

Weekly - Petty cash /expense card statement.

Name		D. Govin Shennar		Statement date		14/11/28	
Prepared by		D. Govin Shennar		Sign		[Signature]	
From period				To period			

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	MPOR	MPOR	AUDIO CHARGE (CH KENSON)	128	☒	☒
2.	MPOR	MPOR	AUDIO CHARGE GREEN PRA	180	☒	☒
3.	MPOR	MPOR	FOOD ALLOWANCE GREEN PRA	100	☒	☒
4.	MPOR	MPOR	GAS CHARGE COLLECTOR	300	☒	☒
5.	MPOR	MPOR	VOLKSWAGEN DEKAN SLUG	399.3	☒	☒
6.	MPOR	MPOR	AUDIO CHARGE GREEN PRA	520	☒	☒
7.	MPOR	MPOR	RAPADO CHARGE (CH KENSON)	135	☒	☒
8.	MPOR	MPOR	RTA WORK SLUG	3800	☒	☒
9.	MPOR	MPOR	RTA WORK R300	3800	☒	☒
10.					☒	☒
11.	Total					

Amount to be credited by ☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:

Approved by: ☐ Div. Manager ☐ Accountant ☐ Accounts Manager ☐ MD

Sign: **APPROVED BY**

Date: 13 NOV 2025

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipt of scanned statement on Saturday. 4. Agreement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

DEBIT VOUCHER

MPPR

Voucher No. _____

A/c. _____

Date : 08-11-2025

Paid to <u>Laxido Change</u> (Ch. Krishna)	Rs.	Ps.
towards <u>I went to Smart Nagar. Silver Star</u>	125 =	10
<u>Benz workshop from plot no-280 on 07/11/25</u>		
<u>Given by Jai Kumar Sir.</u>		
Rupees <u>One hundred and twenty</u>		
<u>five Rupees Only</u>	/	
Paid by <u>Cheque</u> <u>Dated</u> <u>Drawn on Bank</u>		
<u>Cash</u>	125 =	10

Prepared by

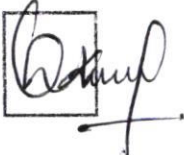
APPROVED BY

13 NOV 2025

G. JAI KUMAR
AGM-HR & Admin

Approved by

Receiver's Signature



DEBIT VOUCHER

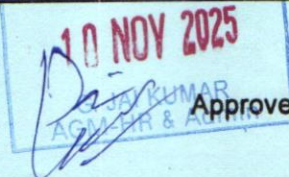
M P P L

Voucher No. _____

A/c. _____ Date : 10/11/28

Paid to	Auto Charger Shreebha			Rs.	Ps.	
towards	Auto Charger from Gagan Park			180	00	
	Home to Road no. 28 Insan Hm 8/11/28			}		
Rupees	One Hundred Eighty Rupees only					
Paid by	Cheque ☒	Cash ☐	Cheque No.	Dated	Drawn on Bank	
			APPROVED BY			180 00

Prepared by 


Approved by 

Receiver's Signature



MPA

A/c. _____ Date : 10/11/28

Prepared by

10 NOV 2025
Approved
AGM HR & Admin

Approved by

Receiver's Signature

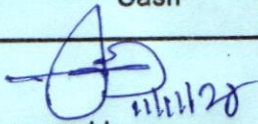
29/12

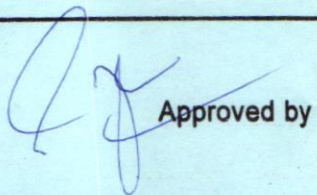
MPPL
DEBIT VOUCHER

Voucher No. _____

A/c. _____ Date : 21/11/28

Paid to Garbage collector				Rs.	Ps.
towards Garbage Collecting for the Month				300/-	1
of Oct. 2028					
Rupees Three hundred Rs. only					
Paid by <u>Cheque</u>		Cheque No.	Dated	Drawn on Bank	
Cash					300/-

Prepared by  21/11/28

Approved by 

Receiver's Signature

M PPL

DEBIT VOUCHER

Voucher No. _____

A/c. _____ Date : 29/10/28

Paid to VOLICSWAGEN DECCAN				Rs.	Ps.
towards General servicing of CAR				3993	00
TS 10 FA 5143				2	
Rupees Three thousand nine hundred					
NINETY THREE ONLY					
Paid by	Cheque No.	Dated	Drawn on Bank	3993	00
Cash ✓					

Prepared by G. Jai Kumar

APPROVED BY
29 OCT 2025
Approved by
G. JAI KUMAR
AGM-HR & Admin

Receiver's Signature

VOLKSWAGEN DECCAN

Mody Auto India Pvt Ltd

No: B - 8/3, IDA Uppal R.R Dist Hyderabad, 500039



E-Mail service@vw-modyauto.co.in
Phone No. 040 - 27209982
Fax No. 040 - 27209984

State Code TELANGANA/ TS/ 36
GST Regst. No. 36AAHCM1624J1ZH
C.I.N. No.

Service Internal Document

Customer Name: Mody Auto India Pvt Ltd
Customer Address: B-8/3, IDA UPPAL
UPPAL
Hyderabad, 500003
India
Customer State: TELANGANA/ TS/ 36
GST Regst. No.: 36AAHCM1624J1ZH
Cust PAN/ TIN No.: AAHCM1624J
VIN: MEXJ21CW0NT001246
Regn. No.: TS10FA5143
GST Customer Type Registered

Repair Order No.: SOA2505475
Repair Order Date: 24 - Oct - 25
Model: TAIGUN GT PLUS 1.5L TSI 110kW DSG
Kms In: 50410
Kms Out: 0
Service Advisor: SIDDENKI ABHISHEK
S.A. Mob. No.: 7799888741
Next Service Due Date:
Customer Category

Demanded Repair (Customer Voice)

1	CARRY OUT 60K SERVICE
2	DO W/A, W/B, T/R
3	AC NOT COOLING
4	V-SVP-60-10-21-0050130 (SVP_4+1_TaigunGT plus_1.5)

Package No : D9DD2 Description : GFF & Consumables

Labor Details

S. No.	Description	Labor Code	Category	SAC	Qty.	Customer Share %	GST Base Amount	Total GST	Amount Incl. Tax
1	GFF & Consumables	99216015	Paid	00998729	1.00	100.00	498.00		498.00
Total Labor									498.00

Parts Details

S. No.	Description	Category	HSN	Qty.	Unit Price	Customer Share %	GST Base Amount	Total GST	Amount Incl. Tax
Total Parts									

Package No : D9EB3 Description : Paid Service 60.000 km/4th Year

Labor Details

S. No.	Description	Labor Code	Category	SAC	Qty.	Customer Share %	GST Base Amount	Total GST	Amount Incl. Tax
1	Inspection with oil change .	01030015	Paid	00998729	1.00	100.00	3,569.00		3,569.00
Total Labor									3,569.00

Parts Details

S. No.	Description	Category	HSN	Qty.	Unit Price	Customer Share %	GST Base Amount	Total GST	Amount Incl. Tax
1	AIRFILTER	Paid	84213100	1.00	294.07	100.00	294.07		294.07
2	OIL FILTER	Paid	84212300	1.00	211.86	100.00	211.86		211.86
3	RIBBEDBELT	Paid	40103290	1.00	1,076.27	100.00	1,076.27		1,076.27
4	SPARK PLUG	Paid	85111000	4.00	538.14	100.00	2,152.54		2,152.54
5	POL FILTER	Paid	84219900	1.00	399.15	100.00	399.15		399.15

VOLKSWAGEN DECCAN

Mody Auto India Pvt Ltd

No: B - 8/3, IDA Uppal R.R Dist Hyderabad, 500039



E-Mail service@vw-modyauto.co.in
Phone No. 040 - 27209982
Fax No. 040 - 27209984

State Code TELANGANA/ TS/ 36
GST Regst. No. 36AAHCM1624J1ZH
C.I.N. No.

Parts Details

S. No.	Description	Category	HSN	Qty.	Unit Price	Customer Share %	GST Base Amount	Total GST		Amount Incl. Tax
6	BRAKFLUID	Paid	38190010	0.15	558.47	100.00	83.77			83.77
7	LUBRICANT	Paid	34039900	0.10	3,650.00	100.00	365.00			365.00
8	WASHER	Paid	40169340	1.00	117.80	100.00	117.80			117.80
Total Parts										4,700.46

Requested Jobs

Total Parts And Labor : 8,269.46

Parts Details

S. No.	Description	Category	HSN	Qty.	Unit Price	Customer Share %	GST Base Amount	Total GST		Amount Incl. Tax
1	VW Group LongLife IV FE 0W-20_1*209L_A79	Paid	27101980	5.00	567.80	100.00	2,838.98			2,838.98
2	PLUG	Paid	73182990	1.00	178.81	100.00	178.81			178.81
3	Magsol Mask IT-ASC 25 grams	Paid	27101990	1.00	124.64	100.00	124.64			124.64
4	Magsol Caliper Grease	Paid	39239090	1.00	176.27	100.00	176.27			176.27
5	SERVICE CONSUMABLES	Paid	34031900	1.00	500.00	100.00	500.00			500.00
6	High Power Brake Cleaner	Paid	38140010	1.00	389.83	100.00	389.83			389.83
7	Glass Cleaner (50 ml)	Paid	34029099	1.00	46.61	100.00	46.61			46.61
Total Parts										4,255.14

Total Parts And Labor : 4,255.14

Labor

Parts

Round off Amount : 0.40

Rupees :

THIRTEEN THOUSAND TWENTY THREE RUPEES AND ZERO PAISA ONLY

Final Amount : 13,023.00

Whether tax is payable in reverse charge? Yes / No

Summary Details

Details	Labor Amount	Labor Tax Amount	Parts Amount	Parts Tax Amount	Total
GFF & Consumables	498	0	0	0	498
Paid Service 60.000 km/4th Year	3569	0	4700.46	0	8269.46
Requested Jobs	0	0	4255.14	0	4255.14

Remarks Area (Safety related)/ Advice for Future Repair

DECLARATION: I / We do hereby declare that the particulars given above are true and correct. The amount indicated represents the price actually charged and there is no additional consideration flowing directly or indirectly from the buyer.

Customer Signature

Dealer Authorized Signature

VOLKSWAGEN DECCAN

Mody Auto India Pvt Ltd

No: B - 8/3, IDA Uppal R.R Dist Hyderabad, 500039



E-Mail service@vw-modyauto.co.in
Phone No. 040 - 27209982
Fax No. 040 - 27209984

State Code TELANGANA/ TS/ 36
GST Regst. No. 36AAHCM1624J1ZH
C.I.N. No.

Proforma Invoice

Customer Name: MODI PROPERTIES PVT LTD
Customer Address: #2ND FLOOR, 5-4-187/34, SOHAM MANSION
MG ROAD, SECUNDERABAD, (Workshop)
Secunderabad, 500055 India
Customer State: TELANGANA/ TS/ 36
GST Regst. No.: 36AAHCM1624J1ZH
Cust PAN/ TIN No.: AABCM4761E
VIN: MEXJ21CW0NT001246
Regn. No.: TS10FA5143
GST Customer Type Registered

Repair Order No.: SOA2505475
Repair Order Date: 24 - Oct - 25
Model: TAIGUN GT PLUS 1.5L TSI 110kW DSG
Kms In: 50410
Kms Out: 0
Service Advisor: SIDDENKI ABHISHEK
S.A. Mob. No.: 7799888741
Next Service Due Date:
Customer Category

Amount Received 4,000/-
Cash/CC/Cheque/DD
Signature 28/10/23

Demanded Repair (Customer Voice)

1	CARRY OUT 60K SERVICE
2	DO W/A, W/B, T/R
3	AC NOT COOLING
4	V-SVP-60-10-21-0050130 (SVP_4+1_TaigunGT plus_1.5)

Requested Jobs

Labor Details

S. No.	Description	Labor Code	Category	SAC	Qty.	Customer Share %	GST Base Amount	Total GST	Amount Incl. Tax
1	vehicle frt+rear wheels measured	44950300	Paid	00998729	1.00	100.00	747.00	134.46	881.46
	CGST - 9.00% - 67.23, SGST - 9.00% - 67.23								
2	Wheel balance	44059300	Paid	00998729	1.00	100.00	747.00	134.46	881.46
	CGST - 9.00% - 67.23, SGST - 9.00% - 67.23								
3	AC Disinfectant	3MTAIGAD	Paid	998729	1.00	100.00	895.00	161.10	1,056.10
	CGST - 9.00% - 80.55, SGST - 9.00% - 80.55								
4	P Square Car Sanitization	99PSTAIG	Paid	00998729	1.00	100.00	994.71	179.04	1,173.75
	CGST - 9.00% - 89.52, SGST - 9.00% - 89.52								
Total Labor									3,992.77

Labor		Parts	Round off Amount :	
CGST 9.00 %	304.53	0.00		0.23
SGST 9.00 %	304.53	0.00		
	609.06			
Rupees :	THREE THOUSAND NINE HUNDRED NINETY THREE RUPEES AND ZERO PAISA ONLY			Final Amount : 3,993.00

Whether tax is payable in reverse charge?	Yes / No
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Summary Details					
Details	Labor Amount	Labor Tax Amount	Parts Amount	Parts Tax Amount	Total
Requested Jobs	3383.71	609.06	0	0	3992.77

VOLKSWAGEN DECCAN

Mody Auto India Pvt Ltd

No: B - 8/3, IDA Uppal R.R Dist Hyderabad, 500039



E-Mail

service@vw-modyauto.co.in

Phone No.

040 - 27209982

Fax No.

040 - 27209984

State Code

TELANGANA/ TS/ 36

GST Regst. No.

36AAHCM1624J1ZH

C.I.N. No.

Remarks Area (Safety related)/ Advice for Future Repair

DECLARATION: I / We do hereby declare that the particulars given above are true and correct. The amount indicated represents the price actually charged and there is no additional consideration flowing directly or indirectly from the buyer.

Customer Signature

Dealer Authorized Signature

MPRL

A/c. _____ Date : 05/11/20

Prepared by 

Approve



MPOL

A/c.

Date : 03-11-2025

Prepared by

Receiver's Signature

Q. 1

DEBIT VOUCHER

MPRL

Voucher No. _____

A/c. _____ Date : 12/11/25

Paid to	R/A works			Rs.	Ps.
towards	R/A works TS to FA 5143			3800	00
	CAR loan TERMINATION charges			}	
Rupees	Three thousand Eight Hundred				
	only				
Paid by	Cheque No.	Dated	Drawn on Bank	3800	00

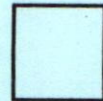
Prepared by

gms



Approved by

Receiver's Signature





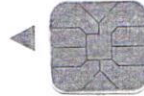
Indian Union Vehicle Registration Certificate
Issued by Telangana



Regn. Number
TS10FA5143

Date of Regn.
13/10/2021

Regn. Validity
12/10/2036



Chassis Number
MEXJ21CW0NT001246

Engine / Motor Number
DUMA06679



Owner Serial

Owner Name
MODI PROPERTIES P&L

Son / Wife / Daughter of (In case of individual Owner)
GAURANG JAYANTILAL MODY

Fuel

PETROL

Emission Norms
BSVI

Address

2ND FLOOR 5-4-187/3&4,
SOHAM MANSION M G ROAD,
SECUNDERABAD, HYDERABAD-500003

Card Issue Date

MARL

DEBIT VOUCHER

Voucher No. _____

A/c. _____ Date : 12/11/24

Paid to	RTA works			Rs.	Ps.	
towards	RTA works TS 10 off 7300			3800	00	
	CAR Loan TERMINATION charges			↷		
Rupees	Three thousand Eight Hundred					
	only					
Paid by	Cheque Cash ✓	Cheque No. 	Dated 	Drawn on Bank 	3800	00

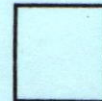
Prepared by

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Approved by



Receiver's Signature





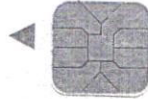
Indian Union Vehicle Registration Certificate
Issued by Telangana



Regn. Number
TS10FF7300

Date of Regn.
08/08/2023

Regn. Validity
07/08/2038



Chassis Number
MA3JJC74WPF133730
Engine / Motor Number
K15BN4328587



Owner Serial

Owner Name
MODI PROPERTIES PVT

Son / Wife / Daughter of (In case of individual Owner)
GAURANG MODY

Fuel

PETROL

Address

Emission Norms
BSVI

2ND FLOOR 5-4-187/3,
AND 4 SOHAM MANSION,
M G ROAD SECUNDERABAD, HYDERABAD-500003

Card Issue Date