

Weekly - Petty cash /expense card statement.

Name		D. Sore Sore		Statement date		21/11/25	
Prepared by		D. Sore Sore		Sign		Su	
From period				To period			

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	MP Svc	MP Svc	ADU CURE & LABS Svc	3177	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2.	MP Svc	MP Svc	PARAM ELECTRONICS	1300	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
3.	MP Svc	MP Svc	ASTINAD EEP ESTABL ON CH	724	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
4.	MP Svc	MP Svc	FASTO8 Svc 3437	303	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
5.	MP Svc	MP Svc	TECHNICS	2750	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
6.	MP Svc	MP Svc	OLA Dike 14/11/25	220	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
7.	MP Svc	MP Svc	AVS; SPTOR Dine 3000	100	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
8.	MP Svc	MP Svc	OLA Dike 14/11/25	224	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
9.						
10.						
11.	Total					

Amount to be credited by:	<input type="checkbox"/> Transfer to expense card, <input type="checkbox"/> Cash reimbursement, <input type="checkbox"/> Transfer to personal a/c, <input type="checkbox"/> Other:	
Approved by:	Div. Manager	Accountant
Sign:	APPROVED BY 21 NOV 2025 G. JAI KUMAR AGM-HR & Admin	Accounts Manager
Date:		MD

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipt of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

DEBIT VOUCHER

MP SRC

Voucher No. \_\_\_\_\_

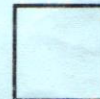
A/c. \_\_\_\_\_ Date : 15/11/25

Paid to Ola Bike				Rs.	Ps.
towards: Soham six Documents Bag sent				220	
to Jubilee Hills Plot no 280 Dated					
14/11/25					
Rupees Two Hundred & Twenty only					
Paid by	Cheque	Cheque No.	Dated	Drawn on Bank	
Cash					220

Prepared by 



Receiver's Signature





**DEBIT VOUCHER**

MPBVC

Voucher No. \_\_\_\_\_

A/c. \_\_\_\_\_ Date : 21/11/25

Paid to	ASLO Charge & RAPIDO			Rs.	Ps.		
towards	ASLO Charge & RAPIDO Charge			788	00		
	for GRAB & AV. A. UPADHAY			1414	00		
				975	00		
Rupees	Three thousand one Hundred			}			
	Seventy seven only						
Paid by	Cheque <input checked="" type="checkbox"/>	Cash <input type="checkbox"/>	Cheque No. <input type="text"/>	Dated <input type="text"/>	Drawn on Bank <input type="text"/>	3177	00

Prepared by GJA

**APPROVED BY**  
**21 NOV 2025**  
G. JAI KUMAR  
AGM-HR & Admin

Approved by

Receiver's Signature





CLAIMS FOR TRAVEL ALLOWANCE TO SITES POSTED FOR THE MONTH OF NOV- 2025					AMOUNT INCURRED IN Rs.
DATE OF POS	SITE OF POSTING	MODES OF TRANSPORT	FROM LOCATION	TO LOCATION	
15-11-2025	GMR MALLAPUR HYDERABAD	Metro Rail	Rasoolpura Metro Station	Habsiguda Metro Station	37
		By AUTO	Habsiguda Metro Station	Mallapur X Road Elephant Circle	30
		By Uber Bike	GMR MALLAPUR	Tarnaka Metro Station	77
		Metro Rail	Tarnaka Metro Station	Rasoolpura Metro Station	37
16-11-2025	Sunday				
17-11-2025	GMR MALLAPUR HYDERABAD	Metro Rail	Rasoolpura Metro Station	Habsiguda Metro Station	37
		By Uber Bike	Habsiguda Metro Station	GMR Mallapur	63
		By Uber Bike	GMR MALLAPUR	Tarnaka Metro Station	77
		Metro Rail	Tarnaka Metro Station	Rasoolpura Metro Station	37
18-11-2025	GMR MALLAPUR HYDERABAD	Metro Rail	Rasoolpura Metro Station	Habsiguda Metro Station	37
		By Uber Bike	Habsiguda Metro Station	GMR Mallapur	64
		By Uber Bike	GMR MALLAPUR	Habsiguda Metro Station	57
		Metro Rail	Habsiguda Metro Station	Rasoolpura Metro Station	37
19-11-2025	GMR MALLAPUR HYDERABAD	Metro Rail	Rasoolpura Metro Station	Habsiguda Metro Station	37
		By Uber Bike	Habsiguda Metro Station	GMR Mallapur	63
		By Uber Bike	GMR MALLAPUR	Tarnaka Metro Station	69
		Metro Rail	Tarnaka Metro Station	Rasoolpura Metro Station	37
20-11-2025	GMR MALLAPUR HYDERABAD	Metro Rail	Rasoolpura Metro Station	Habsiguda Metro Station	37
		By AUTO	Habsiguda Metro Station	GMR Mallapur	30
		By Uber Bike	GMR MALLAPUR	Habsiguda Metro Station	60
	Head Office Soham Mansion	Metro Rail	Habsiguda Metro Station	Paradise Metro Station	37
		By Bus	Paradise Bus Stop	Ranigunj Bus Stop	15
			<b>Total Amount</b>		<b>975</b>

Gaurav A Upadhyaya  
Mobile No: 9704623907

DEBIT VOUCHER

MPSVC

Voucher No. \_\_\_\_\_

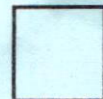
A/c. \_\_\_\_\_ Date : 18/11/25

Paid to <u>PARAM ELECTRONICS</u>				Rs.	Ps.	
towards <u>Purchase of Charge &amp; Recurs</u>				1300	00	
<u>Dakrey on no. 56</u>				}		
Rupees <u>one thousand Three Hundred</u>						
<u>only</u>						
Paid by	<u>Cheque</u> Cash ✓	Cheque No. <div></div>	Dated <div></div>	Drawn on Bank <div></div>	1300	00

Prepared by SHS



Receiver's Signature





31537

# PARAM ELECTRONICS

ALL VARIETY REMOTES (HUAYU), KDM PRODUCTS,

VETEC SPEAKER & MIC, ADS LED'S, ELECTRONIC GOODS & COMPONENTS

8-1-197/198, Shivaji Nagar, R. P. Road, Secunderabad - 500 003. T. S.

No. 56

Date 18/12/20

M/s. MPSC

[illegible]

### Terms & Condition :

1. Goods once sold will not be taken back or exchanged.
2. No Warranty for China Products.
3. No Warranty for Burns, Physical Damage & Water inside.
4. Estimation Valid for One Week.

For PARAM ELECTRONICS

**DEBIT VOUCHER**

MPSVC

Voucher No. \_\_\_\_\_

A/c. \_\_\_\_\_ Date : 18/11/25

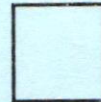
Paid to	RATNADEEP RETAIL PVT LTD			Rs.	Ps.		
towards	Purchase of Muc & Bickens & BARKEN			724	00		
				}			
Rupees	Seven Hundred Twenty four only						
Paid by	Cheque <input checked="" type="checkbox"/>	Cash <input type="checkbox"/>	Cheque No.	Dated	Drawn on Bank	724	00

Prepared by *Swis*



Approved by

Receiver's Signature





**RATNADEEP RETAIL PVT LTD -  
KAVADIGUDA**

#1-3, TBC NOVA COMPLEX, Municipal House  
No:1-3-1/1, Plot #: 1, 2, 12 & 13  
Lower Tank Bund Road, Kavadiguda,  
Hyderabad-500080 Telangana  
Ph. : 8121024766  
GST:: 36AABCR8939B1ZB  
CIN:: U51399TG1995PTC019385  
FSSAI:: 13624014000019

**TAX INVOICE**

Invoice No. : 503B550031578 Date : 18-Nov-2025  
Cashier : S JYOTI Time : 12:08:14  
Description/HSN/UOM Qty. Rate. Disc. Amount  
1-GST 0.00% + SCESS 0.00  
NANDINI GOODLI - 8.000 14.00 4.00 108.00  
04012000 - EA  
3-GST 5.00% + SCESS 0.00  
BRITANNIA DIGES - 3.000 65.00 21.00 174.00  
19053100 - EA  
SUGAR 1KG - 17011490 1.000 58.00 58.00  
- EA  
6-GST 18.00% + CESS 0.00%  
NIPPO AAA 10PC - 1.000 180.00 16.00 164.00  
85061000 - EA  
DURACELL AA 10 - 1.000 220.00 220.00  
85068090 - EA  
Items: 5 Qty: 14.000 Disc: 41.00 724.00

**PAYMENT DETAILS**

CASH : 724.00

**TAX Summary**

#S	TaxAmt	SGST	CGST	CESS	NET VALUE
1	0.00	0.00	0.00	0.00	108.00
3	11.04	5.52	5.52	0.00	220.95
6	58.58	29.29	29.29	0.00	325.42
TOTAL	69.62	34.81	34.81	0.00	654.37

**\*\*\* Schemes \*\*\***

Item	Qty	Disc. %	Disc. Amt
BRITANNIA DIGES	3.00	10.77	21.00
NIPPO AAA 10PC	1.00	8.89	16.00
NANDINI GOODLI	8.00	3.57	4.00

**Savings on this Invoice : 41.00**  
**Savings % on this Invoice : 5.36 %**

Gross sale Value : 765.00  
Promo. Discount : 41.00

Net Payable : 724.00  
Received Amount : 1,000.00  
Balance Paid : 276.00

For Queries & Complaints WhatsApp on 9100811811



\* 5 0 3 B 5 5 0 0 3 1 5 7 8 \*

Printed on 18-Nov-2025 12:08:15PM



CLICK • ORDER • REPEAT



**DEBIT VOUCHER**

MPSVC

Voucher No. \_\_\_\_\_

A/c. \_\_\_\_\_ Date : 19/11/28

Paid to				Rs.	Ps.		
FASTAG Recourse				303	00		
towards FASTAG Recourse for TOL 10A 3437							
CAR							
Rupees THREE Hundred Three only				}			
Paid by	Cheque <input checked="" type="checkbox"/>	Cash <input type="checkbox"/>	Cheque No. <input type="text"/>	Dated <input type="text"/>	Drawn on Bank <input type="text"/>	303	00

Prepared by GJS



Approved by

Receiver's Signature





FASTag Recharge successful  
05:02 PM on 15 Nov 2025

## FASTag Recharge for



Bajaj Pay FASTag  
tg10D3437

₹303



Bill Details



Customer Name : YELLAMLA SOMANNA



Payment details



Bill Amount

₹300

Platform fee(inclusive of  
GST)

+ ₹3

**Total Amount**

**₹303**

Transaction ID

NX25111517015751448818841

Bharat Connect Transaction ID

PP015319BX0TN1BBH055



Debited from



XXXXXX5850

₹303

UTR: 383650152266



Powered by

YES BANK

**DEBIT VOUCHER**

MPSC

Voucher No. \_\_\_\_\_

A/c. \_\_\_\_\_ Date : 18/11/28

Paid to	TECHBRIDE			Rs.	Ps.	
towards	Repairing of Goddard Cash			2750	00	
	Counting machine No. 134			}		
Rupees	Two thousand Seven Hundred					
	fifty only					
Paid by	Cheque <input checked="" type="checkbox"/>	Cheque No.	Dated	Drawn on Bank	2750	00
	Cash <input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		

Prepared by

*Shir*

APPROVED BY  
19 NOV 2025  
Approved by  
G. JAI KUMAR  
AGM-HR & Admin

Receiver's Signature



## INVOICE

**TECHBRIDZ**  
Flat No: 303, 3<sup>rd</sup> Floor, Krishna Complex, Diamond  
Towers, Above Nokia Service Center, Sarojini Devi Road,  
Patny Centre, Secunderabad – 500003, Telangana  
Ph: 9391520750, E-mail: techbridz@gmail.com

Invoice No: 134

Date: 18-10-2025

Delivery :

Terms of Payment :

Supplier Ref :

Our Ref:

Buyers Order No: Verbal

Despatch Document :

Contact :

Despatch Through ;

Destination : Hyderabad

Terms of Delivery : By Hand

## Consignee

To,  
Cash Bill  
M/s. Modi Properties Pvt. Ltd.  
Secunderabad  
Telangana

S. No.	Description of Goods	Quantity	Rate	Per	Amount
1	Repairing of Godrej Cash Counting Machine Model: Count Matic (Replacement of Transformer / Including Service Charges)	01	2,750.00	Unit	2,750.00
TOTAL: Two Thousand Seven Hundred and Fifty Only					2,750.00

Amount chargeable ( in words)

Rupees: Two Thousand Seven Hundred and Fifty Only

UAN NUMBER : TS20D0002040

Deflation:

We declare that this invoice shows the actual price of the goods described and  
that all particulars are true and correct

## Company Bank Details:

Bank Name: Equitas Small Finance Bank

Branch : Paradise

A/C No. : 200000450212

IFSC Code : ESFB0005001

For TECHBRIDZ

Authorized Signatory

**DEBIT VOUCHER**

mpere

Voucher No. \_\_\_\_\_

A/c. \_\_\_\_\_ Date : 18/11/25

Paid to	Angi	Rs.	Ps.
towards	2 spiral <del>Backs</del> Books (Car Reading)	100/-	
Rupees	Hundred Rupees only/-		
Paid by	Cheque No. _____ Dated _____ Drawn on Bank _____		
	Cash	100/-	

Prepared by Orji

APPROVED BY

18 NOV 2025

G. JAI KUMAR  
AGM-HR & Admin

Approved by

Receiver's Signature



# DEBIT VOUCHER

MP & V

Voucher No. \_\_\_\_\_

A/c. \_\_\_\_\_ Date : 15/11/25

Paid to <u>ola zi ke</u>			Rs.	Ps.
towards <u>Soham sir Documents Bag Sent to</u>			220	
<u>Justice hills Date on 14/11/25</u>			/	
Rupees <u>Two Hundred Twenty ONLY</u>				
Paid by <u>Cheque</u>	Cheque No.	Dated	Drawn on Bank	
<u>Cash</u>	<b>APPROVED BY</b>			220

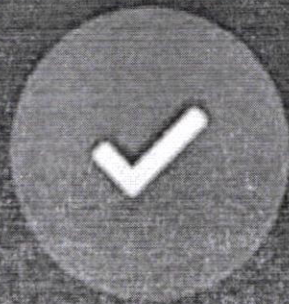
  
Prepared by

19 NOV 2025

G. JAI KUMAR  
AGM-HR & Admin  
Approved by

Receiver's Signature





₹220.00

Paid to

Raj Kron

PhonePe • rajtalapati@ybl

14 November 2025, 7:18 pm



DEBIT VOUCHER

MP Svc

Voucher No. \_\_\_\_\_

A/c. \_\_\_\_\_ Date : 15/11/25

Paid to Ola Bike				Rs.	Ps.
towards Cravrang Mary sir Lunch Box from				224	
Jubilee Hills to Ranjithung office					
Rupees Two Hundred Twenty four only					
Paid by	Cheque No.	Dated	Drawn on Bank	224	
<u>Cheque</u> Cash					

Prepared by 

APPROVED BY  
15 NOV 2025  
Approved by  
G. JAI KUMAR  
AGM-HR & Admin

Receiver's Signature



11:18 AM • Pelican Service, Mahatma  
Gandhi Rd, Karbala Maidan,...

## Ride Benefits



Ride insurance at ₹3  
[Email My Policy](#)

## Bill Details

Popular Fare	₹ 220.85
Rounded Off	₹ 0.16
<b>Total Bill</b>	<b>₹ 221</b>
Insurance Premium	₹ 3
<b>Total Payable</b>	<b>₹ 224</b>

