Weekly - Petty cash /expense card statement.

Name	D. Shwe Shenar	Statement date	04/12/28
Prepared by	D. Shwn Shenar	Sign	Sn
From period		To period	

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill	
1.							
2.	MPPL	MPPL	Rapido Charges (Krishna)	200	☐Y ☑N	☐Y ☑N	
3.	MPPL	MPPL	S.R. ENTERPRISES PADA Parm	60	☑Y ☐N	☐Y ☑N	
4.	MPPL	MPPL	Local Air shop	100	☐Y ☑N	☐Y ☑N	
5.	MPPL	MPPL	Auto Charge Sheeran	150	☐Y ☑N	☐Y ☑N	
6.	MPPL	MPPL	GOVERNMENT OF TELANGANA	10,235	☑Y ☐N	☐Y ☑N	
7.	MPPL	MPPL	(GHMC) GREATER HYDERABAD	5037	☑Y ☐N	☐Y ☑N	15782
8.					☐Y ☐N	☐Y ☐N	
9.	MHPM	LTD	FORTUNE TOYOTA PVT LTD 7953	10,563	☑Y ☐N	☑Y ☐N	
10.	MHPM	LTD	FASTAG Recur 7953	609	☑Y ☐N	☐Y ☑N	
11.			FASTAG Recur 7953	3828	☑Y ☐N	☐Y ☑N	15000/-
	Total			30782/-			

Amount to be credited by	☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:			
Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign:	APPROVED BY			
Date:	04 DEC 2025 G. JAI KUMAR AGM-HR & Admin			

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipted of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

MPPL

DEBIT VOUCHER

Voucher No. ______________

A/c. ______________ Date : 01-12-2025

Paid to Rapido Charges (Ch. Krishna)	Rs.	Ps.
towards for vehicle Give Servicing at Santhi Nagar On, 29-11-25 and pickup Vehicle.	100 =	00
On 02-12-25 Rapido Charges Given by Jai Kumar Sir.	100 =	00
Rupees Two hundred Rupees Only		
Paid by Cheque / Cash — Cheque No.	Dated	Drawn on Bank
	200 =	00

APPROVED BY
03 DEC 2025
G. JAI KUMAR
AGM-HR & Admin

Ch. Krishna.
Prepared by

Approved by

Receiver's Signature

MPPC

DEBIT VOUCHER

Voucher No. ____________

A/c. ____________ Date : 02/10/25

	Rs.	Ps.
Paid to S.R. ENTERPRISES PAID PARKING		
towards Parking charge Parking 1st &	30	00
second	30	00
Rupees Sixty rupees only		
Paid by Cheque / Cash ✓ — Cheque No. ____ Dated ____ Drawn on Bank ____	60	00

Prepared by Approved by Receiver's Signature

S.R. ENTERPRISES

62, SD Road, Near Clock Tower,
Secunderabad - 500 003.

Rs. 30.00 **CAR PARKING**

Date : 7/4/

3531

Vehicle No. 0527

In Time 11.20 Out Time

Rs. 30/- for 1hrs. after every one hour Rs. 10/-
Rs. 80/- for Full day

1. Please lock your vehicle. 2) Extra fittings & articles kept own risks. Ticket not transferable valid once only. 4) Parking at Owners Risk. 5) After 8:30 pm we are not responsible your vehicle

Time: 9:00 to 8:30

PAID PARKING

FOUR WHEELER PARKING

3-10

Date : ....

V.No..............................

₹. 30/-

1. Rs, 30/- for 1 hrs EVERY ext. 1 Hr Rs. 30/-
Fees for Spaces only vechicle park at ownrisk
3. Extra Fitting, articles own risk.

Thank Q

We are not responsible after 10-00 p.m.

MPPL

DEBIT VOUCHER

Voucher No. ________________

A/c. ________________ Date : 02/12/28

Paid to	Local Air Shop	Rs.	Ps.
towards	Air check up 5143, 3537 Cars	100	00
Rupees	One Hundred Rupees only		
Paid by Cheque / Cash ✓	Cheque No. [ ] Dated [ ] Drawn on Bank [ ]	100	00

Prepared by Siva

Approved by

Receiver's Signature

MPM

DEBIT VOUCHER

Voucher No. ________________

A/c. ________________ Date : 02/12/25

Paid to AUTO Charges (Sreenappa)	Rs.	Ps.
towards AUTO Charge from APPOLLO	150	00
HOSPITAL to PNO. 280		
Rupees One Hundred fifty only		
Paid by Cheque / Cash ✓ — Cheque No. [ ] Dated [ ] Drawn on Bank [ ]	150	00

Prepared by Approved by Receiver's Signature

DEBIT VOUCHER

MPPL

Voucher No. ____________

A/c. ____________ Date : 01/12/25

Particulars	Rs.	Ps.
Paid to GOVERNMENT of TELANGANA		
towards LABOUR DEPARTMENT Payment	10,000	00
of MODI PROPERTIES PVT LTD Charges	235	00
Rupees Ten thousand Two Hundred		
Thirty five only		
Paid by Cheque / Cash ✓ — Cheque No. — Dated — Drawn on Bank	10,235	00

Prepared by

APPROVED BY
01 DEC 2025
G. JAI KUMAR
AGM-HR & Admin

Approved by

Receiver's Signature

GOVERNMENT OF TELANGANA

LABOUR DEPARTMENT

Acknowledgement

1. Application Number :	**REST2025215101**
2. Registration Number :	
3. Registering Authority :	**DCL-HYD-1**
4. Establishment Name :	**MODI PROPERTIES PVT. LTD.**
5. Service Name :	**Renewal of Registration under Shops & Establishments Act**
6. Registration District :	**HYDERABAD**
7. Payment Reference No. :	404855145

8. Payment Amount :

Fee Type	**No of employees**	**Amount**	**No of years applicable**	**Total**
Registration Fee	54	10000	1	**₹ 10000**
Penalty	54	0	0	**₹ 0**
Compound Fee (Fixed Rs.50/- for Shops and Establishments Act)				**₹ 0**
Total Amount Paid				**₹ 10000**

9. Date of Submission :	**01/12/2025 02:26 PM**
10. Validity of Registration Certificate is extended upto :	

11. Annual Fee Payment Timelines:

Between 1st November to 1st December	**No Penalty**
Between 2nd December to 31st December	**25% Penalty**
After 31st December	**50% Penalty**

MPPC

DEBIT VOUCHER

Voucher No. ______________

A/c. ______________ Date : 01/12/25

Paid to (GHMC) GREATER HYDERABAD MUNICIPAL CORPORATION	Rs.	Ps.
towards TRADE Licence of MODI	4902	00
Properties PVT LTD 2026	135	00
Rupees five thousand Thirty seven only		
Paid by Cheque / Cash ✓ — Cheque No. ____ Dated ____ Drawn on Bank ____	5037	0

APPROVED BY
01 DEC 2025
G. JAI KUMAR
AGM-HR & Admin

Prepared by — Approved by — Receiver's Signature

GREATER HYDERABAD MUNICIPAL CORPORATION

హైదరాబాద్ మహానగర పాలక సంస్థ

GHMC-Payments

Transaction Request

Transaction Number	TL201556520001102025051041
PT Number	228-386-0400
Order ID	order_RmKmNO7nAPlexy
Total Amount	4902

◀◀Back

MH PVT LTD

DEBIT VOUCHER

Voucher No. ____________

A/c. ____________ Date : 02/12/25

Paid to FORTUNE TOYOTA PVT LTD	Rs.	Ps.
towards General Servicing of INNOVA	10,563	00
HY CROSS TS 10 FE 7953		
Rupees Ten thousand & five Hundred		
Sixty Three only		
Paid by Cheque / Cash ✓ — Cheque No. — Dated — Drawn on Bank	10,563	00

APPROVED BY
03 DEC 2025
G. JAIKUMAR
AGM-HR & Admin

Prepared by

Approved by

Receiver's Signature

TOYOTA

FORTUNE MOTORCARS PRIVATE LIMITED

FORTUNE TOYOTA

7-2-B, 31/A,

Sanath Nagar,Near Union Bank

Hyderabad,Telangana,500018

Fax : .

Phone No : .

GSTIN: 36AAECF9252E1ZM

State Code : 36

ORIGINAL FOR RECIPIENT DUPLICATE FOR TRANSPORTER TRIPLICATE FOR SUPPLIER

Tax Invoice No./Sales Invoice TXC25-07276(Cash) Reg. No. TS10FE7953

Details of Receiver(Billed To) :

Mr. MODI HOUSING PVT LTD

REP BY SOHAM SATISH MODI 5-4-187/3&4, SOHAM MANSION 2ND FLOOR, MG ROAD, SECUNDERABAD TELANGANA HYDERABAD SECUNDERABAD MG

Mobile 8885583001
Telephone
Fax

MEHER@GMAIL.COM

GSTIN 36AADCM5906D2ZO State Code 36

Details of Consignee(Shipped To) :

Mr. MODI HOUSING PVT LTD

REP BY SOHAM SATISH MODI 5-4-187/3&4, SOHAM MANSION 2ND FLOOR, MG ROAD, SECUNDERABAD TELANGANA HYDERABAD SECUNDERABAD MG ROAD 500003

Mobile 8885583001
Telephone
Fax

MEHER@GMAIL.COM State Code 36

PAN No.

Series	INNOVA HYCROSS
Full Mod Cd	MAGH10R-APXHBX
Vin no	MBJABBAA201402851
Engine No.	M20A-NA56410
Customer ID	C22039500
Job Type	Customer
Delivery Date/Sale	10/03/2023/HY05
Reference	GSJ25-09011
Invoice Date and Time	02/12/2025 10:59
Mileage In / Ref. Doc.	55639 kms
Mileage out / Invoice	55639 kms
SA Code/LRM Code	2308733 Sunki Jalandar
Contact Name	MODI HOUSING

Place of Supply : TELANGANA Contact Name MODI Contact 8885583001

Sl.No	Job Code / Part No.	Job Description/Part Name	SAC/HSN	QTY	UOM	Labour / Unit Price	Discount		Taxable Value	Tax Rate (%)			Tax Amount			Amount with Tax
							%	Amount		CGST	SGST	IGST	CGST	SGST	IGST	
Labour charges																
1	190011A	BATTERY (ONE) - COMB: BATTERY-TEST	998729			199.00	0.00	0.00	199.00	9	9	0.0	17.91	17.91	0.0	234.82
2	50000	50,000 KM SERVICE - INSP	998729			3,285.00	0.00	0.00	3,285.00	9	9	0.0	295.65	295.65	0.0	3,876.30
3	99TGSH01	TGLOSS AC Duct Cleaning and Disinfectant	998729			1,459.00	0.00	0.00	1,459.00	9	9	0.0	131.31	131.31	0.0	1,721.62
4	99TGSR11	TGLOSS Mech Care	998729			639.00	0.00	0.00	639.00	9	9	0.0	57.51	57.51	0.0	754.02
5	HVC0001	Hybrid Care : System & Battery Health Check	998729			666.65	0.00	0.00	666.65	9	9	0.0	60.0	60.0	0.0	786.65
Parts charges																
6	A-08808-80210	WINDSHIELD WASHER FLUID	34029099	2	U	42.00	0.00	0.00	84.00	9	9	0.0	7.56	7.56	0.0	99.12
Oil charges																
7	L-0888-085644	Synthetic Engine Oil SP 0W-16	27101972	46	U	43.63	0.00	0.00	2,006.98	9	9	0.0	180.63	180.63	0.0	2,368.24
Parts charges																
8	A-90430-12031	GASKET	76169990	1	N	52.00	0.00	0.00	52.00	9	9	0.0	4.68	4.68	0.0	61.36
9	A-90915-10009	FILTER, OIL	84212300	1	N	560.00	0.00	0.00	560.00	9	9	0.0	50.4	50.4	0.0	660.80

Central GST for Labour @ 9% : 562.38
State GST for Labour @ 9% : 562.38
Central GST for Parts @ 9% : 243.27
State GST for parts @ 9% : 243.27

DOWNLOAD APP.

Terms & Conditions:
1. Customer has understood the price, fees, all applicable taxes and charging method of the above items and has made the payment thereafter.
2. Customer declares that the repairs/servicing have been rendered by the dealer as per prior indication and to the satisfaction of the customer.
3. Dealer has offered salvage and replaced parts to customer. Unclaimed salvage will be disposed of without any liability and without any further information to the customer.
4. Customer declares that the vehicle is delivered to him by the dealer in the same condition as received from him, along with authorized repairs / servicing, and all the belongings of the customer have been found intact.
5. All disputes shall be subject to exclusive jurisdiction of the courts in the city where this dealer operates.
6. Warranty of the goods is offered to the extent covered under the warranty policy of the manufacturer.
7. Details of invoice should be quoted on all correspondences, advises, challans etc. relating to the invoice.
8. Customer agrees to receive Call/SMS/E-mail/WhatsApp from Dealer/TKM or their service providers related to Services, promotions & surveys.

TOYOTA

ORIGINAL FOR RECIPIENT DUPLICATE FOR TRANSPORTER TRIPLICATE FOR SUPPLIER

Tax Invoice No./Sales Invoice TXC25-07276(Cash) Reg. No. TS10FE7953

FORTUNE MOTORCARS PRIVATE LIMITED

FORTUNE TOYOTA

7-2-B, 31/A,

Sanath Nagar,Near Union Bank

Hyderabad,Telangana,500018

Fax : .

Phone No : .

GSTIN: 36AAECF9252E1ZM

State Code : 36

Details of Receiver(Billed To) :

Mr. MODI HOUSING PVT LTD

REP BY SOHAM SATISH MODI 5-4-187/3&4, SOHAM MANSION 2ND FLOOR, MG ROAD, SECUNDERABAD TELANGANA HYDERABAD SECUNDERABAD MG

Mobile 8885583001

Telephone

Fax

MEHER@GMAIL.COM

GSTIN 36AADCM5906D2ZO State Code 36

Details of Consignee(Shipped To) :

Mr. MODI HOUSING PVT LTD

REP BY SOHAM SATISH MODI 5-4-187/3&4, SOHAM MANSION 2ND FLOOR, MG ROAD, SECUNDERABAD TELANGANA HYDERABAD SECUNDERABAD MG ROAD 500003

Mobile 8885583001

Telephone

Fax

MEHER@GMAIL.COM

State Code 36

PAN No.

Series	INNOVA HYCROSS
Full Mod Cd	MAGH10R-APXHBX
Vin no	MBJABBAA201402851
Engine No.	M20A-NA56410
Customer ID	C22039500
Job Type	Customer
Delivery Date/Sale	10/03/2023/HY05
Reference	GSJ25-09011
Invoice Date and Time	02/12/2025 10:59
Mileage In / Ref. Doc.	55639 kms
Mileage out / Invoice	55639 kms
SA Code/LRM Code	2308733 Sunki Jalandar
Contact Name	MODI HOUSING

Place of Supply : TELANGANA Contact Name MODI Contact 8885583001

Sl.No	Job Code / Part No.	Job Description/Part Name	SAC/HSN	QTY	UOM	Labour / Unit Price	Discount		Taxable Value	Tax Rate (%)			Tax Amount			Amount with Tax
							%	Amount		CGST	SGST	IGST	CGST	SGST	IGST	
Parts charges																

NEXT SERVICE DUE AT 60000KM OR 1 YEAR FROM DATE OF SERVICE,ALL TIRES

IRN NO:

SunkiJalandar

Charges						
Labour	6,248.65	0.00	6,248.65	562.38	562.38	7,373.41
Parts	2,702.98	0.00	2,702.98	243.27	243.27	3,189.52
Total	8,951.63	0.00	8,951.63	805.65	805.65	10,562.93
Rounding						0.07
G.Total						10563.00

Ten thousand five hundred sixty-three rupees Only

( ) ( ) ( )

Authorised by	Customer	Cashier

Terms & Conditions:
1. Customer has understood the price, fees, all applicable taxes and charging method of the above items and has made the payment thereafter.
2. Customer declares that the repairs/servicing have been rendered by the dealer as per prior indication and to the satisfaction of the customer.
3. Dealer has offered salvage and replaced parts to customer. Unclaimed salvage will be disposed of without any liability and without any further information to the customer.
4. Customer declares that the vehicle is delivered to him by the dealer in the same condition as received from him, along with authorized repairs / servicing, and all the belongings of the customer have been found intact.
5. All disputes shall be subject to exclusive jurisdiction of the courts in the city where this dealer operates.
6. Warranty of the goods is offered to the extent covered under the warranty policy of the manufacturer.
7. Details of invoice should be quoted on all correspondences, advises, challans etc. relating to the invoice.
8. Customer agrees to receive Call/SMS/E-mail/WhatsApp from Dealer/TKM or their service providers related to Services, promotions & surveys.

MHPVT LTd

DEBIT VOUCHER

Voucher No. ____________

A/c. ________________________________ Date : 01/12/25

Paid to fASTag Recharge	Rs.	Ps.
towards fASTag Recharge for TS10FE7951	303 203 103	00 00 00
Rupees Six Hundred Nine only		
Paid by Cheque/Cash ✓ — Cheque No. ____ Dated ____ Drawn on Bank ____	609	00

APPROVED BY
01 DEC 2025
G. JAI KUMAR
AGM-HR & Admin

Prepared by Approved by Receiver's Signature

1:48 4G+ 71%

FASTag Recharge successful

01:10 PM on 29 Nov 2025

FASTag Recharge for

IndusInd Bank FASTag **₹303**

TS10FE7953

Bill Details

Customer Name :	MARTAND

Payment details

Bill Amount	₹300
Platform fee(inclusive of GST)	+ ₹3

Total Amount	**₹303**

Transaction ID

NX25112913101223979354231

Bharat Connect Transaction ID

PP015333BX4IJ10L6205

Debited from

XXXXXX5850 ₹303

UTR: 762276839159

पे FASTag Recharge successful
08:45 AM on 29 Nov 2025

FASTag Recharge for

IndusInd Bank FASTag TS10FE7953	**₹203**

Bill Details

Customer Name :	MARTAND

Payment details

Bill Amount	₹200
Platform fee(inclusive of GST)	+ ₹3
Total Amount	**₹203**

Transaction ID
NX25112908445971033367761

Bharat Connect Transaction ID
PP015333BX1980OBF939

Debited from

XXXXXX8810	₹203

UTR: 447111308829

Powered by

UPI ✓YES BANK

पे FASTag Recharge successful
12:58 PM on 29 Nov 2025

FASTag Recharge for

IndusInd Bank FASTag ₹103
TS10FE7953

Bill Details

Customer Name : MARTAND

Payment details

Bill Amount ₹100

Platform fee(inclusive of GST) + ₹3

Total Amount **₹103**

Transaction ID
NX25112912580430466771931

Bharat Connect Transaction ID
PP015333BX3721018669

Debited from
XXXXXX8810 ₹103
UTR: 352357548425

Powered by
UPI AXIS BANK

M H ~~S~~ PVT LTD

DEBIT VOUCHER

Voucher No. ______________

A/c. ______________ Date : 04/12/25

Paid to fASTag Recharge	Rs.	Ps.
towards fASTag Recharge for TS10fE	3828	00
7953 M.D. SIR CAR		
Rupees Three thousand Eight Hundred		
Twenty Eight Only		
Paid by Cheque / Cash ✓ — Cheque No. — Dated — Drawn on Bank	3828	00

APPROVED BY
04 DEC 2025
G. JAI KUMAR
AGM-HR & Admin

Prepared by Approved by Receiver's Signature

4:36 46% 45%

FASTag Recharge successful

04:36 PM on 04 Dec 2025

FASTag Recharge for

IndusInd Bank FASTag **₹3,828**

TS10FE7953

Bill Details

Payment details

Bill Amount	₹3,825
Platform fee(inclusive of GST)	+ ₹3
Total Amount	**₹3,828**

Transaction ID

NX251204163617368554552991

Bharat Connect Transaction ID

PP015338BX0BK1A4O868

Debited from

XXXXXX5850 ₹3,828

UTR: 008783949779

View History

View Receipt

Split Expense

Share Receipt