

ADMIN-AUDIT / PURCHASE DIVISION
Advice for Credit to Supplier - Manual

Date: 19/11/25		Prepared by: V. RAVI		Serial no.	
Supplier name: Hitech Power Enterprises				HO inward no.	
Firm/Company: MRMLP		Project: GMR		HO received date	
PO/WO date		PO/WO No.		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	234	17.11.25	350,727-00	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No

Amount A – Bills total (Excluding Transport & Hamali Charges): 350,727-00

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:	Proof of delivery matches MRN	<input type="checkbox"/> Yes <input type="checkbox"/> No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 350,727-00

Amount E – PO / WO value: 560,500-00

Amount F – Difference (A – E): 209,773-00

Quantity received as per PO / WO ☐ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☐ Yes ☐ No – wait for balance material ☒ Other

Payment – due date: 20/11/25

Remarks: PO is not made. Additional approval taken this work. (copy enclosed). Note:- Kavya Rao Sir know this work.

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:		V. RAVI			
Sign:		<i>[Signature]</i>			
Date		19/11/25			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

APPROVED BY
19 NOV 2025
SOHAM MODI

Agreement for excavation of cable trench for laying of HT cables from Substation to GVI & NRK Site

This agreement is made and entered on 18-03-2024 between Hi Tech Enterprises hereinafter referred to as the "Contractor," and M/s Crescentia labs Pvt Ltd, Dr. NRK Biotech Pvt Ltd, hereinafter referred to as the "Client," regarding the excavation of trench for laying of HT cable from Substation to GVI & NRK sites.

Scope of Work:

The Contractor agrees to excavate a trench for laying of HT cable from the Substation to the designated site as per the specifications

Road cuttings and excavation near the entrance of neighbours gate and at main road.

Laying of hume pipes wherever it is necessary, Hume pipes shall be provided by Client.

Back filling with dust and gravel along the trench, dust shall be provided by client.

Laying of shabad stone along the trench, shabad stone shall be provided by Client.

Above works shall be completed within 20 days from the commencement date mentioned in this agreement.

Terms and Conditions:

The total amount fixed for completing the above works is INR 9,50,000/- (Nine Lakhs Fifty Thousand Rupees) only.

In the event of failure to complete the above work within the stipulated 20 days, a penalty of INR 5000/- (Five Thousand Rupees) will be deducted for every three days of delay.

The payment shall be made as follows:

50% of the total amount shall be paid as an advance upon signing this agreement.

The remaining 50% shall be paid upon the successful completion of the excavation work.

Contractor shall provide all necessary assistance, permissions, and approvals required for the execution of the excavation work.

Contractor shall ensure that the excavation work is carried out in accordance with all safety standards and regulations.

The Client reserves the right to inspect the progress of the excavation work at any time during the agreed-upon period.

Commencement Date: 19-03-2024

NRK - Not Paid. (Rs. 560,000/-)

Completion Date: 10-03-2024 (Excluding Sundays)

Gvone - Already paid

Penalties:

(Signature) 19/11/25

In case of delay beyond the completion date, the penalty of INR 5000/- (Five Thousand Rupees) will be applicable for every three days of delay.

Signatures:

Contractor's Signature

(Signature)

Client's Signature

Contractor's Name

P. Sandeep

Client's Name

Date

18/03/2024

Date

Report for November

Request for payment	
Division	CHS/CHS/CHS
Pay to	CHS/CHS/CHS
Towards	CHS/CHS/CHS
Amount	CHS/CHS/CHS
Payment from company	CHS/CHS/CHS
Project	CHS/CHS/CHS
Type of payment	<input checked="" type="checkbox"/> Advance <input type="checkbox"/> Part Payment <input type="checkbox"/> Balance Payment <input type="checkbox"/> Full Payment
Payment mode	<input type="checkbox"/> PDC <input type="checkbox"/> Transfer <input type="checkbox"/> Other
Payment to be divided (attach statement)	<input type="checkbox"/> Cheque <input type="checkbox"/> Payment by Happy card <input type="checkbox"/> Transfer to Happy card
PC/WO no.	<input type="checkbox"/> Online payment <input type="checkbox"/> Payment by Happy card <input type="checkbox"/> Transfer to Happy card
Remarks/ Desc.	<input type="checkbox"/> Transfer to metro card <input type="checkbox"/> Other
Requested by:	Requisition no.
Approved by:	
Signature	Date
	18/3/24

Note: 1. Use this note for all requests for payment. 2. Do not use for weekly site payments. 3. Use for all branch.

NOTE: 1. Use this note for all requests for payment. 2. Do not use for weekly and payments. 3. Use on all bills.

NRK-HT works Balance payment ver-1 22-09-2025

Work order details of HT works of NRK					
Requested by:	B. Muralidhar				
Date:	11-4-2025				
Subject:	NRK and HT works payment details				
NRK	HT Supply	HT	Each power efficiency		
		HT works removed VCB -15.93Lakh	Work order No	2024031004	
		Supervision charges for excavation of HT cable trench and laying of HT cables S	Work Order Amount (A)	46,26,226	
		VCB	Amount Paid (B)	63,11,226	
		Transformer			
		Including CST amount given by Konda Rao sirma Po village			
		Amount			
		Misc			
		Misc			
		Total Amount			
			1,41,57,226	1,32,02,226	9,55,000

release ~ 22/11/25
WMD

11/4/25

Tax Invoice

HITECH POWER ENTERPRISES

GROUND FLOOR, 7-2-1813/5/A/1, FLAT NO. G08,
VASAVI CENTRAL COURT, CZECH COLONY, SANATH NAGAR,
Hyderabad

GSTIN/UIN: 36AIXPP4447K1ZD

State Name : Telangana, Code : 36

Consignee (Ship to)

Dr. Nrk Biotrch Pvt Ltd

Plot no.11,, TSIC Industrial Development

Area, Sno.230 to 243, Turkapally,

Hyderabad, Medchal Malkajgiri

GSTIN/UIN : 36AACCD2775Q1Z3

State Name : Telangana, Code : 36

Buyer (Bill to)

Dr. Nrk Biotrch Pvt Ltd

Plot no.11,, TSIC Industrial Development

Area, Sno.230 to 243, Turkapally,

Hyderabad, Medchal Malkajgiri

GSTIN/UIN : 36AACCD2775Q1Z3

State Name : Telangana, Code : 36

Invoice No

234

Dated

17-Nov-25

Delivery Note

Mode/Terms of Payment

Reference No. & Date

Other References

Buyer's Order No.

Dated

Dispatch Doc No.

Delivery Note Date

Dispatched through
ROAD

Destination

Bill of Lading/LR-RR No.
dt. 17-Nov-25

Motor Vehicle No.

Terms of Delivery

S	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	HT works and bay extension	8544	1 NOS	2,97,226.00	NOS	2,97,226.00
	CGST					26,750.34
	SGST					26,750.34
	ROUND OFF					0.32
Total			1 NOS			₹ 3,50,727.00

Amount Chargeable (in words)

INR Three Lakh Fifty Thousand Seven Hundred Twenty Seven Only

E. & O.E

HSN/SAC	Taxable Value	CGST Rate	CGST Amount	SGST/UTGST Rate	SGST/UTGST Amount	Total Tax Amount
8544	2,97,226.00	9%	26,750.34	9%	26,750.34	53,500.68
Total	2,97,226.00		26,750.34		26,750.34	53,500.68

Tax Amount (in words) : **INR Fifty Three Thousand Five Hundred and Sixty Eight paise Only**

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Customer's Seal and Signature

for HITECH POWER ENTERPRISES

This is a Computer Generated Invoice

