Weekly - Petty cash /expense card statement.

Name	D. Sirna Sravan	Statement date	14/11/25
Prepared by	D. Sirna Sravan	Sign	Sv
From period		To period	

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	MP SVC	MP SVC	NEW FASTAG STICKER 3437	600	☑Y ☐N	☐Y ☑N
2.	MP SVC	MP SVC	OLA BILL 280	200	☐Y ☑N	☐Y ☑N
3.	MP SVC	MP SVC	AUTO charge & RAPIDO charge	788	☑Y ☐N	☐Y ☑N
4.	MP SVC	MP SVC	RAPIDO charge nagarm	290	☑Y ☐N	☐Y ☑N
5.	MP SVC	MP SVC	OLA BIKE 280	200	☑Y ☐N	☐Y ☑N
6.	MP SVC	MP SVC	Rose & CO. Studio 644	2400	☑Y ☐N	☐Y ☑N
7.	MP SVC	MP SVC	JIO BILL PAYMENT SEP 25	10567	☑Y ☐N	☑Y ☐N
8.	MP SVC	MP SVC	JIO BILL PAYMENT NOVEMBER 25	9712	☑Y ☐N	☑Y ☐N
9.	MP SVC	MP SVC			☐Y ☐N	☐Y ☐N
10.					☐Y ☐N	☐Y ☐N
11.	Total			24757		

Amount to be credited by	☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:			
Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign:	APPROVED BY G. JAI KUMAR AGM-HR & Admin			
Date:	13 NOV 2025			

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipted of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

DEBIT VOUCHER

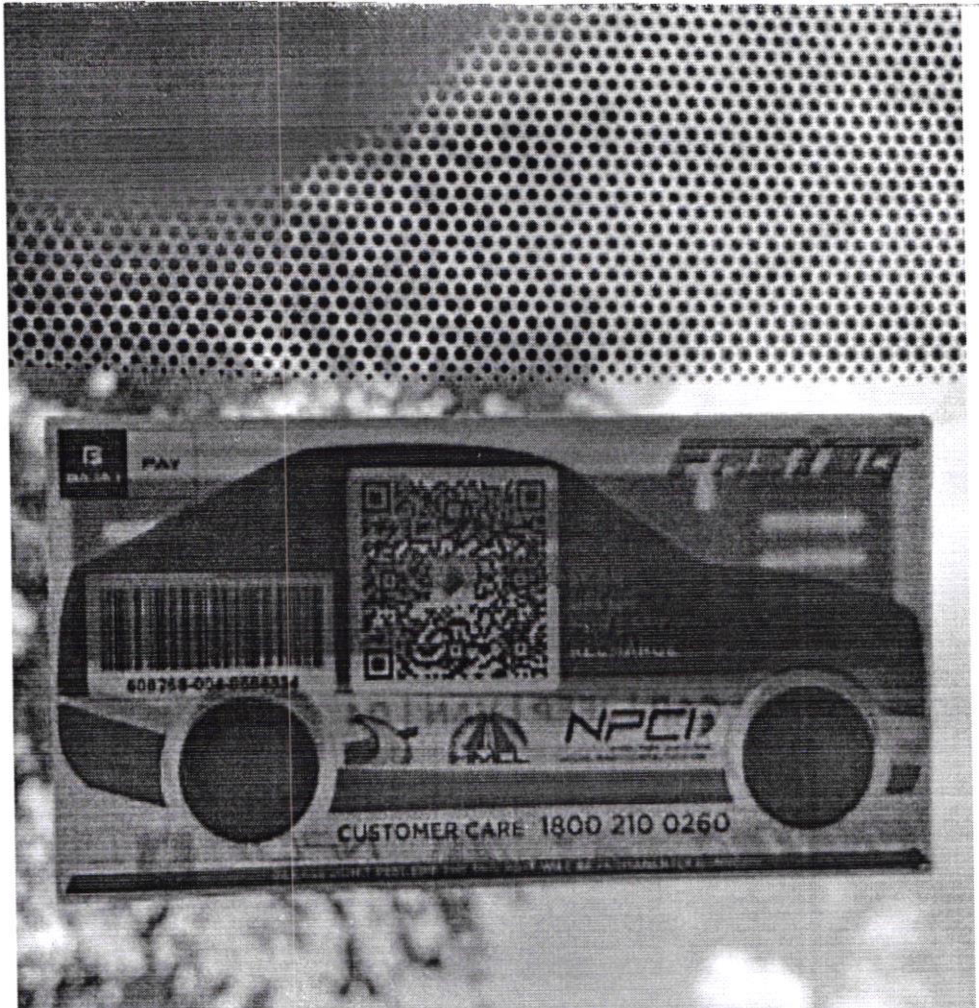
MPSVC

Voucher No. ______________

A/c. ______________ Date : 03/11/25

Paid to New fastage station	Rs.	Ps.
towards Purchasing of new fastag	600	00
number CAR ~~[illegible]~~ TG10D3437		
Rupees Six Hundred Rupees only		
Paid by Cheque / Cash ✓ — Cheque No. [ ] Dated [ ] Drawn on Bank [ ]	600	00

Prepared by [signature] [signature] Approved by Receiver's Signature [ ]


PAY
NPCI
CUSTOMER CARE 1800 210 0260

MPSVC

DEBIT VOUCHER

Voucher No. ____________

A/c. ____________ Date : 05/11/25

Paid to Ola Bike	Rs.	Ps.
towards Soham six Bag Documents send to	200	
Plot No: 280 Jubileehills Date on		
04/11/25		
Rupees Two Hundread only —		
Paid by Cheque / Cash — Cheque No. [ ] Dated [ ] Drawn on Bank [ ]	200	

Prepared by

Approved by

Receiver's Signature

MPSVC

DEBIT VOUCHER

Voucher No. ____________

A/c. ____________ Date : 07/11/25

Paid to RAPIDO	Rs.	Ps.
towards RAPIDO Charge of A. GAURAV	788	00
Upadhyaya		
Rupees Seven Hundred Eighty Eight		
Only		
Paid by Cheque / Cash ✓ — Cheque No. — Dated — Drawn on Bank	788	00

Prepared by

Approved by

Receiver's Signature

		[illegible]	[illegible]	MHPL [illegible] HYDERABAD	[illegible]
		[illegible]	MHPL RAMPALLY [illegible]	CHERLAPALLY BUS STOP	[illegible]
		[illegible]	Cherlapally bus stop	[illegible]	[illegible]
		[illegible]	Tarnaka Metro Station	Rasoolpura [illegible]	37
[illegible]	Modi Housing Private ltd @Trading [illegible]	AUTO	R[illegible]	MHPL R[illegible] HYDERABAD	[illegible]
		[illegible] Bike	MHPL RAMPALLY [illegible]	CHERLAPALLY [illegible]	[illegible]
		[illegible]	[illegible] bus stop	Tarnaka [illegible]	[illegible]
		[illegible]	Tarnaka Metro [illegible]	Rasoolpura Metro [illegible]	[illegible]
					[illegible]
13-10-2025	Head office Soham Mansion Ranigunj				
14-10-2025	Modi Housing Private ltd @Trading Rampally MHPL	Metro Rail	Rasoolpura Metro station	Habsiguda Metro Station	37
		BY AUTO	Habsiguda Metro Station	MALLAPUR X ROADS BUS STOP HYDERABAD	30
		BY BUS	MALLAPUR BUS STOP	CHERLAPALLY BUS STOP	30
		By Rapido Bike	Cherlapally bus stop	MHPL RAMPALLY HYDERABAD	31
		By Rapido Bike	MHPL RAMPALLY HYDERABAD	CHERLAPALLY BUS STOP	38
		BY BUS	Cherlapally bus stop	SECUNDERABAD Station bus stop.	45
		Metro Rail	SECUNDERABAD Metro Station	Rasoolpura Metro Station	17
15-10-2025	Modi Housing Private ltd @Trading Rampally MHPL	Metro Rail	Rasoolpura Metro station	Habsiguda Metro Station	37
		BY AUTO	Habsiguda bus stop	MALLAPUR X ROADS BUS STOP HYDER	30
		BY BUS	MALLAPUR X ROADS BUS STOP HYDERA	CHERLAPALLY BUS STOP	25
		BY Uber Bike	Cherlapally bus stop	MHPL RAMPALLY HYDERABAD	33
		BY BUS	Cherlapally bus stop	Tarnaka bus stop	40
		Metro Rail	Tarnaka Metro Station	Rasoolpura Metro Station	37
16-10-2025	Modi Housing Private ltd @Trading Rampally MHPL	BY AUTO	Rasoolpura	MHPL RAMPALLY HYDERABAD	291
		BY BUS	Cherlapally bus stop	SECUNDERABAD Station bus stop.	40
	Head office Soham Mansion Ranigunj Secunderabad	Metro Rail	SECUNDERABAD Metro Station	Paradise Metro Station	17
		BY BUS	Paradise bus stop	Ranigunj Bus Stop	10
					788
17-10-2025	Head office Soham Mansion Ranigunj Secunderabad				
18-10-2025	Head office Soham Mansion Ranigunj Secunderabad				
21-10-2025	Head office Soham Mansion Ranigunj Secunderabad				
23-10-2025	Head office Soham Mansion Ranigunj Secunderabad				
24-10-2025	Head office Soham Mansion Ranigunj Secunderabad				
25-10-2025	Head office Soham Mansion Ranigunj Secunderabad				
27-10-2025	Head office Soham Mansion Ranigunj Secunderabad				
28-10-2025	Head office Soham Mansion Ranigunj Secunderabad				

Gaurav A Upadhyaya

MPSVC

DEBIT VOUCHER

Voucher No. ____________

A/c. ____________ Date : 07/11/25

	Rs.	Ps.
Paid to RAPIDO		
towards RAPIDO Charges Manager	290	00
Rupees Two Hundred Ninety only		
Paid by Cheque / Cash — Cheque No. [ ] Dated [ ] Drawn on Bank [ ]	290	00

Prepared by Approved by Receiver's Signature

Transaction Successful
04:33 pm on 7 Nov 2025

Paid to

MOHAMMED NAZIM UDDI... ₹290
******5463@ybl

Banking Name : MOHAMMED NAZIM UDDIN IRFAN

Payment Details

Transaction ID
T2511071633339760460610

Debited from

XXXXXXXX5071 ₹290
UTR: 160079192550

MPSVC

DEBIT VOUCHER

Voucher No. ____________

A/c. ____________ Date : 12/11/25

Paid to Ola Bike	Rs.	Ps.
towards Soham sir Documents Bag Send	200	-
to Jubileehills Plot No: 280 Date		
on 11/11/25		
Rupees Two Hundred only		
Paid by Cheque / Cash — Cheque No. ___ Dated ___ Drawn on Bank ___	200	- 00

Prepared by

APPROVED BY
12 NOV 2025
G. JAI KUMAR
AGM-HR & Admin

Approved by

Receiver's Signature

Transaction Successful
07:20 pm on 11 Nov 2025

Paid to

SATYENDRA BHARTI ₹200
kumarsatyendra7840@okhdfcbank

Sent to : G Pay
• kumarsatyendra7840@okhdfcbank

Transfer Details

Transaction ID
T2511111920374911361388

Debited from
XXXXXX0254 ₹200
UTR: 092231520731

Powered by
UPI YES BANK

MPSVC

DEBIT VOUCHER

Voucher No. ____________

A/c. ____________ Date : 12/11/25

Paid to Rosen & Co. Local Purchase	Rs.	Ps.
towards Purchasing of Dated Ink Bottle	2100	00
& Mobile Pencil Battery Bruno's Cell	300	00
Rupees Two Thousand Four Hundred		
Only		
Paid by Cheque / Cash ✓ — Cheque No. [ ] Dated [ ] Drawn on Bank [ ]	2400	00

APPROVED BY
12 NOV 2025
G. JAI KUMAR
AGM-HR & Admin

Prepared by Approved by Receiver's Signature

ESTD. : 1938

RAJA & CO.,

RUBBER STAMP MAKERS
7-2-658/1, Rashtrapathi Road,
SECUNDERABAD - 500 003.
E-mail : rajastamps@hotmail.com

Ph : 27704625
Cell : 9032008269
SMS/Whts App : 9032008263

M/s. MP Svc

No. 644 Date : 12/11/28

Sl. No.	PARTICULARS	AMOUNT Rs.	Ps.
1	Sine Ink Bonus 5nos	1750	00
	" Blue		
2	Recd 1nos	350	00
	TOTAL	2100	00

CHECKED
SECURITY/SUP.
By: ______ Dt: 12/11/28

As per Specimen Attached

For RAJA & CO.

Local Purchase 11/11/25

1 Mitre Batteries 12 nos 168

EVEREADY Batteries 6 nos 132

CHECKED

SECURITY/SUP.

By: .... Dt: 12/11/25

300/-

300

DEBIT VOUCHER

MPSVC

Voucher No. ______________

A/c. ______________________________ Date : 28/10/25

Paid to JIO DIGITAL LIFE	Rs.	Ps.
towards JIO bill payment of Oct 2025	10,567	00
INVNO:- 534000338580		
Rupees Ten thousand five Hundred		
Sixty Seven only		
Paid by Cheque / Cash ✓ — Cheque No. ______ Dated ______ Drawn on Bank ______	10567	00

APPROVED BY
29 OCT 2025
G. JAI KUMAR
AGM-HR & Admin

Prepared by   Approved by   Receiver's Signature

Invoices

Transaction confirmation

Your payment was successful

Invoices have been cleared by making the payment via 'UPI' with transaction ID PE000004Q298.

28 Oct 25 03:03

Invoice details

534000338580	₹10,566.90
Total Amount Paid	**₹10,566.90**

Original for Recipient

Summit Sales Llp
5 4 187 3 And 4,Soham Mansion,3RD FLOOR,
Mg Road,
Secunderabad,
Telangana-500003,India

Account Number	:	900291228640
GST Bill Number	:	C36E252600119206
Document Number	:	534000338580
Bill Date	:	01-OCT-2025
Invoice Date	:	02-OCT-2025
Due Date	:	03-OCT-2025

Place of Supply: 36 Telangana

Connectivity Services

GST Registration Number: 36ACQFS2044C1Z7
Organisation PAN : ACQFS2044C
PO Number : Not Available
Invoice Reference Number : bbe39e9a55da850b68d1c460da694fff74522af36ccad4638866fd38604eeae2

Bill from 01-SEP-2025 to 30-SEP-2025

Refer following pages for details of charges

Payment Received (₹)	TDS Deducted / Reversed (₹)	Previous Adjustment (₹)	Previous Balance (₹)	Current Charges (₹)	Total Dues (₹)
-10,566.90	0.00	0.00	0.00	10,566.90	10,566.90

		Amount(₹)
1	Periodic Charges	8,955.00
2	Usage Charges	
	Off-Net / Premium / ISD & IR Calling	0.00
	SMS	0.00
	4G DATA/WiFi	0.00
	5G DATA	0.00
	VAS	0.00
3	Other Periodic Charges	0.00
4	One Time Charges	0.00
5	Current Month Discount / Credit / Debit	0.00
6	Total Value of Charges	0.00
7	Current Taxable Charges	8,955.00
8	Taxes	
	CGST (9%)	805.95
	SGST (9%)	805.95
9	Bill Discount including Tax	0.00
10	Security Deposit Charged	0.00
11	Security Deposit Returned	0.00
12	Waivers	0.00
	Current Month Charges (7+8+9+10+11+12)	**10,566.90**

Payment Options

JioPay

Register with JioPay and get additional benefits.*

*Details under Important Information JioPay

JioAutoPay

ACH - (Direct Debit)

To set ACH mandate on your bank account get in touch with your Relationship Manager.

Standing Instructions (Credit Card)

Set JioAutoPay on your Credit Card.
To register visit www.jio.com/business/ and scroll down on the home page and click on Register for autopay of invoice by credit card.

JioDigiPay

Selfcare Portal

Pay bills using credit/debit card/netbanking/ e-wallets/UPI on www.jio.com/business/

NEFT/RTGS

You can do NEFT/RTGS payments/transfers by using Virtual A/C Code RJIO900291228640, IFSC Code YESB0CMSNOC

GSTIN: 36AABCI6363G1ZK **PAN:** AABCI6363G

Registered Office: Reliance Jio Infocomm Limited Office-101, Saffron, Nr.Centre Point, Panchwati 5 Rasta, Ambawadi, Ahmedabad-380006, Gujarat, India CIN: U72900GJ2007PLC105869

State Office: Reliance Jio Infocomm Limited
Municipal Number H.No. 40-1-116 and 40-1-117 Survey No. 135/2,K.B.R. Heights, M.G.Road, KBR Towers, 2nd floor, above Reliance Trends, Vijayawada 520010 Andhra Pradesh

Gst Registered Office:
Somaji Guda
4th Floor, 6-3-1090/b Lake Shore Towers, Rajbhavan Road
Pincode: 500082 Hyderabad

Terms and Conditions

Tariff & Plans

1. There will be no increase in any tariff item (except ISD) till six months from the date of your enrolment to the plan. Thereafter, Reliance Jio Infocomm Limited ("RJIL") reserves the right to revise the terms & conditions applicable to tariff plans.
2. RJIL reserves the right to vary the penal charge rates periodically, as well as take recourse to any other action available and considered appropriate, subject to Telecom Regulatory Authority of India (TRAI) regulations.
3. Your dynamic credit limit depends on your security deposit, average monthly usage, payment track record and your tenure with us. An interim payment within the bill cycle may be required, if your usage exceeds this limit. However, based on payment history RJIL may allow usage beyond your credit limit.
4. As per TRAI regulations, tariff is charged basis the duration of the call rounded up to + / - 1 second, traceable to an appropriate time reference.
5. For billing, usage will be rounded up to the next higher pulse. For example, if you are on 30 sec/pulse billing plan, a 31sec call will be as 2 pulses. Similarly, if your data plan is billed on 10KB/pulse, usage of 11KB would be billed as 2 pulses.
6. No migration fee is chargeable for changing tariff plan.
7. No charge will be levied for any service without your explicit consent.
8. In case you are on an unlimited data plan, post consumption of your allocated data limit, you will experience a downgrade in speed as per Fair Usage Policy.
9. Data usage beyond plan entitlement (PAYG) is charged at a pulse 10KB, any charges of less than 1p will be forwarded to next data usage session. e.g. Rs 20 Per GB in 10KB pulse is 0.0191p per 10KB. Usage of a data session of 550KB is 10.5050p, the session is changed for 10p while 0.5050p will be added to the charges of next PAYG usage data session.

DND (Do Not Disturb) Service

1. You can opt for Full DND if you do not wish to receive any promotional calls/SMS, To activate Full DND, SMS 'START <0>' to 1909. Full DND will override any other category you may have selected.
2. To allow promotional SMS from selected categories only, SMS 'START <preferred category no.>' to 1909.
   Categories and associated numbers are:
   1-Banking / Insurance / Financial Products / Credit Cards; 2-Real Estate; 3-Education; 4-Health; 5-Consumer Goods / Automobiles; 6-Communication / Broadcasting / Entertainment / IT; 7-Tourism & Leisure

Charges

1. Overdue charges bills more than ₹200 : ₹100 or 2% of bill p.m., whichever is higher.
2. Any disagreement on charges levied should be informed within 60 days from the date of bill, failing which all charges will be considered valid.
3. In the event of non-payment, part payment or late payment of the outstanding amount by the due date, RJIL reserves the right to disconnect services as per TRAI regulations.
4. Any unallocated payments shall first be adjusted towards Security Deposit, if applicable.

Complaints & Service Requests

Visit www.jio.com, login with your Jio ID and password; click on "Service Request" option under Profile menu to raise a complaint. To track the status of your existing complaint, use your unique Service Request number.
You can also call 198 (toll-free) from your Jio number or 1800 889 9333 from other networks to register your service request / complaint.
Appellate Authority
In case you are Not Satisfied with the response on a complaint, you can contact the regional appellate authority with your complaint docket number.

Email: appellate.ap@jio.com, Telephone number: 1800-889-3999, Fax: 1800-889-1211
Address: Reliance Jio Infocomm Limited, 401, 4th Floor,
Lake Shore Towers, Raj Bhavan Road, Somajiguda
Hyderabad 500082 Telangana
(Working hours: Mon-Fri, 10:30 am to 6:00 pm)

Other Information

1. In case of permanent disconnection, your security deposit will be refunded within 60 days of disconnection, failing which you shall be paid interest @ 10% p.a, following adjustment of dues.
2. Restoration of mobility services will be done after payment realization only.
3. No cheque payment will be accepted against Enterprise wireless services.
4. TDS Certificate to be submitted within 30 days of filing statement of deduction of tax as per the provisions of Income-tax Act, 1961 read with Income-tax Rules, 1962. Non-adherence will lead to the reversal of the TDS amount posted, leading to service restriction in case outstanding is not cleared.

Signature Not Verified
Digitally signed by Reliance Jio Infocomm Limited
Date: 2025.10.03 19:10:24 IST
Reason: Digitally Signed
Location: Mumbai

Service Accounting Codes (SAC)

SAC Code : Services	SAC Code : Services
998412 : Fixed Line Charges	998431 : Digital VAS Charges
998413 : Mobile Charges	998432 : Online Music Charges
998419 : VAS Charges	998433 : Online Video Charges
998422 : Data Charges	998439 : Online Content Charges

6 Months Balance

Sr. No.	Document Number	Invoice Date	Charges (₹)	Adjustment (₹)	Amount paid (₹)	TDS Deducted (₹)	Balance Amount (₹)
1	526500265630	01-Apr-25	10,566.90	0.00	10,566.90	0.00	0.00
2	529500264209	01-May-25	10,566.90	0.00	10,566.90	0.00	0.00
3	517500277907	01-Jun-25	10,566.90	0.00	10,566.90	0.00	0.00
4	526500282236	01-Jul-25	10,566.90	0.00	10,566.90	0.00	0.00
5	554500292117	01-Aug-25	10,566.90	0.00	10,566.90	0.00	0.00
6	528500284246	01-Sep-25	10,566.90	0.00	10,566.90	0.00	0.00
Total			**63,401.40**	**0.00**	**63,401.40**	**0.00**	**0.00**

Payments Recieved

Sr. No.	Document Number	Payment Date	Transaction Mode	From Account	To Account	Amount (₹)
1	528500284246	04-Sep-25	UPI Payments			10,566.90
Total						**10,566.90**

Reach Us

Call **199** (from a Jio number) or **1800-88-99333** (from other networks) | Write to enterprisecare@jio.com | Manage your world of Jio with MyJio app | Visit www.jio.com

Taxes

Sr. No.	Description	Charges	CGST	SGST	Amount (₹)
1	This month charges	8,955.00	805.95	805.95	1,611.90

Periodic Charges & Usage

Sr. No.	Service Id	Periodic Charge Amount	Usage Amount	4G Data / WiFi	5G Data	Voice	Video	SMS	VAS
1	9281055270	199.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2	9281055269	199.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3	9281055268	199.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4	9281055267	199.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5	9281055266	199.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6	9281055265	199.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7	9281055264	199.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8	9281055263	199.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9	9281055262	199.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10	9281055261	199.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
11	9281055260	199.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12	9281055259	199.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
13	9281055258	199.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14	9281055257	199.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
15	9281055256	199.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
16	9281055255	199.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
17	9281055254	199.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
18	9281055253	199.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
19	9281055252	199.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20	9281055251	199.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21	9281055250	199.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
22	9281055249	199.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23	9281055248	199.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
24	9281055247	199.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
25	9281055246	199.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
26	9281055245	199.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
27	9281055244	199.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
28	9281055243	199.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
29	9281055242	199.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30	9281055241	199.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
31	9281144749	199.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
32	9281144751	199.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
33	9281144752	199.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
34	9281144753	199.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
35	9281144754	199.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
36	9281144755	199.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
37	9281144756	199.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
38	9281144757	199.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
39	9281144758	199.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
40	9281144759	199.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
41	9281144761	199.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42	9281144762	199.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
43	9281144763	199.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
44	9281144764	199.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
45	9281144765	199.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Total	**8,955.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

MPSVC

DEBIT VOUCHER

Voucher No.

A/c. Date : 13/11/25

	Rs.	Ps.
Paid to JIO DIGITAL LIFE		
towards JIO DIGITAL Bill Payment	9712	00
of november 2025		
Rupees Nine thousand Seven Hundred		
twelve only		
Paid by Cheque / Cash ✓ — Cheque No. [ ] Dated [ ] Drawn on Bank [ ]	9712	00

APPROVED BY
12 NOV 2025
G. JAI KUMAR
AGM-HR & Admin

Prepared by Approved by Receiver's Signature

Jio DIGITAL LIFE

Original for Recipient

Summit Sales Llp
5 4 187 3 And 4,Soham Mansion,3RD FLOOR,
Mg Road,
Secunderabad,
Telangana-500003,India

Account Number	:	900291228640
GST Bill Number	:	C36E252600146844
Document Number	:	553000312464
Bill Date	:	01-NOV-2025
Invoice Date	:	02-NOV-2025
Due Date	:	03-NOV-2025

Place of Supply: 36 Telangana

Connectivity Services

GST Registration Number: 36ACQFS2044C1Z7
Organisation PAN : ACQFS2044C
PO Number : Not Available
Invoice Reference Number : 0d5459e8fa0fe72cce4ad6199c6ef7ea8372fe7d29125708251f225cca72eae3

Bill from 01-OCT-2025 to 31-OCT-2025

Refer following pages for details of charges

Payment Received (₹)	TDS Deducted / Reversed (₹)	Previous Adjustment (₹)	Previous Balance (₹)	Current Charges (₹)	Total Dues (₹)
-10,566.90	0.00	0.00	0.00	9,712.10	9,712.10

	Amount(₹)
1 Periodic Charges	8,184.60
2 Usage Charges	
Off-Net / Premium / ISD & IR Calling	0.00
SMS	46.00
4G DATA/WiFi	0.00
5G DATA	0.00
VAS	0.00
3 Other Periodic Charges	0.00
4 One Time Charges	0.00
5 Current Month Discount / Credit / Debit	0.00
6 Total Value of Charges	0.00
7 Current Taxable Charges	8,230.60
8 Taxes	
CGST (9%)	740.75
SGST (9%)	740.75
9 Bill Discount including Tax	0.00
10 Security Deposit Charged	0.00
11 Security Deposit Returned	0.00
12 Waivers	0.00
Current Month Charges (7+8+9+10+11+12)	**9,712.10**

Payment Options

JioPay

Register with JioPay and get additional benefits.*

*Details under Important Information JioPay

JioAutoPay

ACH - (Direct Debit)

To set ACH mandate on your bank account get in touch with your Relationship Manager.

Standing Instructions (Credit Card)

Set JioAutoPay on your Credit Card.
To register visit www.jio.com/business/ and scroll down on the home page and click on Register for autopay of invoice by credit card.

JioDigiPay

Selfcare Portal

Pay bills using credit/debit card/netbanking/ e-wallets/UPI on www.jio.com/business/

NEFT/RTGS

You can do NEFT/RTGS payments/transfers by using Virtual A/C Code RJIO900291228640, IFSC Code YESB0CMSNOC

GSTIN: 36AABCI6363G1ZK **PAN:** AABCI6363G

Registered Office: Reliance Jio Infocomm Limited Office-101, Saffron, Nr.Centre Point, Panchwati 5 Rasta, Ambawadi, Ahmedabad-380006, Gujarat, India CIN: U72900GJ2007PLC105869

State Office: Reliance Jio Infocomm Limited
Municipal Number H.No. 40-1-116 and 40-1-117
Survey No. 135/2,K.B.R. Heights, M.G.Road,
KBR Towers, 2nd floor, above Reliance Trends,
Vijayawada 520010 Andhra Pradesh

Gst Registered Office:
Somaji Guda
4th Floor, 6-3-1090/b Lake Shore Towers,
Rajbhavan Road
Pincode: 500082 Hyderabad

Terms and Conditions

Tariff & Plans

1. There will be no increase in any tariff item (except ISD) till six months from the date of your enrolment to the plan. Thereafter, Reliance Jio Infocomm Limited ("RJIL") reserves the right to revise the terms & conditions applicable to tariff plans.
2. RJIL reserves the right to vary the penal charge rates periodically, as well as take recourse to any other action available and considered appropriate, subject to Telecom Regulatory Authority of India (TRAI) regulations.
3. Your dynamic credit limit depends on your security deposit, average monthly usage, payment track record and your tenure with us. An interim payment within the bill cycle may be required, if your usage exceeds this limit. However, based on payment history RJIL may allow usage beyond your credit limit.
4. As per TRAI regulations, tariff is charged basis the duration of the call rounded up to + / - 1 second, traceable to an appropriate time reference.
5. For billing, usage will be rounded up to the next higher pulse. For example, if you are on 30 sec/pulse billing plan, a 31sec call will be as 2 pulses. Similarly, if your data plan is billed on 10KB/pulse, usage of 11KB would be billed as 2 pulses.
6. No migration fee is chargeable for changing tariff plan.
7. No charge will be levied for any service without your explicit consent.
8. In case you are on an unlimited data plan, post consumption of your allocated data limit, you will experience a downgrade in speed as per Fair Usage Policy.
9. Data usage beyond plan entitlement (PAYG) is charged at a pulse 10KB, any charges of less than 1p will be forwarded to next data usage session. e.g. Rs 20 Per GB in 10KB pulse is 0.0191p per 10KB. Usage of a data session of 550KB is 10.5050p, the session is changed for 10p while 0.5050p will be added to the charges of next PAYG usage data session.

DND (Do Not Disturb) Service

1. You can opt for Full DND if you do not wish to receive any promotional calls/SMS, To activate Full DND, SMS 'START <0>' to 1909. Full DND will override any other category you may have selected.
2. To allow promotional SMS from selected categories only, SMS 'START <preferred category no.>' to 1909.
   Categories and associated numbers are:
   1-Banking / Insurance / Financial Products / Credit Cards; 2-Real Estate;
   3-Education; 4-Health; 5-Consumer Goods / Automobiles;
   6-Communication / Broadcasting / Entertainment / IT; 7-Tourism & Leisure

Charges

1. Overdue charges bills more than ₹200 : ₹100 or 2% of bill p.m., whichever is higher.
2. Any disagreement on charges levied should be informed within 60 days from the date of bill, failing which all charges will be considered valid.
3. In the event of non-payment, part payment or late payment of the outstanding amount by the due date, RJIL reserves the right to disconnect services as per TRAI regulations.
4. Any unallocated payments shall first be adjusted towards Security Deposit, if applicable.

Complaints & Service Requests

Visit www.jio.com, login with your Jio ID and password; click on "Service Request" option under Profile menu to raise a complaint. To track the status of your existing complaint, use your unique Service Request number.
You can also call 198 (toll-free) from your Jio number or 1800 889 9333 from other networks to register your service request / complaint.
Appellate Authority
In case you are Not Satisfied with the response on a complaint, you can contact the regional appellate authority with your complaint docket number.

Email: appellate.ap@jio.com, Telephone number: 1800-889-3999, Fax: 1800-889-1211
Address: Reliance Jio Infocomm Limited, 401, 4th Floor,
Lake Shore Towers, Raj Bhavan Road, Somajiguda
Hyderabad 500082 Telangana
(Working hours: Mon-Fri, 10:30 am to 6:00 pm)

Other Information

1. In case of permanent disconnection, your security deposit will be refunded within 60 days of disconnection, failing which you shall be paid interest @ 10% p.a, following adjustment of dues.
2. Restoration of mobility services will be done after payment realization only.
3. No cheque payment will be accepted against Enterprise wireless services.
4. TDS Certificate to be submitted within 30 days of filing statement of deduction of tax as per the provisions of Income-tax Act, 1961 read with Income-tax Rules, 1962. Non-adherence will lead to the reversal of the TDS amount posted, leading to service restriction in case outstanding is not cleared.

Validity unknown
Digitally signed by Reliance Jio Infocomm Limited
Date: 2025.11.04 09:35:[illegible] IST
Reason: Digitally Signed
Location: Mumbai

Service Accounting Codes (SAC)

SAC Code : Services	SAC Code : Services
998412 : Fixed Line Charges	998431 : Digital VAS Charges
998413 : Mobile Charges	998432 : Online Music Charges
998419 : VAS Charges	998433 : Online Video Charges
998422 : Data Charges	998439 : Online Content Charges

6 Months Balance

Sr. No.	Document Number	Invoice Date	Charges (₹)	Adjustment (₹)	Amount paid (₹)	TDS Deducted (₹)	Balance Amount (₹)
1	529500264209	01-May-25	10,566.90	0.00	10,566.90	0.00	0.00
2	517500277907	01-Jun-25	10,566.90	0.00	10,566.90	0.00	0.00
3	526500282236	01-Jul-25	10,566.90	0.00	10,566.90	0.00	0.00
4	554500292117	01-Aug-25	10,566.90	0.00	10,566.90	0.00	0.00
5	528500284246	01-Sep-25	10,566.90	0.00	10,566.90	0.00	0.00
6	534000338580	01-Oct-25	10,566.90	0.00	10,566.90	0.00	0.00
Total			**63,401.40**	**0.00**	**63,401.40**	**0.00**	**0.00**

Payments Recieved

Sr. No.	Document Number	Payment Date	Transaction Mode	From Account	To Account	Amount (₹)
1	534000338580	28-Oct-25	UPI Payments			10,566.90
Total						**10,566.90**

Reach Us

Call **199** (from a Jio number) or **1800-88-99333** (from other networks) | Write to enterprisecare@jio.com | Manage your world of Jio with MyJio app | Visit www.jio.com

Invoices

Transaction confirmation

Your payment was successful

Invoices have been cleared by making the payment via 'UPI' with transaction ID PE000004SZ5Q.
13 Nov 25 04:30

Invoice details

553000312464	₹9,712.10
Total Amount Paid	**₹9,712.10**