
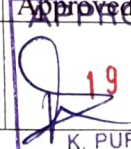





Weekly - Petty cash /expense card statement.

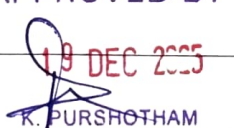
Name	SOWA	Statement date	11-12-25			
Prepared by	K.Tulasi Rani	Sign				
From period	18-12-25	To period	17-12-25			
1	SOWA	SOV	Towards purchasing of petrol for garden trimming purpose	200/-		
2	SOWA	SOV	Towards Maingate landline phone recharge	200/-	<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> Y <input type="checkbox"/> N
3	SOWA	SOV	Towards purchasing of cleaning items for Common bathrooms cleaning purpose	150/-	<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> Y <input type="checkbox"/> N
4	SOWA	SOV	Towards purchasing of urea and insects chemical for garden purpose	980/-		
5	SOWA	SOV	Towards purchasing of Bulb holders 3 pin socket for swimming pool motor repairing & amphy theater lighting purpose	280/-		
			Total amount	1810/-		
Amount to be credited by	<input type="checkbox"/> Transfer to Haapay card, <input type="checkbox"/> Transfer to expense card, <input type="checkbox"/> Cash reimbursement, <input type="checkbox"/> Transfer to personal a/c. <input type="checkbox"/> Other:					
Approved by:	Div. Manager	Accountant	Accounts Manager	MD		
Sign:	APPROVED BY [Signature]					
Date:	19 DEC 2025					
per work	K. PURSHOTHAM Project Manager (Silver Oak Villas Part-I(II))					

DEBIT VOUCHER			
Company/Firm	SOWA		
Project	SOV-I		
Voucher no.	1		
Account head	Umar		
Paid to	K.purshotham		
Towards/description of work	Towards purchasing of petrol for garden trimming purpose		
Location of work	SOWA		
Period	From: 11-12-25	To: 17-12-25	
Amount in Rs.	200/-		
Amount in words	Two hundred Rupees Only		
Mode of payment	Cheque/trf no.	Date	Bank
Prepared by	Approved by	Receivers name	Receivers signature
	 APPROVED BY 19 DEC 2025 K. PURSHOTHAM Project Manager (Silver Oak Villas Part-III)		

Notes: 1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges, material may be printed/written overleaf. 4. Project may differ from location of work

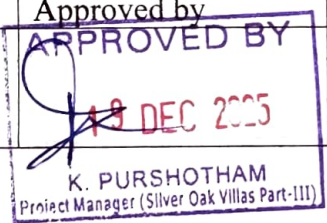
DEBIT VOUCHER			
Company/Firm	SOWA		
Project	SOV- I		
Voucher no.	2		
Account head	Umar		
Paid to	K.Purshotham		
Towards/description of work	Towards Maingate landline phone recharge		
Location of work	SOWA		
Period	From: 19-11-25	To: 20-11-25	
Amount in Rs.	200/-		
Amount in words	Two Hundred Rupees only		
Mode of payment	Cheque/trf no.	Date	Bank
Prepared by	Approved by	Receivers name	Receivers signature
	 APPROVED BY 19 DEC 2025 K. PURSHOTHAM Project Manager (Silver Oak Villas Part-III)		

DEBIT VOUCHER			
Company/Firm	SOWA		
Project	SOV- I		
Voucher no.	3		
Account head	Umar		
Paid to	K.Purshotham		
Towards/description of work	Towards purchasing of cleaning items for Common bathrooms cleaning purpose		
Location of work	SOWA		
Period	From: 11-12-25	To: 17-12-25	
Amount in Rs.	150/-		
Amount in words	One hundred and fifty Rupees only		
Mode of payment	Cheque/trf no.	Date	Bank
Prepared by	Approved by	Receivers name	Receivers signature
 APPROVED BY 19 DEC 2025 K. PURSHOTHAM <small>Project Manager (Silver Oak Villas Part-III)</small>			

DEBIT VOUCHER			
Company/Firm	SOWA		
Project	SOV- I		
Voucher no.	4		
Account head	Umar		
Paid to	K.Purshotham		
Towards/description of work	Towards purchasing of urea and insects chemical for garden purpose		
Location of work	SOWA		
Period	From: 11-12-25	To: 17-12-25	
Amount in Rs.	980/-		
Amount in words	Nine Hundred and Eighty Rupees only		
Mode of payment	Cheque/trf no.	Date	Bank
Prepared by	Approved by	Receivers name	Receivers signature
 APPROVED BY 19 DEC 2025 K. PURSHOTHAM <small>Project Manager (Silver Oak Villas Part-III)</small>			

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DEBIT VOUCHER


Company/Firm	Silver Oak Welfare Association		
Project	SOV-I		
Voucher no.	5		
Account head	P.Ramesh		
Paid to	K.Purshotham		
Towards/description of work	Towards purchasing of Bulb holders 3 pin socket for swimming pool motor repairing & amphy theater lighting purpose		
Location of work	sowa		
Period	From:	11-12-25	To: 17-12-25
Amount in Rs.	280/-		
Amount in words	Two Hundred and Eighty rupees only.		
Mode of payment	Cheque/trf no.	Date	Bank
Prepared by	Approved by	Receivers name	Receivers signature
			

Notes: 1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges, material may be printed/written overleaf. 4. Project may differ from location of work.






Mobile recharged



Airtel Prepaid
8978658544

₹202



Payment details

Recharge Amount

₹199

Platform fee (inclusive of GST)

+ ₹3

Total Amount

₹202


Transaction ID

NB25102915542353880140102

Airtel Prepaid Reference ID

771555464

Debited from

 **Tulsi**

UTR: 830188178369

₹202



BILL

Mob : 9866797939

SRI AADYA SEEDS PESTICIDES & FERTILIZERS

Near Sri Venkateshwara Swamy Temple, Kushaiguda, Hyd-62

No.

Date : 18/12/2025

M/s.

Silver oak villa owner Association

Sl.No.	PARTICULARS	Qty.	Rate	Amount Rs.	Ps.
1,	Triban 10g	1kg x 2	200	400	
2,	Kalvax	3	100	300	
3,	Urea	8kg.	35	280	
TOTAL				980	

INWARD

Inward No. 1126 Dt. 18/12/25

MRN No: Dt:

Received By: Sign: *[Signature]*

(Silver Oak Villas-Part-III)

Goods once sold will not return back

[Signature]
Signature