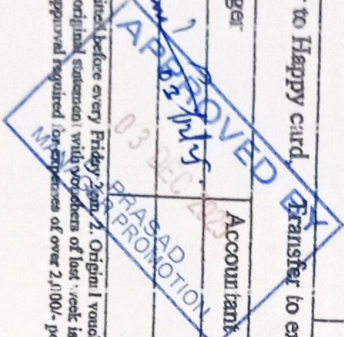


Weekly - Petty cash / expense card statement.

Name		CHANDRA MOHAN		Statement date		3/12/25	
Prepared by				Sign			
From period				To period			
Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill	
1.	Amr 2. Repair	Salvage 801	Display Washed 13x41 Paragad	16065	Y N	Y N	
2.			Tio Bangalore		Y N	Y N	
3.			Diffrey car Wash 701 Hqra	45125	Y N	Y N	
4.					Y N	Y N	
5.					Y N	Y N	
6.					Y N	Y N	
7.					Y N	Y N	
8.					Y N	Y N	
9.					Y N	Y N	
10.	Total				Y N	Y N	
Amount to be credited by		Transfer to Happy card		20790			
Approved by:		Div. Manager		Cash reimbursement, Transfer to personal a/c.			
Sign:		Accountant		Accounts Manager		MD	
Date:							

I offer 1. Examined copy of this statement to be submitted before every Friday 2. Original 1 vouchers to be attached to this statement and send to respective account unit by Monday. 3. Accountant is to make payment on receipt of examined statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week.



DEBIT VOUCHER

Company/Firm	ANIL MOBILE SERVICE 801		
Project			
Voucher No.			
Account head			
Paid to	NANDINI AOS		
Towards/description of work	3-45 13/12/25		
Location of work	Display Cassette Paper Ad Time of Entola Bangalore		
Amount in Rs.	16,065/-		
Amount in words	Sixteen thousand six hundred sixty five only		
Mode of payment			
	Cheque/trf No.	Date 3/12/25	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
<i>[Signature]</i>	<i>[Signature]</i>		

APPROVED BY
03 DEC 2025
E. PRASAD
MANAGER PROMOTION

DEBIT VOUCHER

Company/Firm	ANR2 Men Pass Sevilane 801		
Project			
Voucher No.			
Account head			
Paid to	NANDINI AAS		
Towards/description of work	Display as classifies Time of India 6/12/25		
Location of work			
Amount in Rs.	4725/-		
Amount in words	Four thousand Seven Hundred Twenty Five only		
Mode of payment			
	Cheque/trf No.	Date 3/5/25	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
Y. P. W. S.			

APPROVED BY
03 DEC 2025
E. PRASAD
MANAGER PROMOTION