

Construction Division - Material Requirement – Site Report

Company:	Modi Gv Ventures LLP	Date:	06-12-2025
Site:	VIVOPOLIS	Prepared by:	A.Suresh
Report From / To	05-11-2025 to 05-12-2025	Approved by:	
Report Date	06-12-2025		

**List of items that require SKU:**

**List of requisitions where PO/WO not prepared after 3 working days of requisition:**

Req No.	Req Date	Serial no of item in Req	Item Description	Coordinate with purchase /procurement and give reason for delay.
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List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

List of Requisitions where PO/WO is prepared and items have not been received at site beyond the lead time.				
PO No.	PO Date	Serial no of item in PO.	Item Description	Details of discussion with supplier & expected date of delivery
20251028060	28-10-2025	01	Smoke window	Material to be delivered by supplier next week
20251127034	03-12-2025	01	SS Tower bolt	Material to be delivered by supplier next week

No. of gate passes issued this week: \_\_\_\_\_ From No. \_\_\_\_\_ Nil \_\_\_\_\_ To No. \_\_\_\_\_ Nil \_\_\_\_\_

Delivery van site visit on: 04-12-2025

**Items not ordered but received:**

POs to be cancelled – material not required /incorrectly made:

Approved POs – part/full material received – MRN not uploaded:

PO to be closed – part material

Other corrections & remarks:

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Details of steel & cement stock							
Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in tons	Previous weeks stock in tons	Stock as per M-codex in Kgs
1.	8mm	.395	4.74			..	
2.	10mm	.617	7.404				
3.	12mm	.89	10.68				
4.	16mm	1.58	18.96				
5.	20mm	2.47	29.64				
6.	25mm	3.86	46.32				
7.	32mm	6.32	75.84				
8.	Binding wire	-					
OPC stock		OPC last weeks stock		PPC/PSC stock	230	PPC/PSC last weeks stock	80
Details		Prepared by		Project Manager			
Sign							
Date							

Notes: 1. For missing SKUs send email to [procurement@modiproperties.in](mailto:procurement@modiproperties.in) and post on purchase construction sites group. 2. Send this report to [purchase@modiproperties.com](mailto:purchase@modiproperties.com), [janaki@modiproperties.com](mailto:janaki@modiproperties.com) and [audit@modiproperties.com](mailto:audit@modiproperties.com) on every Saturday. 3. PM shall not leave the site without sending this report. 4. Site engineers to call suppliers for status of delivery. DO NOT CALL PURCHASE. 5. Purchase to send reply to this report before next Saturday. 6. Zoom meeting to be held with purchase coordinator, site and purchase division once a week to discuss this report.

06 DEC 2025

A. SURESH  
PROJECT MANAGER