Weekly - Petty cash /expense card statement.

Name	D. Swke Shenur	Statement date	21/11/25
Prepared by	D. Swre Shenur	Sign	Sw
From period		To period	

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	SOHAM	MODI	SOHAM MODI, EB NO., 1004135208 SOUTHERN POWER DISTRIBUTION	9372	☐Y ☐N	☐Y ☐N
2.	SOHAM	MODI	WATER BILL PAYMT	1253	☐Y ☐N	☐Y ☐N
3.					☐Y ☐N	☐Y ☐N
4.					☐Y ☐N	☐Y ☐N
5.					☐Y ☐N	☐Y ☐N
6.					☐Y ☐N	☐Y ☐N
7.					☐Y ☐N	☐Y ☐N
8.					☐Y ☐N	☐Y ☐N
9.					☐Y ☐N	☐Y ☐N
10.					☐Y ☐N	☐Y ☐N
11.	Total			10625		

Amount to be credited by: ☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:

Approved by:	Div Manager	Accountant	Accounts Manager	MD
Sign:	APPROVED BY 21 NOV 2025 G. JAI KUMAR AGM-HR & Admin			
Date:				

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipted of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

DEBIT VOUCHER

Voucher No. ____________

A/c. ____________ Date : 21/11/25

Paid to Hyderabad WATER WARDY	Rs.	Ps.
towards water Bill Paying of SOHAM MODI	1253	00
STR CAN: 06131910		
Rupees one thousand Two Hundred		
fifty Three only		
Paid by Cheque / Cash ✓ — Cheque No. ____ Dated ____ Drawn on Bank ____	1253	00

APPROVED BY
21 NOV 2025
G. JAI KUMAR
AGM-HR & Admin

Prepared by — Approved by — Receiver's Signature

3:56 m

64%

Hyderabad Water (HMWSSB)

₹1,253

Completed

21 Nov 2025, 3:55 pm

Bill date	Due date
Nov 1, 2025	Nov 15, 2025
Bill number	Bill period
XXXXXX476	NA
Account holder	CAN number
KESHAVPAL REDDY G.	061131910

₹1,253.00 paid
21 November 2025 at 3:55 pm

Payment started
21 November 2025 at 3:55 pm

Pay intermediary

Share

Split expense

SOHAM MODI

DEBIT VOUCHER

Voucher No. ____________

A/c. ____________ Date : 19/11/25

	Rs.	Ps.
Paid to SOUTHERN POWER DISTRIBUTION COMPANY		
towards POWER Bill Payment of SOHAM MODI SIR B/s No:- 100415208	9372	00
Rupees NINE Thousand Three Hundred Seventy Two Only		
Paid by Cheque / Cash ✓ — Cheque No. ____ Dated ____ Drawn on Bank ____	9372	00

Prepared by

APPROVED BY
20 NOV 2025
G. JAI KUMAR
AGM-HR & Admin

Approved by

Receiver's Signature

SOUTHERN POWER DISTRIBUTION COMPANY OF TELANGANA LIMITED

Transaction Acknowledgement

Thank you.

Your payment request has been successfully recorded. Please quote your transaction reference number for any queries relating to this request.

Please check TGSPDCL website and confirm payment updation

Transaction Reference Number :	YIC42647642261
Transaction Date and Time :	19-11-2025 17:58:48
Service Number :	100415208
Name :	SRI SOHAM MODI
ERO :	11
Bill Date :	05/11/2025
Due Date :	19/11/2025
Amount :	9372.00
Print	Make Another Payment

Powered by:

BillDesk

SOUTHERN POWER DISTRIBUTION COMPANY OF TELANGANA LIMITED

(https://tgsouthernpower.org/)

Payment Details for - Postpaid service.

In case you wish to change the details of your request please click on 'Back', please verify your details and click on 'Submit' below

Transaction Service Charges

Net Banking	Rs.2.35/- Per Transaction
RuPay Debit Cards & UPI :	Nil.
Cash Cards & Wallets :	0.50% of the Transaction Amount .
Credit Cards :	0.80% of the Transaction Amount .
Debit Cards (Visa/MasterCard/Maestro) :	0.64% of the Transaction amount.

Note: GST/Taxes applicable will be charged extra on the transaction fees.

Unique Service Number :	100415208
Service Number :	A9002037
Name :	SRI SOHAM MODI
ERO:	11
Bill Date :	05/11/25
Due Date :	19/11/25
Bill Amount :	9372.00
ACD Amount :	0
Amount	9372.00

Note:
No interest shall be paid against the advance amount and requested to pay amount as shown in bill.

1. If part payment is made in advance mode, TGSPDCL will raise the surcharge in the next month bill.
2. If excess payment is made in advance mode, amount shall be adjusted to next month CC bill.

Back Submit

Powered by:

BillDesk

Weekly - Petty cash /expense card statement.

Name	G. SAI KUMAR	Statement date	21/11/25
Prepared by	G. SAI KUMAR	Sign	
From period		To period	

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	SOHAM	MODI	SOUTHERN POWER BILL 100415208 SOHAM MODI	7245	☐Y ☐N	☐Y ☐N
2.	SOHAM	MODI	WATER BILL PAYING	1254	☐Y ☐N	☐Y ☐N
3.					☐Y ☐N	☐Y ☐N
4.					☐Y ☐N	☐Y ☐N
5.					☐Y ☐N	☐Y ☐N
6.					☐Y ☐N	☐Y ☐N
7.					☐Y ☐N	☐Y ☐N
8.					☐Y ☐N	☐Y ☐N
9.					☐Y ☐N	☐Y ☐N
10.					☐Y ☐N	☐Y ☐N
11.	Total			8499/-		

Amount to be credited by	☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:			
Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign:	APPROVED BY 21 NOV 2025 JAI KUMAR AGM-HR & Admin			
Date:				

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Soham Modi

DEBIT VOUCHER

Voucher No. __________

A/c. __________ Date : 28/10/25

Paid to Hyderabad Metropolitan	Rs.	Ps.
towards water bill payment of Soham	1254	00
Modi Sir		
Rupees one thousand two hundred		
fifty four only		
Paid by Cheque / Cash ✓ — Cheque No. ___ Dated ___ Drawn on Bank ___	1254	00

Prepared by — Approved by — Receiver's Signature

APPROVED BY
29 OCT 2025
G. JAI KUMAR
AGM-HR & Admin

पे Bill Payment Successful
05:19 PM on 21 Oct 2025

Water bill paid

Hyderabad Metropolitan Water Supply and Sewerage Board ₹1,254

061131910

Bill Details

Customer Name	:	KESHAVPAL REDDY G.
Bill Number	:	XXXXXX549
Bill Date	:	01-Oct-2025

Payment details

Transaction ID

NX2510211719109559320454 1

Bharat Connect Transaction ID

PP015294BX3VJ1C49742

ASSURED

Debited from

XXXXX5548 ₹1,254

UTR: 742280946541

Powered by

UPI YES BANK

SOHAM MODI

DEBIT VOUCHER

Voucher No. ____________

A/c. ____________ Date : 28/10/25

Paid to TSSPDCL	Rs.	Ps.
towards Power Bill payment of Soham	7245	00
MODI SIR Scno. 100415208		
Rupees Seven thousand Two Hundred		
Fourty five Only		
Paid by Cheque / Cash ✓ — Cheque No. ____ Dated ____ Drawn on Bank ____	7245	00

Prepared by — Approved by — Receiver's Signature

APPROVED BY
29 OCT 2025
G. JAI KUMAR
AGM-HR & Admin

Bill Payment Successful
05:15 PM on 21 Oct 2025

Electricity bill paid

Southern Power Distribution company of Telangana Ltd (TGSPDCL) ₹7,245

100415208

Bill Details

Customer Name	:	SRI SOHAM MODI
Bill Date	:	04-Oct-2025

Payment details

Transaction ID

NX25102117154599551989131

Bharat Connect Transaction ID

PP015294BX1SW1BYI931

Debited from

XXXXX5548 ₹7,245

UTR: 261785846107

Powered by

UPI YES BANK