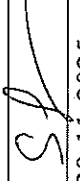


Weekly - Petty cash /expense card statement.

Name	K Suneel Kumar		Statement date	21-11-2025 Card No.4629 5254 2716 5724	
Prepared by	K Suneel Kumar		Sign		
From period	14-11-2025		To period	20-11-2025	

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	MPSVC	MPSVC	Printer repairing charges	1200	☐ Y ☐ N	☐ Y ☐ N
2.	MPSVC	MPSVC	Printer repairing charges (Aruna)	1800	☐ Y ☐ N	☐ Y ☐ N
3.	MPSVC	MPSVC	HDD purchased	3300	☐ Y ☐ N	☐ Y ☐ N
4.	MPSVC	MPSVC	Peripherals Purchased	2700	☐ Y ☐ N	☐ Y ☐ N
5.					☐ Y ☐ N	☐ Y ☐ N
6.					☐ Y ☐ N	☐ Y ☐ N
7.					☐ Y ☐ N	☐ Y ☐ N
8.					☐ Y ☐ N	☐ Y ☐ N
9.					☐ Y ☐ N	☐ Y ☐ N
10.					☐ Y ☐ N	☐ Y ☐ N
11.	Total			9000		

Amount to be credited by ☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:

Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign:				
Date:				

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipt of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

Tax Invoice							
Ace Business Solutions #NRSC Colony, Hydernagar, Hyderabad-500 082 GSTIN: 36ANLPK6297R1ZU State : Telangana. Ph: 8555004783		Invoice No. 20/25-26		Dated 21-11-2025			
		Delivery Note		Mode/Terms of Payment			
		Reference No. & Date:		Other References			
Buyer (Bill to) Modi Properties services 5-4-187/3&4, 2nd Floor Soham Mansion MG Road, Secunderabad- 500 003 GSTIN: 36AABCM4761E1ZM		Buyer's Order No.		Dated			
		Dispatch Doc No.		Delivery Note Date			
		Dispatched through		Destination			
SI No.	Description of goods	HSN/SAC	Qty	Rate	per	Amount	
1	500 GB SSD	85235100	1	2,796.61	18%	2,796.61	
		CGST				251.69	
		SGST				251.69	
		Rounded off					0.00
						3,300.00	
Amount (in words) Three Thousand Three Hundred only						E. & O.E	
Taxable Value		Central Tax		State Tax		Total Tax	
		Rate	Amt	Rate	Amt		
Total	2,796.61	9%	251.69	9%	251.69	503.39	
Receiver Signature		Company's Bank Details: Bank Name: State Bank of India IFSC CODE : SBIN0011665 Branch: Hyderabad For Ace Business Solutions					
		 Authorized Signatory					

Tax Invoice								
Ace Business Solutions #NRSC Colony, Hydernagar, Hyderabad-500 082 GSTIN: 36ANLPK6297R1ZU State : Telangana. Ph:-8555004783		Invoice No. 19/25-26		Dated 19-11-2025				
		Delivery Note		Mode/Terms of Payment				
		Reference No. & Date:		Other References				
Buyer (Bill to) Modi Properties services 5-4-187/3&4, 2nd Floor Soham Mansion MG Road, Secunderabad- 500 003 GSTIN: 36AABCM4761E1ZM		Buyer's Order No.		Dated				
		Dispatch Doc No.		Delivery Note Date				
		Dispatched through		Destination				
Sl No.	Description of goods	HSN/SAC	Qty	Rate	per	Amount		
1	Dell laptop adapter	85043100	1	1101.70	18%	1,101.70		
2	Wireless range extender	84717030	1	1186.44	18%	1,186.44		
INWARD Inward No: 843 Dt: 23/11/20 MRN No: Dt: Received By: <i>[Signature]</i> Sign: <i>[Signature]</i> MODI PROPERTIES CGST 205.93 SGST 205.93								
		Rounded off						-0.01
Amount (in words) Two Thousand Seven Hundred only						E. & O.E		
Taxable Value		Central Tax		State Tax		Total Tax		
		Rate	Amt	Rate	Amt			
Total	2,288.14	9%	205.93	9%	205.93	411.87		
		Company's Bank Details: Bank Name: State Bank of India IFSC CODE : SBIN0011665 Branch: Hydernagar						
Receiver Signature		 Authorized Signatory						

INVOICE



#2, Block 19, Baglingampally,
Hyderabad - 44. Mobile: 901 082 0929

Date: 18/11/25

No.: 653

M/s. modi Properties Services

Sl.No.	Description	Qty.	Rate	Total ₹
1.	canon 2900 Teflon sheet Pressure roller replacement charges	1		1800.00
TOTAL				1800.00

Rupees in words: _____


for SILICON COMPUTERS



SILICON COMPUTERS

#2, Block 19, Baglingampally,
Hyderabad - 44. Mobile: 901 082 0929

INVOICE

Date:

19/11/25

No.:

655

M/s.

modi Properties Services

Sl.No.	Description	Qty.	Rate	Total ₹
1.	EPSON 2050 Pointer repairing charges	1		1200 00
TOTAL				1200 00

Rupees in words:

for SILICON COMPUTERS