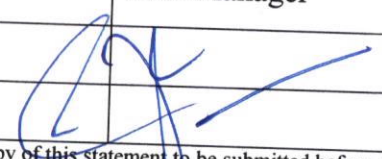


Always - Jai Kua
Weekly - Petty cash /expense card statement.

Name		JAI KUMAR		Statement date	21-11-2025		
Prepared by		JAI KUMAR		Sign			
From period		17-11-2025		To period	21-11-2025		

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
12.	MHSVC	MHSVC	Rapido chargars krishna	170/-	☐ Y ☐ N	☐ Y ☐ N
13.	MHSVC	MHSVC	Rapido chargars shekar	34/-	☐ Y ☐ N	☐ Y ☐ N
14.	MHSVC	MHSVC	Rapido chargars shekar 19-11-25	56/-	☐ Y ☐ N	☐ Y ☐ N
15.	MHSVC	MHSVC	Autofard to somanna showroom to mallapur	120/-	☐ Y ☐ N	☐ Y ☐ N
16.	MHSVC	MHSVC	Refresement food to y somanna outstation	980/-	☐ Y ☐ N	☐ Y ☐ N
17.	MHSVC	MHSVC	Toll charges somanna paid 02-11-25	70/-	☐ Y ☐ N	☐ Y ☐ N
18.	MHSVC	MHSVC			☐ Y ☐ N	☐ Y ☐ N
19.	MHSVC	MHSVC			☐ Y ☐ N	☐ Y ☐ N
20.	MHSVC	MHSVC			☐ Y ☐ N	☐ Y ☐ N
21.					☐ Y ☐ N	☐ Y ☐ N
22.					☐ Y ☐ N	☐ Y ☐ N
				Total:	1,430/-	

Amount to be credited by	☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:			
Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign:				
Date:				

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipt of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

DEBIT VOUCHER

Voucher No. _____

A/c. _____ Date : 17-11-2025

Paid to	<u>Rapido Charges (Ch. Mishra)</u>	Rs.	Ps.
towards	<u>Varanasi Motors Saphone and</u>	50	= 00
	<u>Saphone plot no - 280 on 14-11-25</u>		
	<u>Given by Jai Kumar Sir</u>	120	= 00
Rupees	<u>One hundred and Seventy</u>	/	
	<u>Rupees Only</u>		
Paid by	Cheque No.	Dated	Drawn on Bank
	Cash		
			170 = 00

Prepared by



Receiver's Signature

(Signature)

DEBIT VOUCHER

Voucher No. _____

A/c. _____ Date : 19/11/25

Paid to <u>Rafide charges</u> <u>Cr. Shaker</u>				Rs.	Ps.
towards <u>Transportation charges</u> <u>I went to</u>				34-	00
<u>Fortune Toyota for Pick up Gilanza After</u>					
<u>Regular servicing</u> <u>18/11/25</u>					
Rupees <u>Thirty four Rupees only</u>					
Paid by	Cheque No.	Dated	Drawn on Bank	34-	00
Cash					

Prepared by M. Shela



Receiver's Signature

paytm

Paid Successfully

₹34 

Rupees Thirty Four Only

To: Rapido

UPI ID: paytm-76881028@ptybl



**From: Maddevoenollu
Shekar**

9

Hdfc Bank - 0521

UPI Ref No: 532234258231

07:19 PM, 18 Nov 2025

DEBIT VOUCHER

Voucher No. _____

Date: 17-11-2025

A/c. _____

Paid to Refreshment Allowance (M. Shokras)		Rs.	Ps.
towards	went to AMT2 vaizag on 13-11-25 to	450 =	00
	15-11-2025 for Goods vehicle material	450 =	00
	hand over to site. Given by Jas Kumar Sir	450 =	00
Rupees	One thousand Three hundred		
	and fifty Rupees Only		
Paid by	Cheque _____		
	Cash _____		
	Cheque No. _____		
	Dated _____		
	Drawn on Bank _____		
	APPROVED BY _____		
	17 NOV 2025		
	G. APPROVED BY		
	AGM-HR & Admin		
		1350 =	00

Prepared by

Receiver's Signature

DEBIT VOUCHER

Voucher No. _____
A/c. _____

Date : 17/11/25

Paid to	Tanaradava Krishna		
towards	Rebding of APBlue oil for New		
	Furio Vehicle TC10T5808		
Rupees	Four hundred Rupees only - X -	Rs. 400 -	Ps. 00
Paid by	Cheque		
	Cash		
	Cheque No.		
	Dated		
	Drawn on Bank		
		400 -	00

m. Shela
Prepared by

APPROVED BY
17 NOV 2025
Approved by
G. JAI KUMAR
AGM-HR & Admin

Receiver's Signature

TANADAYA KRISHNA FILLING STATION

BPCL Dealer
NH 16, Blunada Te (M), Andherpet (V)
Eluru (Dist), A.P-534401
Phone No:-7036393333
Vehicle No:0000
Receipt No:000009
Date:15:11:25 Time:14:20

Item:	ADBLUE	Exhaust Fluid
	Diesel	
Rate:	Rs.	55.00
	Ltr.	7.272
Qty:		
Amount:	Rs.	400.00

Taxb1Amt:Rs.	338.99
CGST@09.00% Rs	30.50
SGST@09.00% Rs	30.50

TOTAL: Rs. 400.00

GSI No:-3/GENPP511/L121
Thank You
Happy Journey

DEBIT VOUCHER

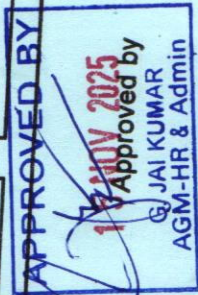
Voucher No. _____

A/c. _____

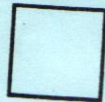
Date : 17/11/25

Paid to	m. shelar	Rs.	Ps.
towards	Miscellaneous charges Amount Paid	150-	00
	at vizag steel for Police Person		
Rupees	one hundred and fifty rupees only		
	— X —		
Paid by	Cheque / Cash		
	Cheque No. _____		
	Dated _____		
	Drawn on Bank _____		
		150-	00

m. shelar
Prepared by



Receiver's Signature



Date: 17/11/25

Date :

Voucher No.

P.S.

RS.

P.S.

A/C.

c. Bank Vehicle
paid to Airtel Payments of fuel
towards fasting recharge

808

~~Table 1~~ ~~Subjects only~~ ~~X~~

Rupees

own on Bank

Dated

Cheque No.

	Cheque
	<u>Cash</u>
Paid by	

Cheque
Cash

ED BY

17 NOV 2025
Approved by
G. JAI KUMAR
AGM-HR & Admin

20/11/2020

Prepared by

Receiver's Signature



FASTag Recharge successful
10:08 PM on 15 Nov 2025

FASTag Recharge for



Airtel Payments Bank
NETC FASTag
TG10T5808

₹400



Bill Details



Customer Name

GAURANG MODY



Payment details



Bill Amount

₹400

Total Amount

₹400

Transaction ID

NB25111522081052009027632

Bharat Connect Transaction ID

PP015319BB3631PHQ901



Debited from



XXXXXX0521

₹400

UTR: 685122728458

Powered by



DEBIT VOUCHER

Voucher No. _____

Date : 19/11/25

A/c. _____

			Rs.	Ps.
Paid to	Rafido charges (m-shelley)		56 —	00
towards	Transportation charges I went to			
	Ho from Green tower's for pick up			
	Tcetho Vehicle As on date 19/11/25			
Rupees	Fifty six rupees only			
Paid by	Cheque No.	Dated	Drawn on Bank	
<u>Cheque</u>				56 — 00
<u>Cash</u>				

Prepared by

APPROVED BY
19 NOV 2025
S. J. KUMAR
AGM-HR & Admin

Receiver's Signature

paytm

Money Sent Successfully

₹56 

Rupees Fifty Six Only

To: Muthyala Kavitha

UPI ID: prususri143@ibl

MK

**From: Maddevoenollu
Shekar**

Hdfc Bank - 0521

9

UPI Ref No: 532341176464

12:32 PM, 19 Nov 2025

DEBIT VOUCHER

MH8rc

Voucher No. _____

A/c. _____

Date : 19/11/25

Paid to	<u>Somanna - Showroom to Malga</u>			Rs.	Ps.
towards	<u>Auto fare from Malga to Nagpur</u>			120	
Rupees	<u>one hundred twenty only</u>			1	
Paid by	Cheque	Cheque No.	Dated	Drawn on Bank	
	Cash				120

Prepared by



Approved by

Receiver's Signature

[Signature]

 Details**Auto Ride**

18 Nov 2025 • 12:39 PM

₹120 (est) **Completed**Address details 

Ride ID #RD17634497962945705

**9-114-35, Chakripuram Rd**

Bapuji Nagar Colony, Vijaya Puri Colony, Tarapuri Colony, Nagaram, Secunderabad, Telangana 500...

**117**

Nacharam - Mallapur Rd, New Narasimha Nagar, NTR Nagar, Mallapur, Secunderabad, Telangana 5...

21.1 mins • 8.9 kms (est)

**Need help?**We're a tap away  **RIDE SUMMARY****Suggested Fare****₹120.0** 

Total Fare

₹120.0 **Send receipt via Email**

 Rapido serves solely as a facilitator between you and independent Captains. The fare displayed is an estimate; the final fare is subject to mutual agreement. A tax invoice will not be provided for this trip. Please refer to the T&Cs for further details.

DEBIT VOUCHER

Voucher No. _____

A/c. _____

Date : 16-11-2025

Paid to	Refreshment Allowance (G. Somanna)			Rs.	Ps.
towards	went to vizag on 09-11-25 to			450	—
	11-11-2025 for on duty grounds			450	—
	Vehicle			80	—
Rupees	Nine hundred and Eighty				
	Rupees Only				
Paid by	Cheque	Cheque No.	Dated	Drawn on Bank	
	Cash				
					980 = 40

Prepared by



Approved by

Receiver's Signature

Y.S.

DEBIT VOUCHER

Voucher No. _____

A/c. _____

Date : 16-11-2025

Paid to		Tall Cheryus (Y. Somanan)		Rs.	Ps.
towards		want. to Gov Sibus on 02/11/25			
		Given by Jai Kumar Sr.		70 =	00
Rupees		Saverby Dupay Only		/	
Paid by	Cheque	Cheque No.	Dated	Drawn on Bank	
	Cash				
				70 =	00

Prepared by



Receiver's Signature

Y.S

HMDA - HGCL - NORR
IRB Golconda Expressway Private Limited
GST NO. 36AAHCI1275P1Z2

Exit Plaza : Keesara (Exit-8)
Entry Plaza : Dindigal Saragudem (Exit-05)

Transaction No. : 25100226420026
Booth/ Operator No : Lane W02/ 10000002
Txn. Date : 02-Nov-2025 06:53:46 PM
Entry Date : 02-Nov-2025 06:30:19 PM
Vehicle No : TG08AE7171
Vehicle Class : Cars/Jeep/Van
Type of Journey : Single Journey
Toll Fee : 70.00
Penalty : 0.00
Total Amount : 70.00
Pmt Mode : Cash

Thank You

Double User Fee Shall be charged in FASTag Lanes.
For any Emergency Assistance on ORR Please call
14449.

** WISH YOU SAFE and HAPPY JOURNEY **

DEBIT VOUCHER

Voucher No. _____

A/c. _____

Date : 17-11-2025

Paid to	Rapido Charges (G. Semanna)	Rs.	Ps.
towards	for Kustharguda to H-o On 11-11-2025	146 =	00
	Given by Jai Kumar Sir		
Rupees	One hundred and forty Six		
	Rupees Only		
Paid by	Cheque	Cheque No.	Dated
	Cash		
		Drawn on Bank	
			146 = 00

Prepared by



Receiver's Signature

Y.S.

 Details**Bike Lite Ride**

11 Nov 2025 • 02:26 PM

₹146 **Completed**Address details 

Ride ID #RD17628513991313001

**Shop No, Dmart, 1**Vasavi Siva Nagar, Road, Kushaiguda, Hyderabad,
Secunderabad, Telangana 500062, India**Soham Mansion**Karbala Maidan, Rani Gunj, Hyderabad, Telangana
500003, India

39.6 mins • 15.2 kms

**Need help?**We're a tap away  **INVOICE****Total Fare****₹146.0** 

Ride Charge	₹143.05
Booking Fees & Convenience Charges	₹17.95
Discount	- ₹15.0

 **Send invoice via Email**

DEBIT VOUCHER

Voucher No. _____

A/c. _____ Date : 16-11-2025

Paid to	Refreshment Allowance (G. Somanna)	Rs.	Ps.
towards	went to vizag on 09-11-25 to	450	—
	11-11-2025 for on duty grounds	450	—
	Vehicle	80	—
Rupees	Nine hundred and Eighty		
	Rupees Only		
Paid by	Cheque	Cheque No.	Dated
	Cash		
		Drawn on Bank	
			980 = 450

Prepared by



Approved by

Receiver's Signature

Y.S.

DEBIT VOUCHER

Voucher No. _____

Date : 16-11-2025

A/c. _____

				Rs.	Ps.
Paid to	Toll Charges (Y. Soman)				
towards	went to Gov Sibus on 02/11/25			70 =	00
Given by Jai Kumar Sr.					
Rupees	Saverby Dupay Only			1	
Paid by	Cheque	Cash		70 =	00
	Cheque No.	Dated	Drawn on Bank		

Prepared by

APPROVED BY
17 NOV 2025
Approved by
G. JAI KUMAR
AGM-HR & Admin

Receiver's Signature

Y.S.

DEBIT VOUCHER

Voucher No. _____

A/c. _____ Date : 17-11-2025

Paid to	Rapid Charges (i. Semanna)			Rs.	Ps.
towards	for Kustharguda to H-o On 11-11-2025			146	20
	Given by Jai Kumar Sir				
Rupees	One hundred and forty Six				
	Rupees Only				
Paid by	Cheque	Cheque No.	Dated	Drawn on Bank	
	Cash				
					146 = 20

Prepared by



Receiver's Signature

Y.S.