Weekly - Petty cash /expense card statement.

Name	K Suneel Kumar	Statement date	11-12-2025 Card No.4629 5254 2716 5724
Prepared by	K Suneel Kumar	Sign	Sf
From period	05-12-2025	To period	11-12-2025

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	MPSVC	MPSVC	Tab screen protector	600	☐Y ☐N	☐Y ☐N
2.	MPSVC	MPSVC	Zoom subscription	1710	☐Y ☐N	☐Y ☐N
3.	MPSVC	MPSVC	Internal battery purchased	3000	☐Y ☐N	☐Y ☐N
4.	MPSVC	MPSVC	Peripherals purchased	4725	☐Y ☐N	☐Y ☐N
5.	MPSVC	MPSVC	Laptop repairing charges	4000	☐Y ☐N	☐Y ☐N
6.					☐Y ☐N	☐Y ☐N
7.					☐Y ☐N	☐Y ☐N
8.					☐Y ☐N	☐Y ☐N
9.					☐Y ☐N	☐Y ☐N
10.					☐Y ☐N	☐Y ☐N
11.	Total			**14035**		

Amount to be credited by	☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c. ☐ Other:			
Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign:	Sf			
Date:				

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipted of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

Tax Invoice

Ace Business Solutions #NRSC Colony, Hydernagar, Hyderabad-500 082 GSTIN: 36ANLPK6297R1ZU State : Telangana. Ph:-8555004783	Invoice No. 25/25-26	Dated 05-12-2025
	Delivery Note	Mode/Terms of Payment
	Reference No. & Date:	Other References
Buyer (Bill to) Modi Properties services 5-4-187/3&4, 2nd Floor Soham Mansion MG Road, Secunderabad- 500 003 GSTIN: 36AABCM4761E1ZM	Buyer's Order No.	Dated
	Dispatch Doc No.	Delivery Note Date
	Dispatched through	Destination

Sl No.	Description of goods	HSN/SAC	Qty	Rate	per	Amount
1	HP Internal Battery	85078000	1	2542.37	18%	2,542.37
	CGST					228.81
	SGST					228.81
	Rounded off					0.00
						3,000.00

Amount (in words):Three Thousand only *E. & O.E*

	Taxable Value	Central Tax Rate	Central Tax Amt	State Tax Rate	State Tax Amt	Total Tax
Total	2,542.37	9%	228.81	9%	228.81	457.63

INWARD
Inward No: 366 Dt: 5/12/25
MRN No: Dt:
Received By: Hemanth Sign:
MODI PROPERTIES

Receiver Signature

Company's Bank Details:
Bank Name: State Bank of India
IFSC CODE : SBIN0011665
Branch: Hydernagar

For Ace Business Solutions

ACE BUSINESS SOLUTIONS

Authorised Signatory

Tax Invoice

Original for Recipient and Duplicate for Supplier

zoom

ZVC India Private Limited
Raheja Platinum, No. 06A127
Sag Baug Road, Marol, Andheri East
Mumbai, Maharashtra, 400059

Signature Not Verified
Digitally Signed By:
DS ZVC INDIA PRIVATE LIMITED 1
Wed 10-Dec-2025 08:08:15 IST
Approved by: Sameer Raje

Invoice Date: Dec 9, 2025
Invoice #: INV333190957
Payment Terms: Due Upon Receipt
Due Date: Dec 9, 2025
Account Number: 52982137
Currency: INR
Account Information: modi Properties

Zoom GSTIN: 27AABCZ4218R1ZP
Zoom PAN: AABCZ4218R

Purchase Order Number:

Customer GSTIN: 36AABCM4761E1ZM
Customer PAN: AABCM4761E

Whether tax is payable on reverse charge basis - No.

Consignee (Place of supply):
modi Properties
M G Road,
Hyderabad, Telangana 500003 (State Code: 36)
India

zoom@modiproperties.com

Name of Recipient (Billed to):
modi Properties
M G Road,
Hyderabad, Telangana 500003 (State Code: 36)
India

zoom@modiproperties.com

Zoom W-9

Question about your Digital Signature?

Charge Details

Charge Description	Billing Period	Subtotal	Taxes, Fees & Surcharges	Total
Charge Name: Zoom Workplace Pro Monthly Quantity: 1 Unit Price: INR1,449.00 HSN of Goods/Services: 998424	Dec 9, 2025 - Jan 8, 2026	INR1,449.00	INR260.82	*INR1,709.82*

Taxable Value	INR1,449.00
Total (Including Taxes, Fees & Surcharges)	INR1,709.82
Invoice Balance	INR0.00

Taxes, Fees & Surcharge Details

Charge Name	Tax, Fee or Surcharge Name	Jurisdiction	Charge Amount	Tax, Fee or Surcharge Amount
Zoom Workplace Pro Monthly	IGST (Communications) 18.000%	Federal	INR1,449.00	INR260.82
			Total of Taxes, Fees & Surcharges	INR260.82

Transactions

Invoice Total	INR1,709.82

Transaction Date	Transaction Number	Transaction Type	Description	Applied Amount
Dec 9, 2025	P-391927525	Payment		INR-1,709.82

Invoice Balance	INR0.00

Need help understanding your invoice? Click here

Zoom One is rebranding to Zoom Workplace! This new name does not impact your services.
Please note ZoomIQ for Sales is now called Zoom Revenue Accelerator. Your Services will remain the same and this name change does not change your current subscription pricing.

Recurring plans will automatically renew, charging the payment method on file. The billing period for each plan, and the total charge (plus applicable taxes and regulatory fees), per billing period for that product are set out above in the Charge Details section. You can cancel any time up until the day before your renewal date at zoom.us/billing, and the cancellation will go into effect at the end of your subscription term.

GST INVOICE

(ORIGINAL FOR RECIPIENT) e-Invoice

IRN : b6ab4dbce5da6d18070929c00488e32b815c9dcaf74819-0b6d23e92d31dd495c
Ack No. : 112528016873037
Ack Date : 9-Dec-25

OBEL COMPUTERS PVT LTD - (25-26)
126 SD ROAD, H NO. 1-7-283/A,
JAYAMANSION BLOCK "B", PARADISE
SECUNDERABAD-500 003, T.S
040-66382370/7411/2216
GSTIN/UIN: 36AADCO3105A1Z6
State Name : Telangana, Code : 36
CIN: U52599TG2020PTC145580
E-Mail : obelindia@gmail.com

Invoice No. **10943**	Dated **9-Dec-25**
Delivery Note	Mode/Terms of Payment
Reference No. & Date.	Other References
Buyer's Order No.	Dated
Dispatch Doc No.	Delivery Note Date
Dispatched through	Destination
Terms of Delivery	

Buyer (Bill to)
MODI PROPERTIES PVT LTD
5-4-187/3&4,2ND FLOOR
MG.ROAD
SECUNDERABAD
GSTIN/UIN : 36AABCM4761E1ZM
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate (Incl. of Tax)	Rate	per	Amount
1	**D-LINK SWITCH 16 PORT GIGA-(DGS-1016D /IN)** *Tm7y159002332* *Ogs1016di.....J1*	85176290	**1 NOS**	4,350.00	3,686.44	NOS	**3,686.44**
2	**D-LINK DPA-F431 5 SOCKET POWER STRIP** *Rv43x55004689* *Dpa-F431*	85369030	**1 NOS**	375.00	317.80	NOS	**317.80**
							4,004.24
	SGST						**360.38**
	CGST						**360.38**
	Total		**2 NOS**				**₹ 4,725.00**

INWARD
Inward No: 372 Dt: 9/12/25
MRN No: Dt:
Received By: Sign:
MODI PROPERTIES

Amount Chargeable (in words) *E. & O.E*
Indian Rupees Four Thousand Seven Hundred Twenty Five Only

HSN/SAC	Taxable Value	CGST Rate	CGST Amount	SGST/UTGST Rate	SGST/UTGST Amount	Total Tax Amount
85176290	3,686.44	9%	331.78	9%	331.78	663.56
85369030	317.80	9%	28.60	9%	28.60	57.20
Total	**4,004.24**		**360.38**		**360.38**	**720.76**

Tax Amount (in words) : **Indian Rupees Seven Hundred Twenty and Seventy Six paise Only**
Company's PAN : **AADCO3105A**

Declaration
1. cheques should be drawn in favour of "OBEL COMPUTERS PVT LTD", penalty for cheque bounce will be charged Rs.500/- and 24% penal interest also charged will be warranty on all eqipments is as per manufactures standard warrenty policy and shall be directly provided by manufacturers, manufaturers policies for warranty repaires/replacement on if partsale in good condition, products with broken/burn, pin bends, pen/pencil marks, crocks, missing/hampered components and tampered warraty stickers will be rejected and considered warranty voide.

Company's Bank Details
A/c Holder's Name : **OBEL COMPUTERS PVT LTD**
Bank Name : **TAMILNAD MERCANTILE BANK LTD**
A/c No. : **141529848921903**
Branch & IFS Code : **SECUNDERABAD & TMBL0000141**
SWIFT Code :

for OBEL COMPUTERS PVT LTD - (25-26)

OBEL COMPUTERS PVT. LTD. SEC-BAD

Authorised Signatory

SUBJECT TO SECUNDERABAD JURISDICTION

This is a Computer Generated Invoice

Bill of Supply

ABHI TECHNO SOLUTIONS

PRINTER & COMPUTER PERIPHERAL SALES

#17-119/2/A, Near Thukramgate Police station, North Lalaguda, secunderabad, Telangana - 17

Cell: 9246244984 email: hpplottersservices@gmail.com

M/s: Modi Properties Services
Hyderabad

Bill No. 85
Date 08-12-2025

S No	Description of Goods	HSN code	Qty	Rate	Amount
1	Lenovo bottom panel & touch panel		1	4,000.00	4,000.00
			Grand Total		4,000.00

Rupees: Four Thousand Only

Receivers Signature

for ABHI TECHNO SOLUTIONS

Narayana

Authorised signatory

Terms & Conditions: Goods Once sold will not be taken back

E.& O.E. Any dispute subject to Hyderabad Jurisdiction