly - Petty cash /expense card statement.

Name		Y. HUSAINI HUSAINI		Statement date	6/11/25	
Prepared by		Y. HUSAINI		Sign	[Signature]	
From period				To period		
Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	Debit of 1100/-	Realty Kowloon	EEANDU CLASSIFIED BUILDING	4657	Y	N
2.	11	11	CHIT Brothers Distribution of Expense	900	Y	N
3.			Valley Business	550	Y	N
4.	11		Pen Drive		Y	N
5.					Y	N
6.					Y	N
7.					Y	N
8.					Y	N
9.					Y	N
10.	Total			6107		
Amount to be credited by		Transfer to Happy card.		Transfer to personal a/c.		
Approved by:		Other:		Accounts Manager		
Sign:		Div. Manager		MD		
Date:						

APPROVED
MANAGEMENT
M. HUSAINI
ACCOUNTANT

Notes: 1. Scanned copy of this statement to be submitted before every Friday and original vouchers to be attached to this statement and send to respective accountant by Monday. 2. Accountants to make payment on receipt of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received it should further payment and salary. 5. Employee must maintain photograph of all bills vouchers for 6 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week.

DEBIT VOUCHER

Company/Firm	MEHTA'S MODI REALTY KOLKATA UP		
Project	LHR		
Voucher No.			
Account head			
Paid to	NANDINI DAS		
Towards/description of work	EERANDU CLASSIFICATION PAPER AS 14/11/25 16/11/25		
Location of work			
Amount in Rs.	46571/-		
Amount in words	Four thousand six hundred fifty seven only		
Mode of payment			
	Cheque/trf No.	Date	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
CHAM			

APPROVED BY
06 NOV 2026
E. PRASAD
MANAGER PROMOTION

Contractor's Details		Proposed by		Approved by	
Job Character Job		14-11-2023		14-11-2023	
Job Name / From Date		14-11-2023		14-11-2023	
Details of classified job with job description					
No.	Project Name	Job Description	Job Date	Job Status	Job Amount in Rs.
1	Job 1	Job 1	14-11-2023 to 14-11-2023	Job 1	Job 1
2	Job 2	Job 2	14-11-2023 to 14-11-2023	Job 2	Job 2
3	Job 3	Job 3	14-11-2023 to 14-11-2023	Job 3	Job 3
4	Job 4	Job 4	14-11-2023 to 14-11-2023	Job 4	Job 4
5	Job 5	Job 5	14-11-2023 to 14-11-2023	Job 5	Job 5
Total amount					3333

APPROVED BY

Date: 14-11-2023

APPROVED BY
 05 NOV 2023
 SOHAM MODI

DEBIT VOUCHER

Company/Firm	MEHTAS MODI REALTY KOLKATA LLP		
Project	CHT		
Voucher No.			
Account head			
Paid to	CHT Brokers Distribution		
Towards/description of work	CHT Brokers Distribution at Genome Valley Business, GND,		
Location of work			
Amount in Rs.	900/-		
Amount in words	Nine hundred only		
Mode of payment			
	Cheque/trf No.	Date 6/11/25	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
CHM			



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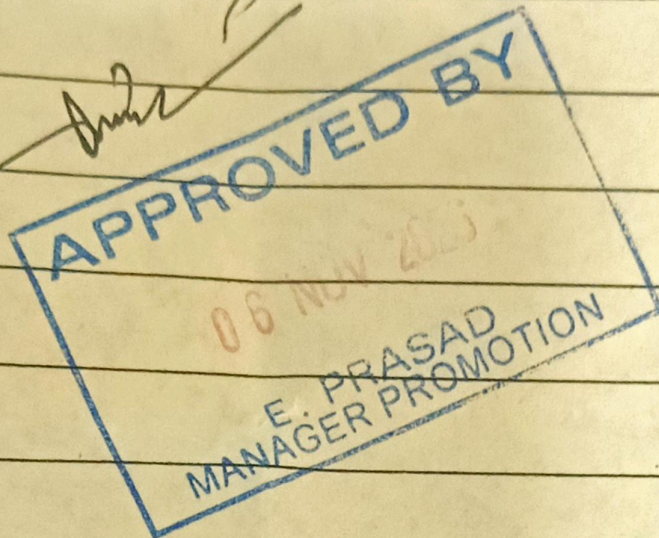
DEBIT VOUCHER

Company/Firm	METHA & MODI REALTY KOLKATA		
Project	C/114		
Voucher No.			
Account head			
Paid to	BALAVANI MOBILES		
Towards/description of work	Pen Drive Bandishe 64 GB		
Location of work			
Amount in Rs.	550/-		
Amount in words	five hundred fifty only		
Mode of payment			
	Cheque/trf No.	Date 6/11/25	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
Chowdhury	[Signature]		

Sandile 64 GB 17550 550

Sandile
Bhavani mobile

05/11/24



Blue 05/11/24

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