

Weekly - Petty cash /expense card statement.

Approved by	A.Suresh	Statement date	03-12-2025
Prepared by	I.Rama krishna	Sign	<i>S. Rama krishna</i>
From period	27-11-2025	To period	03-12-2025
SI No	Debit to company	Debit to project	Description of expense
1.	MMRK-LLP	GHT	Towards local purchase for Wire brush
2.	MMRK-LLP	GHT	Towards local purchase Spenkels
3	MMRK-LLP	GHT	Towards local purchase Putty, CPVC Vale & general
4	MMRK-LLP	GHT	Towards local purchase for general items cutting blades & wire and switches
5	MMRK-LLP	GHT	Towards transport charges for cpvc material from mhpl to ght
6			
7			
8			
9			
10	Total		7390.-
Amount to be credited by			
Approved by	Div. Manager	Accountant	Accounts Manager
Sign <i>Div. Manager</i>	<i>Div. Manager</i>	<i>Accountant</i>	<i>Accounts Manager</i>
Date <i>20/12/2025</i>			

Notes 1. ~~Statement~~ of ~~Statement~~ to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday 3. Annexure N to be submitted on receipt of statement on Saturday 4. If original statement with vouchers of last week is not received within 5 days further payment and salary & Employee travel advances of all sales managers & accountants manager approval required for expenses of over 2,000/- per week 5. Division manager and accountants manager approval is required for expenses of over 10,000/- per week

PRO/EC/1

DEBIT VOUCHER			
Company/Firm	<b>MMRK-LLP</b>		
Project	GHT		
Voucher no.	01		
Account head	<b>MMRK-LLP</b>		
Paid to	Goutam Traders		
Towards/description of work	Towards local purchase for wire brush		
Location of work	Kowkur		
Period	27-11-2025		03-12-2025
Amount in Rs.	150/- One Hundred fifty rupees only		
	Cheque/trf no.	Date	Bank
Prepared by	Approved by	Receivers name	Receivers signature
I.Rama Krishna			

Notes:1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.

DEBIT VOUCHER			
Company/Firm	<b>MMRK-LLP</b>		
Project	GHT		
Voucher no.	02		
Account head	<b>MMRK-LLP</b>		
Paid to	Akash Enterprises		
Towards/description of work	Towards local purchase for Spenkler		
Location of work	Kowkur		
Period	27-11-2025		03-12-2025
Amount in Rs.	2100/- Two thousand one hundred rupees only		
	Cheque/trf no.	Date	Bank
Prepared by	Approved by	Receivers name	Receivers signature
I.Rama Krishna			

Notes:1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.

DEBIT VOUCHER			
Company/Firm	<b>MMRK-LLP</b>		
Project	GHT		
Voucher no.	03		
Account head	<b>MMRK-LLP</b>		
Paid to	Bhagwati Hardware Paints and Sanitary		
Towards/description of work	Towards local purchase for Sponge acid and Putty& wire		
Location of work	Kowkur		
Period	27-11-2025		03-12-2025
Amount in Rs.	2465/- Two thousand four hundred and sixty five rupees only		
	Cheque/trf no.	Date	Bank
Prepared by	Approved by	Receivers name	Receivers signature
I.Rama Krishna			

Notes:1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.

DEBIT VOUCHER			
Company/Firm	<b>MMRK-LLP</b>		
Project	GHT		
Voucher no.	04		
Account head	MMRK-LLP		
Paid to	Bhagwati Electrical Paints and Sanitary		
Towards/description of work	Towards local purchase for CPVC Ball Vale and solvent and general items		
Location of work	Kowkur		
Period	27-11-2025		03-12-2025
Amount in Rs.	2420/-		
	Two thousand four hundred and twenty rupees only		
	Cheque/trf no.	Date	Bank
Prepared by	Approved by	Receivers name	Receivers signature
I.Rama Krishna			

Notes:1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.

DEBIT VOUCHER			
Company/Firm	<b>MMRK-LLP</b>		
Project	GHT		
Voucher no.	05		
Account head	MMRK-LLP		
Paid to	Auto		
Towards/description of work	Towards transportation charges for cpvc material		
Location of work	Kowkur		
Period	27-11-2025		03-12-2025
Amount in Rs.	300/- Three hundred rupees only		
	Cheque/trf no.	Date	Bank
Prepared by	Approved by	Receivers name	Receivers signature
I.Rama Krishna			

Notes:1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.

ESTIMATE

01/12/2017

# GAUTAM TRADERS

Customer Name :

TECHNICON HARDWARE, PAINTS, SANITARY, CEMENT & CO.

SHOP NO. 3-110/5, M. DATE ROAD

S.No.	PARTICULARS	Qty.	Rate	Amount
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3 Iron bars — 105/-

105/-

Q/A

**SHERKOTTI**  
PAINTS PVT. LTD.





SRI RAJ  
ESTIMATE / QUOTATION

Dt. 1/1/2

Particulars	Unit	Rate
QTY		
3st	ea	300
		2100
		2100

RAJASH ENTERPRISES  
# 4-A-193/B, Hill Street,  
Near Laxmi Temple, Rangunji,  
SEUNDERABAD-500 003.

GSTIN : 36ABHPV6660K1ZZ

## TAX INVOICE

Original For Buyer

**Bhagwati Electrical Paints and Sanitary**

143 O.U.T colony , Kandiguda chourasta , Sainikpuri secunderabad  
 Mob. 7995825048 , 9441079272  
 State Name:telangana, Code: 36,Pin Code-500094, Email:- pankajchoudhary1112@gmail.com

*Buyer*

Mehta And Modi Realty Kowkur LLP

State : Telengana

Contact No. = ,

GSTIN = 36ABLFM7631F1Z3

Invoice No. 2727

Dated 04-12-2025

## Mode/Term of Payment

## Credit

State Code:- 36

S.N	Description Of Goods	HSN / SAC	Tax %	Qty	RATE (Incl. of Tax)	RATE	Per	Amount
1	Cpvc Ballvalve 32mm	3917	18	3	600.00	508.47	pc	1800.00
2	Cpvc Solvent 118ml	3506	18	2	190.00	161.02	pc	380.00
3	Sponge	3921	18	20	12.00	10.17	pc	240.00
			SGST					184.58
			CGST					184.58

GRAND TOTAL

25 pc

2420.00

Bill Amount In Words : INR Two Thousand Four Hundred Twenty Only

Bank Details :- canara bank sainikpuri A/C no : 30231010003041 IFSC : CNRB0013023	HSN/SAC 3506 3917 3921	Taxable 322.04 1525.41 203.40	SGST % 9 % 9 % 9 %	SGST Amt 28.98 137.29 18.31	CGST % 9 % 9 % 9 %	CGST Amt 28.98 137.29 18.31
Total GST Amount In Words : INR Three Hundred Sixty Nine & Sixteen Paise Only						

## Declaration:

- 1) Goods once sold not be taken back
- 2) In case Bill is not paid with in 7 days interest will be charged at 18%
- 3) No Guarantee for breakage
- 4) We are not responsible for defects in any parts, as warranty liability lies with supplier company.
- 5) Cheque Bounce Charge will be 600/-
- 6) Interest @24% per annum on payment after 15days of delivery goods will be charged

For Bhagwati Electrical Paints and Sanitary

Auth. Signatory

SUBJECT TO secunderabad JURISDICTION

This is Computer Generated Invoice

# Bhagwati Electrical Paints and Sanitary

143 O.U.T colony , Kandiguda chourasta , Sainikpuri secunderabad

Mob. 7995825048 , 9441079272

State Name:telangana, Code: 36, Pin Code-500094, Email:- pankajchoudhary1112@gmail.com

Buyer

Mehta And Modi Realty Kowkur LLP

State : Telengana

Contact No. = ,

GSTIN = 36ABLFM7631F123

State Code:- 36

Invoice No. 2728

Dated 04-12-2025

## Mode/Term of Payment

## Credit

S.N	Description Of Goods	HSN / SAC	Tax %	Qty	RATE (Incl. of Tax)	RATE	Per	Amount
1	Cut Off Wheel	6804	18	60	20.00	16.95	pc	1200.00
2	Marble Blade	8202	18	10	100.00	84.75	pc	1000.00
3	Wall putty (B) 5kg	3214	18	1	265.00	224.58	pkt	265.00
			SGST					188.02
			CGST					188.02
GRAND TOTAL				71	pkt			2465.00

Bill Amount In Words : INR Two Thousand Four Hundred Sixty Five Only

Bank Details :- canara bank sainikpuri A/C no : 30231010003041 IFSC : CNRB0013023	HSN/SAC 3214 6804 8202	Taxable 224.58 1017.00 847.50	SGST % 9 % 9 % 9 %	SGST Amt 20.21 91.53 76.28	CGST % 9 % 9 % 9 %	CGST Amt 20.21 91.52 76.28
Total GST Amount In Words : INR Three Hundred Seventy Six & Four Paise Only						

## Declaration:

- 1) Goods once sold not be taken back.
- 2) If less Bill is not paid with in 7 days interest will be charged at 18%.
- 3) No Guarantee for breakage.
- 4) We are not responsible for defects in any parts, as warranty liability lies with supplier company.
- 5) Cheque Bounce Charge will be 600/-
- 6) Interest @24% per annum on payment after 15 days of delivery goods will be charged.

For Bhagwati Electrical Paints and Sanitary

Auth. Signatory

SUBJECT TO secunderabad JURISDICTION

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