

**Construction Division - Material Requirement – Site Report**

Company:	DR.Nrk Biotech pvt ltd	Date:	15.11.25
Site:	NRK	Prepared by:	S.Shravya
Report From / To	08.11.25 to 15.11.25	Approved by:	Ahmed
Report Date			

List of items that require SKU:

List of requisitions where PO/WO not prepared after 3 working days of requisition:

Req No.	Req Date	Serial no of item in Req	Item Description	Coordinate with purchase /procurement and give reason for delay.
20251110010	10-11-25	1	Submersible pump-10M-single phase-0.5HP	PO Not done.
20251113016	13-11-25	1	Copper strip-50x6mm	PO Not done.
20251114008	14-11-25	1	Copper cable-4sqmm-4 core & Al Armored cable-3core 35 sqmm	PO Not done.
20251114016	14-11-25	1	DOL-Auto stater-single phase with dry run	PO Not done.
20251114022	14-11-25	1	Water level indicator	Po not done

List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

PO No.	PO Date	Serial no of item in PO.	Item Description	Details of discussion with supplier & expected date of delivery
20251114019	15-11-25	1	OHT covers-600x600mm	Pending with 1 <sup>st</sup> level approval
20251115036	14-11-25	1	PVC heat shrinkable sleeve	Ready with supplier
20251111054	11-11-25	1	Steel grey granite-19mm	On hold we will collect if we require
20251015036	25.10.25	1	Fire hose cabinet-double leaf-900x1500mm	Part material received (11 nos are pending out of 18 nos) advance payment pending.
20251017034	17.10.25	2	MS flange table E-100x10 T with 8 holes	Ready at MHTR -GV (01 nos is pending out of 04 nos )
20250726009	15.10.25	1	Fire door-1800x2400 mm,1200x2400,1200x2100	Under production will delivery by 19.11.25

No. of gate passes issued this week:

Delivery van site visit on-14.11.25

Items not ordered but received:

POs to be cancelled – material not required /incorrectly made:

Approved POs – part/full material received – MRN not uploaded:

PO to be closed – part material received – further material not required/will be ordered by new requisition:

Other corrections & remarks:

Details of steel & cement stock

Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod – kgs	Stock at site – no of rods	Stock at site in tons	Previous weeks stock in tons	Stock as per M-codex in Kgs
1.	8mm	.395	4.74	0.00	0.00	0.00	0.00
2.	10mm	.617	7.404	0.00	0.00	0.00	0.00
3.	12mm	.89	10.68	0.00	0.00	0.00	0.00
4.	16mm	1.58	18.96	0.00	0.00	0.00	0.00
5.	20mm	2.47	29.64	0.00	0.00	0.00	0.00
6.	25mm	3.86	46.32	0.00	0.00	0.00	0.00
7.	32mm	6.32	75.84	0.00	0.00	0.00	0.00
8.	Binding wire	-		0.00	0.00	0.00	0.00
OPC stock	NILL	OPC last weeks stock	NILL	PPC/PSC stock		PPC/PSC last weeks stock	
Details	Prepared by			Project Manager			
Sign	Shravya			Ahmed			

Date	15.11.2025	15.11.2025	
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Notes: 1. For missing SKUs send email to [procurement@modiproperties.in](mailto:procurement@modiproperties.in) and post on purchase construction viber group. 2. Send this report to [purchase@modiproperties.com](mailto:purchase@modiproperties.com), [janaki@modiproperties.com](mailto:janaki@modiproperties.com) and [audit@modiproperties.com](mailto:audit@modiproperties.com) on every Saturday. 3. PM shall not leave the site without sending this report. 4. Site engineers to call suppliers for status of delivery. DO NOT CALL PURCHASE. 5. Purchase to send reply to this report before next Saturday. 6. Zoom meeting to be held with purchase coordinator, site and purchase division once a week to discuss this report.