

Letter of confirmation

Date: 21.11.2025

From,  
 AMTZ Medpolis Square 4554 Pvt Ltd  
 Vm Steel Project Town Ship Sub Post office, Ground, Plot. No: D1-  
 56, HUB Building, AMTZ CAMPUS, Pragati  
 maidan, Vishakhapatnam  
 Vishakapatnam, Andhra Pradesh, 530031  
 GSTNO: 37AAXCA5420G1ZG

To,  
 Pujari Ramana  
 1-97, Main veedi, Venkatarayuni Gudem, Dalla valasa,  
 Srikakulam, Andhra Pradesh, 532402

Pujari Ramana,  
 NA

Subject: Confirmation of measurement, rates, estimates, BOQ, etc. For "Tile flooring, skirting works in  
 cabins of level 03 @AMTZ-4554 building"

Reference: Work order no. 20251117051, dated 17 Nov 2025

Sir/Madam,

We hereby confirm the following:

1. The details of measurement have been calculated and accepted by you, copy enclosed.
2. The details of rates have been accepted by you, copy enclosed.
3. The details of BOQ and estimates have been accepted by you, copy enclosed.
4. Detailed terms and conditions (briefly mentioned in work order).

a.	Agreement for construction	Terms and conditions mentioned in agreement for construction shall be strictly followed.
b.	Measurement/estimate	The total quantity of work has been separately estimated and signed by both the parties.
c.	Scope of work.	Scope of work includes labour charges for the laying of tiles and skirting works in the lab spaces, other meetings rooms, auditorium and CEO cabin in level 03 of AMTZ 4554. The above charges are exclusive of the material used for the work as instructed by site incharge.
d.	Payment terms	Payment shall be made based on progress of work, as per advice of site engineers.
e.	Advance paid	As per agreement.
f.	Recovery of advance	As per agreement.
g.	Timeline	As per agreement.
h.	QC inspection	QC inspection as per company policy shall be strictly followed.
i.	Penalty	As per agreement.
j.	Bonus	As per agreement.
k.	Approved drawings	GFC drawings shall be provided as requested. Workers at site must have copy of GFC drawings.
l.	Quality	The quality of the work is upto the satisfaction of site engineers. Corrections to be made as per their advice.
m.	Safety	All workers should wear helmets, safety jackets, safety shoes and harness at all times.
n.	Security	Contractor shall be responsible for security of their material.
o.	Measurement	Payment shall be made as per measurement of work done at site.

**APPROVED BY**  
 21 NOV 2025  
 LEELA VENKATESH M  
 Project Manager

p.	Bill	Contractor shall raise invoice within 2 working days of completion of work. Payment will not be made without invoice.
q.	Remarks	Terms and conditions mentioned in agreement for construction shall be strictly followed.

Please sign a copy of this letter as your confirmation of the above terms and conditions.

Thank You.

Yours sincerely,

<Signature> *P. Ramana*

Accepted and confirmed by:

Name:

Date: \_\_\_\_\_, Place: \_\_\_\_\_.



## Work Order

From Company:

AMTZ Medpolis Square 4554 Pvt Ltd  
 Vm Steel Projrt Town Ship Sub Post office,Ground, Plot. No: D1-  
 56, HUB Building, AMTZ CAMPUS, Pragati  
 maidan,Vishakhapatnam  
 Vishakapatnam,Andra Pradesh,530031  
 GSTNO:37AAXCA5420G1ZG

Original

Delivery Location:

AMTZ 4554 Pvt Ltd  
 Vm Steel Projrt Town Ship Sub Post office,Ground, Plot.  
 No: D1-56, HUB Building, AMTZ CAMPUS, Pragati  
 maidan,Vishakhapatnam  
 Vishakapatnam,Andra Pradesh,530031

## Supplier Details

Pujari Ramana  
 1-97, Main veedi, Venkataryuni Gudem, Dalla Valasa,  
 SriKakulam, AP, 532402

Pujari Ramana,

SNo.

Item Name

Qty

Rate

Dis%

Taxable Amount

IGST%

CGST%

SGST%

IGST AMT

CGST AMT

SGST AMT

Supply Type

Work Order

Requisition Num

GST%

Amount

SNo.	Item Name	Qty	Rate	Dis%	Taxable Amount	IGST%	CGST%	SGST%	IGST AMT	CGST AMT	SGST AMT	GST%	Amount
1	CONST-TILE8248-Construction-Tiling & Flooring---Tile-Floor-5--sqm	15.773.00	20.00	0%	3.15.460	0%	0%	0%	0	0	0	0	3.15.460
Addl Spec	Labour charges for the laying of flooring tiles. Read UOM as Sqft.												
2	CONST-TILE1006-Construction-Tiling & Flooring---Tile-Floor-7--sqm	1,547.00	30.00	0%	46,410	0%	0%	0%	0	0	0	0	46,410
Addl Spec	Labour charges for flooring tiles (4' X 6'). Read UOM as Sqft.												
3	CONST-TILE7601-Construction-Tiling & Flooring---Skirting-5--Rmts	1,922.00	20.00	0%	38,440	0%	0%	0%	0	0	0	0	38,440
Addl Spec	Labour charges for the skirting works. Read UOM as Rft.												

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APPROVED BY

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21 NOV 2025  
 L. VENKATESH N.  
 Project Manager

Work Order

Original

Total Amount ...	0	0	0	4,00,310
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Rupees in words : Four Lakh Three Hundred And Ten Only.

Terms and Conditions:-

Agreement for Construction.

Terms and Conditions mentioned in agreement for construction shall be strictly followed.

Measurement/Estimate

The total quantity of work has been separately estimated and signed by both the parties.

Scope of Work

Scope of work includes labour charges for the laying of tiles and skirting works in the lab spaces, other meetings rooms, auditorium and CEO cabin in level 03 of AMTZ 4554. The above charges are exclusive of the material used for the work as instructed by site incharge.

Payment Terms :

Payment shall be made based on progress of work, A per advice of site engineers.

Advance Paid :

Rs.1,50,000/- has been paid as advance.

Recovery of Advance

As per agreement.

Timeline

As per agreement.

QC inspection

QC inspection as per company policy shall be strictly followed.

Penalty

As per agreement.

Bonus

As per agreement.

Approved drawings

GFC drawings shall be provided as requested. Workers at site must have a copy of GFC drawings.

Quality

The quality of the work is upto the satisfaction of site engineers. Corrections to be made as per GFC drawings.

Safety:

All workers should wear helmets, safety jackets, safety shoes and harness at all times.

Security

Contractor shall be responsible for security of their material.

Measurements:

Payment shall be made as per measurement of work done at site.

Bill

Contractor shall raise invoice within 2 working days of completion of work. Payment will not be made without Invoice.

Remarks :

Level 03 flooring works in AMTZ 4554.

Notes:

1. This is a digitally generated order and no signature is required.
2. In case the vendor is unable to accept the order and supply the material, they must intimate the same by email to purchase@modiproperties.com.
3. Vendors must obtain acknowledgment from site as proof of delivery (POD) on relevant document like DC, e-way bill, packing list, etc.
4. Vendor must send original invoices to our head office (HO) on the address mentioned above. Do not send the original invoices to sites or purchase division office. An acknowledgment on a copy of the invoice will be provided upon request at our HO.



Work Order

Original

5. We reserve the right to cancel this PO and seek refund of the advance paid in case of delay in delivery or items delivered are not as per specifications, including delivery of defective material.

6. Payment against delivery /installation shall only be made after receipt of original signed invoice at HO.

P. RamaNa

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Company	AMTZ Medpolis Square 4554 Pvt.Ltd				Date	14-11-2025	
Project/Site	AMTZ 4554				Contractor	<u>Zabin</u>	
Work Description	Flooring Works in level 03 of AMTZ 4554				Approved By	<u>P. Ramana</u>	
Prepared By	QS HO						
Sl.no	Description	UOM	Quantity	Rate	Amount	Sub total	Remarks
1	Tile flooring	Sft	15773	20.00	3,15,470		
2	Flooring (4' X 6')	Sft	1547	30.00	46,423		
3	Skirting works	RL	1922	20.00	38,440		
						4,00,333	
	Total Value of work					4,00,333	

✓  
 APPROVED BY  
 17 NOV 2025  
 SOHAM MODI

  
 17/11/2025

  
 Project manager

Contractor

