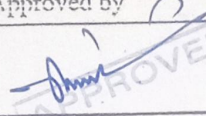


Weekly - Petty cash / expense card / statement.

Name		L. Parsons		Statement date		10/12/15	
Prepared by		R. Jones		Sign		R. Jones	
From period				To period			
S. No.	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill	
1.	General expense	Carpet RS 150	Phone Payment Secretary Mr. Prithvi	18580	Y N	Y N	
2.					Y N	Y N	
3.					Y N	Y N	
4.					Y N	Y N	
5.					Y N	Y N	
6.					Y N	Y N	
7.					Y N	Y N	
8.					Y N	Y N	
9.					Y N	Y N	
10.	Total			18580	Y N	Y N	
Amount to be credited by		Transfer to Happy card, Transfer to expense card, Cash reimbursement, Transfer to personal a/c.					
Approved by:		Officer	Div. Manager	Accountant	Accounts Manager	MD	
Sign							
Date							

Notes: 1. Summed copy of this statement to be submitted before every Friday. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment as required of company statement on Saturday. 4. If original statement with vouchers of last week is not received without further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accountant must sign approved required for expenses of over 2,000/- per week. MD's approval is required for expenses of over 10,000/- per week.

DEBIT VOUCHER

Company/Firm	C.V. Research Center Pvt Ltd		
Project			
Voucher No.			
Account head			
Paid to	Lepalethu Digital		
Towards/description of work	78. no, Trans Perant Steiner VV printing matie Lomaton		
Location of work			
Amount in Rs.	8580		
Amount in words	Eight Thousands Five Hundred Eighty only		
Mode of payment			
	Cheque/trf No.	Date	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
			

APPROVED BY
E. PRASAD
MANAGER PROMOTION



Complete Sign Solutions

Shop No. 1,2, H.No.11-34, Beside Bus Stop,
Annapurna Enclave, Behind Kanaka Durga Wines
Near Sathyanarayana Colony, Road No. 13,
Nagaram, Keesara Mdl., Medchal-Malkajgiri Dt.
Mobile : 9000123245
E-mail : lepakshidesign@gmail.com

JOB CARD

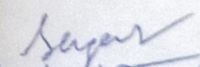
To
M/s. G.V. Research Centres Pvt. Ltd.
Hydrabad.

S.No. : **804**
Date : 3/12/2025

Sl. No.	PARTICULARS	QTY	RATE	AMOUNT	
				Rs.	Ps.
1.	Transperant stickers UV printing matle lamination and mounting on the glass.	78 Sht	110	8580	1/-
Rupees in Words : <u>Eight Thousand</u> <u>five hundred eighty eight rupees only</u>		TOTAL		8580	1/-

For **Lepakshi Digital**

Receiver's Signature


Authorised Signature