

**Construction Division - Material Requirement – Site Report**

Company	MHPL SOV	Date:	15-11-25
Site	SOV-III	Prepared by:	K. Tulasi Rani
Report From / To	07-10-25 to 15-11-25 (Friday to Saturday)	Approved by:	K. Purshotham
Report Date	15-11-25		

**List of items that require SKU:**

List of requisitions where PO/WO not prepared after 3 working days of requisition:

Req No.	Req Date	Serial no of item in Req	Item Description	Coordinate with purchase /procurement and give reason for delay
20250704029	04-07-25	1	Hub racks	Online purchase
20250709001	09-07-25	1	Hub racks	Online purchase
20250929042	29-09-25	1	Octogonal GI Pole	Open PO
20251110030	10-11-25	1-8	Clamp, Alarm zone, 1.5sqmm wires & Battery	Open PO
20251110023	10-11-25	1	Hydrant Valve & booster pump	Open PO

List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

PO No.	PO Date	Serial no of item in PO.	Item Description	Details of discussion with supplier & expected date of delivery
20250929002	29-09-25	1	Silver Oak trees	Supplier will arrange the material by next week
20251029014	29-10-25	1	CP SS Sink	No stock at MHTR
202511101005	01-11-25	1	Water Bottles	Material available delivery by Tuesday
202511105026	05-11-25	1	ACCL 25Amps 3phase	Material available delivery by Tuesday
202511106028	06-11-25	1	Wall Cladding Cera board	Supplier arranging the material delivery by next week
20251110050	12-11-25	1	Wedge anchor bolt 10mm	Material available delivery by Tuesday
20251110049	12-11-25	1-3	MS bend 80D C-class, Round pipe 80D & MS socket 25mm	Material available delivery by Tuesday
20251112016	12-11-25	1	LED Bulbs 5W	Material available delivery by Tuesday
20251112028	12-11-25	1-3	CP wall hung EWC, WC rack bolts & Flush tank plate	Material available delivery by Tuesday
20251110057	13-11-25	1-2	Manual cell point & Hooter	Material available delivery by Tuesday

No. of gate passes issued this week: From No. Nil To No. Nil

Delivery van site visit on: 14-11-25

Items not ordered but received:

POs to be cancelled – material not required /incorrectly made:

Approved POs – part/full material received – MRN not uploaded:

PO to be closed – part material received – further material not required/will be ordered by new requisition:

Other corrections & remarks:

Details of steel & cement stock

Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site – no of rods	Stock at site in tons	Previous weeks stock in tons	Stock as per M-codex in Kgs
1.	8mm	.395	4.74	0.00	0.00	0.00	0.00
2.	10mm	.617	7.404	0.00	0.00	0.00	0.00
3.	12mm	.89	10.68	0.00	0.00	0.00	0.00
4.	16mm	1.58	18.96	0.00	0.00	0.00	0.00
5.	20mm	2.47	29.64	0.00	0.00	0.00	0.00
6.	25mm	3.86	46.32	0.00	0.00	0.00	0.00
7.	32mm	6.32	75.84	0.00	0.00	0.00	0.00
8.	Binding wire	-		0.00	0.00	0.00	0.00
OPC stock		OPC last weeks stock		PPC/PSC stock	30	PPC/PSC last weeks stock	32
Details	Prepared by		Project Manager				
Sign							
Date	15-11-25		15-11-25				

Notes: 1. For missing SKUs send email to [procurement@modiproperties.in](mailto:procurement@modiproperties.in) and post on purchase construction viber group. 2. Send this report to [purchase@modiproperties.com](mailto:purchase@modiproperties.com), [janaki@modiproperties.com](mailto:janaki@modiproperties.com) and [audit@modiproperties.com](mailto:audit@modiproperties.com) on every Saturday. 3. PM shall not leave the site without sending this report. 4. Site engineers to call suppliers for status of delivery. DO NOT CALL PURCHASE. 5. Purchase to send reply to this report before next Saturday. 6. Zoom meeting to be held with purchase coordinator, site and purchase division once a week to discuss this report.