DEBIT VOUCHER			
Company/Firm	Amtz (vizag)		
Project	AMS-4554		
Voucher No.			
Account head			
Paid to	travel Allowances (tickets).		
Towards/description of work	travel expenses from Home to vizag - vizag to HYd (train tickets only).		
Location of work			
Amount in Rs.	2,824/-		
Amount in words	Two thousand eight hundred and twenty four only		
Mode of payment			
	Cheque/trf No.	Date	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
S. Sunil Kumar	[signature]		

APPROVED BY

09 DEC 2025

S. SUNIL KUMAR
Asst Project Manager (Q.C)

DEBIT VOUCHER			
Company/Firm	AMT2 (Vizag).		
Project	AMS-4554.		
Voucher No.			
Account head			
Paid to	Transport Allowances.		
Towards/description of work	Towards Transport Allowances from Home to station, Station to Room, Room to Station & Station to Home.		
Location of work			
Amount in Rs.	370/-		
Amount in words	Three hundreed and Seventy only.		
Mode of payment			
	Cheque/trf No.	Date	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
S. Sunil Kumar	SK		

APPROVED BY
09 DEC 2025
S. SUNIL KUMAR
Asst Project Manager (Q.C)

DEBIT VOUCHER			
Company/Firm	AMTZ (Vizag).		
Project	AMS-4554.		
Voucher No.			
Account head			
Paid to	Food Allowances.		
Towards/description of work	Towards Food Allowances at AMTZ Site for QC Inspection work as per MD Sir instructions.		
Location of work			
Amount in Rs.	1200/-		
Amount in words	one thousand two hundred only.		
Mode of payment			
	Cheque/trf No.	Date	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
S. Sunil Kumar	[signature]		

APPROVED BY
09 DEC 2025
S. SUNIL KUMAR
Asst Project Manager (Q.C)

Weekly - Petty cash /expense card statement.

Name	S. Sunil Kumar	Statement date	09/12/25
Prepared by	S. Sunil Kumar	Sign	SK
From period	03/12/25	To period	05/12/25.

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	AMT2 Vizag	AMS-4554	Food Allowances	1200/-	Y N	Y N
2.	AMT2 Vizag	AMS-4554	transport Allowances.	370/-	Y N	Y N
3.	AMT2 Vizag	AMS-4554	travel Expenses.	2,824/-	Y N	Y N
4.					Y N	Y N
5.					Y N	Y N
6.					Y N	Y N
7.					Y N	Y N
8.					Y N	Y N
9.					Y N	Y N
10.	Total			4,394/-		

Amount to be credited by	Transfer to Happy card, Other:	Transfer to expense card,	Cash reimbursement,	Transfer to personal a/c.
Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign: SK	SK			
Date: 9/12/25	9/12/25.			

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipt of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

APPROVED BY
09 DEC 2025
S. SUNIL KUMAR
Asst Project Manager (Q.C)

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09 DEC 2025
S. SUNIL KUMAR
Asst Project Manager (Q.C)

Electronic Reservation Slip (ERS)-Normal User

International Year of Cooperatives 2025

IRCTC

Booked from	Boarding At	To
DUVVADA (DVD)	DUVVADA (DVD)	KACHEGUDA (KCG)
Start Date* 04-Dec-2025	Departure* 19:07 04-Dec-2025	Arrival* 06:45 05-Dec-2025

PNR	Train No./Name	Class
6362070290	12861/VSKP MBNR SF	THIRD AC (3A)
Quota	**Distance**	**Booking Date**
TATKAL (TQ)	686 KM	03-Dec-2025 10:12:10 HRS

Passenger Details

#	Name	Age	Gender	Booking Status	Current Status
1.	SUNIL KUMAR	45	M	CNF/B3/12/LOWER	CNF/B3/12/LOWER

Acronyms: RLWL: REMOTE LOCATION WAITLIST PQWL: POOLED QUOTA WAITLIST RSWL: ROAD-SIDE WAITLIST

Transaction ID: 100006214519697

IR recovers only 57% of cost of travel on an average.

Payment Details

Ticket Fare	₹ 1,400.00
IRCTC Convenience Fee (Incl. of GST)	₹ 23.60
Travel Insurance Premium (Incl. of GST)	₹ 0.45
Total Fare (all inclusive)	₹ 1,424.05

PG Charges as applicable (Additional)

APPROVED BY
09 DEC 2025
SUNIL KUMAR
Asst Project Manager (O.C)

- **Beware of fraudulent customer care number. For any assistance, use only the IRCTC e-ticketing Customer care number:14646.**

IRCTC Convenience Fee is charged per e-ticket irrespective of number of passengers on the ticket.

*** The printed Departure and Arrival Times are liable to change. Please Check correct departure, arrival from Railway Station Enquiry or Dial 139 or SMS RAIL to 139.**

- This ticket is booked on a personal User ID, its sale/purchase is an offence u/s 143 of the Railways Act,1989.
- Prescribed original ID proof is required while travelling along with SMS/ VRM/ ERS otherwise will be treated as without ticket and penalized as per Railway Rules.

Indian Railways GST Details:

Invoice Number:	PS25636207029011	Address:	Indian Railways New Delhi
Supplier Information:			
SAC Code:	996421	GSTIN:	07AAAGM0289C1ZL
Recipient Information:			
GSTIN:	NA		
Name:	NA	Address:	
Taxable Value:	1330		
CGST Rate:	2.5%	CGST Amount:	0.0
SGST/UGST Rate:	NA	SGST/UGST Amount:	NA

Electronic Reservation Slip (ERS)-Normal User

International Year of Cooperatives 2025

IRCTC

Booked from	Boarding At	To
CHARLAPALLI (CHZ)	CHARLAPALLI (CHZ)	DUVVADA (DVD)
Start Date* 03-Dec-2025	Departure* 21:30 03-Dec-2025	Arrival* 08:35 04-Dec-2025

PNR	Train No./Name	Class
4329461531	20812/NED VSKP SF EXP	THIRD AC (3A)
Quota	**Distance**	**Booking Date**
TATKAL (TQ)	667 KM	02-Dec-2025 10:07:21 HRS

Passenger Details

#	Name	Age	Gender	Booking Status	Current Status
1.	SUNIL KUMAR	45	M	CNF/B3/65/LOWER	CNF/B3/65/LOWER

Acronyms: RLWL: REMOTE LOCATION WAITLIST PQWL: POOLED QUOTA WAITLIST RSWL: ROAD-SIDE WAITLIST

Transaction ID: 100006212377739

IR recovers only 57% of cost of travel on an average.

Payment Details

Ticket Fare	₹ 1,375.00
IRCTC Convenience Fee (Incl. of GST)	₹ 23.60
Travel Insurance Premium (Incl. of GST)	₹ 0.45
Total Fare (all inclusive)	₹ 1,399.05

PG Charges as applicable (Additional)

APPROVED BY
09 DEC 2025
S. SUNIL KUMAR
Asst Project Manager (Q.C)

- **Beware of fraudulent customer care number. For any assistance, use only the IRCTC e-ticketing Customer care number:14646.**

IRCTC Convenience Fee is charged per e-ticket irrespective of number of passengers on the ticket.

*** The printed Departure and Arrival Times are liable to change. Please Check correct departure, arrival from Railway Station Enquiry or Dial 139 or SMS RAIL to 139.**

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- Prescribed original ID proof is required while travelling along with SMS/ VRM/ ERS otherwise will be treated as without ticket and penalized as per Railway Rules.

Indian Railways GST Details:

Invoice Number:	PS25432946153111	Address:	Indian Railways New Delhi
Supplier Information:			
SAC Code:	996421	GSTIN:	07AAAGM0289C1ZL
Recipient Information:			
GSTIN:	NA		
Name:	NA	Address:	
Taxable Value:	1308		
CGST Rate:	2.5%	CGST Amount:	0.0
SGST/UGST Rate:	NA	SGST/UGST Amount:	NA