

**ADMIN-AUDIT / PURCHASE DIVISION**  
Advice for Credit to Supplier - Manual

Date:	26/11/25	Prepared by	V. RAVI	Serial no.	
Supplier name	ASK Genuine lifts.			HO inward no.	
Firm/Company	MRMLLP	Project	G.M.R	HO received date	
PO/WO date	03/06/23	PO/WO No.	20230619016	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	093	26.03.23	106,554-00	<input type="checkbox"/> Yes <input type="checkbox"/> No	
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				106,554/-	
Proof of delivery by way of: <input checked="" type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report					
MRN nos.:		Proof of delivery matches MRN		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Amount B –Other Credits : Transportation charges				-	
Amount C –Other Debits :				-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				106,554-00	
Amount E – PO / WO value:				710,000-00	
Amount F – Difference (A – E):				603,446-00	
Quantity received as per PO /WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received			
Close PO / WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other			
Payment – due date		100% Advance paid.			
Remarks: find bill & close this Po. NOTE: Earlier by mistakenly closed ACS.					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		V. RAVI			
Sign:					
Date		26.11.25			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

**APPROVED BY**  
26 NOV 2025  
SOHAM MODI





# ASK GENUINE LIFTS

RESIDENTIAL | COMMERCIAL | INDUSTRIAL | HOSPITALS  
# 212/112, Venkatramana Colony, Nagole, Hyd - 68.

Ph: +91 9948144240

+91 9248144240, 9985959327

Email: askgenuinelifts@gmail.com

## TAX INVOICE

All Subject to Hyderabad Jurisdiction

Invoice No. ASK 093

Date: 26/03/2025

M/s MODI REALTY MALLAPUR UP

Address S-4-187/344, 1st floor Shree Mahanagar M.H. Road

Secunderabad, T.G. 500003 GST NO: 36AAEFMMMSR12P/20230619016

Description of Goods	HSN/SAC	Quantity	Unit Price	TOTAL AMOUNT
1) 700 frames	84313100	400	1750.00	7000.00
2) Landry headers	011111	200	7350.00	14700.00
3) car headers	" " "	100	41600.00	41600.00
4) Rails	" " "	600	4500.00	27000.00
Sub.TOTAL				90300.00
CGST.....9.00%				8127.00
SGST.....9.00%				8127.00
IGST.....%				
G.TOTAL				106554.00

GSTIN : 36AJFPA7032G1ZM

Inwords Rs. One lakh six thousand five hundred fifty four Rupees only



TRUE COPY

For ASK GENUINE LIFTS  
For ASK GENUINE LIFTS

Shravan Kumar A

Author Proprietor

## Purchase Order

Original

From Company: Modi Realty Mallapur LLP 5-4-187/3&4, IInd Floor Soham Mansion M.G. Road Secunderabad, TELANGANA, 500003 GSTNO: 36AAEFM1459R1ZP						Delivery Location: Gulmohar Residency Survey No 19, Mallapur, Hyderabad. Next to NFC Rai Hyderabad, Telangana, 500076 Srinivas N, 8309724627							
Supplier Details: Ask Genuine Lifts Plot no 60 Near: Shivalayam Sai Nagar Colony, Nagole Hyderabad, TG, 500068 GSTIN: 36AJFPA7032G1ZM Shravan Kumar.A, 9248144240 askgenuinelifts@gmail.com						PO No		20230619016		Quote No		Nil	
						PO Date		19 Jun 2023		Quote Date		03 Jun 2023	
						Supply Type		Purchase Order		Requisition Num		20230619017	
SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	GST%						Amount	
						IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT		
1	EQPT3710-Equipment-Lift--6pax-Nos.	1.00	6,01,695.00	0%	6,01,695	0%	9%	9%	0	54,153	54,153	7,10,000	
Addl Spec	6 Stops, Collapsible gate with swing door in each floor, off white colour												
Total Amount ...									0	54,153	54,153	7,10,000	
Rupees in words : Seven Lakh Ten Thousands Only.													

## Terms and Conditions:-

Additional Specifications	Collapsible gate in car, swing door in each floor, 544 kgs, 6 pax, speed of lift 1 m/s, MRL.
Tax :	Inclusive of GST and other taxes.
Delivery Date :	End of August 2023
Delivery Location :	As given above.
Transport:	By Vendor
Advance Paid :	Rs. 1,06,500-00 by RTGS/NEFT
Payment Terms :	15% Advance, 60% on GA Drawing approval, 15% on material delivery, 10% on commissioning