

**ADMIN-AUDIT / PURCHASE DIVISION**  
Advice for Credit to Supplier - Manual

Date:	26/03/2025	Prepared by	N. S. Grendar	Serial no.	
Supplier name	ASK GENUINE LIFTS			HO inward no.	
Firm/Company	MR Mallapur LP	Project	GMR	HO received date	
PO/WO date	19/06/2023	PO/WO No.	20230619014	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	092	26/03/25	1,77,590 - 10	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount A - Bills total (Excluding Transport & Hamali Charges):					
Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report					
MRN nos.:				Proof of delivery matches MRN	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Amount B - Other Credits : Transportation charges					
Amount C - Other Debits :					
Amount D (D=A+B-C) - Amount to be credited to the supplier:					
1,77,590					
Amount E - PO / WO value:					
7,10,000					
Amount F - Difference (A - E):					
- 5,32,410					
Quantity received as per PO / WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received			
Close PO / WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No - wait for balance material <input type="checkbox"/> Other			
Payment - due date		Adv paid, Final bill			
Remarks: Acc closed Earlier.					
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:		N. S. Grendar			
Sign:		<i>[Signature]</i>			
Date		26/11/25			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

**APPROVED BY**  
26 NOV 2025  
SOHAM MODI



# ASK GENUINE LIFTS

RESIDENTIAL | COMMERCIAL | INDUSTRIAL | HOSPITALS  
# 212/112, Venkatramana Colony, Nagole, Hyd - 68.

Ph: +91 9948144240

+91 9248144240, 9985959327

Email: askgenuinelifts@gmail.com

## TAX INVOICE

All Subject to Hyderabad Jurisdiction

Invoice No. ASK 092

Date: 26/3/25

M/s MODI REALTY MALLAPURU UO

Address 5-4-187/2AM, 2nd floor Solam Mansion M.H. Road

Secunderabad, T.H. 500003 GSTIN: 36AAEFM1459R129 PO No: 20230619014

Description of Goods	HSN/SAC	Quantity	Unit Price	TOTAL AMOUNT
1) Controller	84313100	1	15000/-	15000/-
2) One hopper half accessories	84313100	1/2	135500/-	135500/-
Sub.TOTAL				156500/-
CGST...9....%				13545/-
SGST...9....%				13545/-
IGST.....%				
G.TOTAL				177590/-



"TRUE COPY"

GSTIN : 36AJFPA7032G1ZM

In words Rs. one lakh seven thousand five hundred ninety rupees only

For ASK GENUINE LIFTS  
For ASK GENUINE LIFTS

Signature  
Authorized Signatory  
Proprietor



## Purchase Order

Original

From Company:	Modi Realty Mallapur LLP 5-4-187/3&4, IInd Floor Soham Mansion M.G. Road Secunderabad, TELANGANA, 500003 GSTNO:36AAEFM1459R1ZP	Delivery Location:	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Rai Hyderabad, Telangana, 500076 Srinivas N, 8309724627
---------------	---	--------------------	--

Supplier Details												
Ask Genuine Lifts Plot no 60 Near: Shivalayam Sai Nagar Colony, Nagole Hyderabad, TG, 500068 GSTIN:36AJFPA7032G1ZM Shravan Kumar.A, 9248144240 askgenuinelifts@gmail.com						PO No	20230619014	Quote No	NIL			
						PO Date	19 Jun 2023	Quote Date	03 Jun 2023			
						Supply Type	Purchase Order	Requisition Num	20230619015			
SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	GST%						Amount
						IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	
1	EQPT3710-Equipment-Lift--6pax-Nos.	1.00	6,01,695.00	0%	6,01,695	0%	9%	9%	0	54,153	54,153	7,10,000
Addl Spec	6 Stops, Collapsible gate with swing door in each floor, off white colour											
Total Amount ...									0	54,153	54,153	7,10,000
Rupees in words : Seven Lakh Ten Thousands Only.												

## Terms and Conditions:-

Additional Specifications	Collapsible gate in car, swing door in each floor, 544 kgs, 6 pax, speed of lift 1 m/s, MRL, D Block
Tax :	Inclusive of GST and other taxes.
Delivery Date :	End of August 2023
Delivery Location :	As given above.
Transport:	By Vendor
Advance Paid :	Rs. 1,06,500-00 by RTGS/NEFT
Payment Terms :	15% Advance, 60% on GA Drawing approval, 15% on material delivery, 10% on commissioning