Weekly - Petty cash /expense card statement.

	A Suresh		Statement date	26-12-2025		
Prepared by	A Suresh		Sign			
From period	04-12-2025		To period	26-12-2025		
Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	MGVVLLP	VIVOPOLIS	Hardware material purchased	150/-		☐Y ☐N
2.	MGVVLLP	VIVOPOLIS	Glas cleaning material purchased	550/-	☐Y ☐N	☐Y ☐N
3.	MGVVLLP	VIVOPOLIS	Hardware material purchased	885/-	☐Y ☐N	☐Y ☐N
4.	MGVVLLP	VIVOPOLIS	Bright tower rod purchased	302/-	☐Y ☐N	☐Y ☐N
5.					☐Y ☐N	☐Y ☐N
6.					☐Y ☐N	☐Y ☐N
7.					☐Y ☐N	☐Y ☐N
8.						
9.	Total			1,887/-		

Amount to be credited by				
Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign				
Date:	26-12-2025			

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipted of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

APPROVED BY
A. SURESH
PROJECT MANAGER

DEBIT VOUCHER			
Company/Firm	Modi GV Ventures LLP		
Project	VIVOPOLIS		
Voucher no.	4		
Account head	VINOD		
Credit to	Somanth traders		
Towards/description of work	Hardware material bright tower rod purchased		
Location of work	Turkapally		
Period	From: 10-12-2025		To: 26-12-2025
Amount in Rs.	302/-		
Amount in words	Three hundred Two only		
Mode of payment	Cheque/trf no.	Date	Bank
Prepared by	Approved by	Receivers name	Receivers signature
A Suresh			

Notes:1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.

DEBIT VOUCHER				
Company/Firm	Modi GV Ventures LLP			
Project	VIVOPOLIS			
Voucher no.	2			
Account head	VINOD			
Credit to	Ramdev electricals			
Towards/description of work	Hardware material purchased			
Location of work	Turkapally			
Period	From:	10-12-2025	To:	26-12-2025
Amount in Rs.	150/-			
Amount in words	One hundred Fifty only			
Mode of payment	Cheque/trf no.	Date	Bank	
Prepared by	Approved by	Receivers name	Receivers signature	
A Suresh				

Notes: 1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.

DEBIT VOUCHER			
Company/Firm	Modi GV Ventures LLP		
Project	VIVOPOLIS		
Voucher no.	1		
Account head	VINOD		
Credit to	SRI ADITYA STORE		
Towards/description of work	Cleaning material purchased		
Location of work	Turkapally		
Period	From: 10-12-2025		To: 26-12-2025
Amount in Rs.	550/-		
Amount in words	Five hundred Fifty only		
Mode of payment	Cheque/trf no.	Date	Bank
Prepared by	Approved by	Receivers name	Receivers signature
A Suresh			

Notes:1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.

DEBIT VOUCHER				
Company/Firm	Modi GV Ventures LLP			
Project	VIVOPOLIS			
Voucher no.	3			
Account head	VINOD			
Credit to	Agadamba Enterprises			
Towards/description of work	Hardware material purchased			
Location of work	Turkapally			
Period	From:	10-12-2025	To:	26-12-2025
Amount in Rs.	885/			
Amount in words	Eight hundred Eighty Five only			
Mode of payment	Cheque/trf no.	Date	Bank	
Prepared by	Approved by	Receivers name	Receivers signature	
A Suresh				

Notes: 1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.

Subject to Hyderabad Jurisdiction

CASH / CREDIT MEMO

Cell: 8008461288
8106404696

JAGDAMBA ENTERPRISES

HARDWARE, ELECTRICAL, ASIAN PAINT, SANITARY, CERA, ASHIRVAD FITTING, All Brand CEMENT

P. No.: Beside Satya Reddy Colony, ANAND HOMES, Bandlaguda Jagir, Rajendra Nagar, R.R. Dist. T.S.

GSTIN : 36GDOPS2760G1ZI State : Telangana State Code : 36

To,
M/s. Modi G.V ventures LLP

Party GSTIN : 36ABUFM6980A1ZU

No. : 219
Date : 26/12/25
Truck No. :
Way Bill No. :
Your Order No.:

Sl. No.	PARTICULARS	Qty.	Rate	Amount
1)	Gaa Rai	2 bundle	190L	380
2)	Espange	1 NL	100L	100
3)	Iron cutt off wheel	5 Pcs	20L	100
4)	Roofing Nails	½ kg	70L	70
5)	Iron cutt off wheel	5 Pcs	20L	100
				750
		CGST @ 9%		67.5
		SGST @ 9%		67.5
		TOTAL		885

Bank Details : ANDHRA BANK, Suncity Branch,
A/c. No.16211100002786, IFSC Code: ANDB0001621.

Goods once sold will not be taken back or exchanged.

Receiver's Signatory

For JAGDAMBA ENTERPRISES

Authorised Signatory

CASH / BILL

Cell : 83281 24866
75695 28202

Sri Aditya STORES

Sy. No. 215A, Thurkapally Village, Shamirpet, Medchel-Malkajgiri Dist. - 78, T. S.

Bill No. 126

Date 12/12/25

M/s

Sl. No.	PARTICULARS	Qty.	Rate	AMOUNT Rs.	Ps.
1	Colin	1	550	550	
			TOTAL	550	

Thank 'Q'

For Sri Aditya STORES

Signature

QUOTATION

Cell : 9490937261
9963255247

RAMDEV ELECTRICALS

Dealers in : Surya Cem, Electrical, Hardware, Asian Paints,
G.I. Pipes, S.W.R. Pipes, P.V.C. Pipes, UPVC, CPVC and Fitting etc.
Kolthoor Road, Turkapally, Mdl. Shameerpet, R.R. Dist.

Name.................................... Dt. 26/12/25

Sl. No.	PARTICULARS	Qty.	Rate	AMOUNT Rs.	Ps.
1	B. [illegible]	8gm		150	
				150	

INDIA'S NO. 1 WHITE LIME WASH !

SURYA CEM®

WITH SECURITY SEAL

Regd. 526030

In 25 10 & 5 Kgs.

Tax Invoice

(ORIGINAL FOR RECIPIENT) e-Invoice

IRN : 995359981d9ba1172e51451b44bb099bafe090dfa25-d4418299fc73850ba768b
Ack No. : 112528232685083
Ack Date : 24-Dec-25

SOMNATH TRADERS (25-26)
5-4-1 TO 16 DISTILLERY ROAD
RANIGUNJ SECUNDERABAD
GSTIN/UIN: 36AANFS5945B1Z0
State Name : Telangana, Code : 36
Contact : 9381100371
E-Mail : somnathtraders1988@gmail.com

Consignee (Ship to)
Modi Gv Ventures Llp
5-4-187/3&4, Second, Soham Mansion, Mg Road, Hyderabad, Opp Bharath Petrol Bunk, Hyderabad
GSTIN/UIN : 36ABUFM6980A1ZU
State Name : Telangana, Code : 36

Buyer (Bill to)
Modi Gv Ventures Llp
5-4-187/3&4 Second, Soham Mansion, Mg Road, Hyderabad, Opp Bharath Petrol Bunk, Hyderabad
GSTIN/UIN : 36ABUFM6980A1ZU
State Name : Telangana, Code : 36
Place of Supply : Telangana

Invoice No. **5774**	Dated **24-Dec-25**
Delivery Note	Mode/Terms of Payment **CREDIT**
Reference No. & Date. **dt. 24-Dec-25**	Other References
Buyer's Order No.	Dated
Dispatch Doc No.	Delivery Note Date
Dispatched through	Destination
Terms of Delivery	

Sl No	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**MS BAR-72142010**	72142010	**4.80 KGS**	53.30	KGS	**255.84**
	CGSTOUTPUT@9%					23.03
	SGST OUTPUT@9%					23.03
	ROUND OFF					0.10
	Total		**4.80 KGS**			**₹ 302.00**

E & O E

Amount Chargeable (in words)
INR Three Hundred Two Only

HSN/SAC	Taxable Value	CGST Rate	CGST Amount	SGST/UTGST Rate	SGST/UTGST Amount	Total Tax Amount
72142010	255.84	9%	23.03	9%	23.03	46.06
Total	255.84		23.03		23.03	46.06

Tax Amount (in words) : **INR Forty Six and Six paise Only**

Company's Bank Details
A/c Holder's Name : **SOMNATH TRADERS**
Bank Name : **KOTAK MAHINDRA BANK**
A/c No. : **9885879550**
Branch & IFS Code : **PARADISE CIRCLE & KKBK0007533**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for SOMNATH TRADERS (25-26)

Authorised Signatory

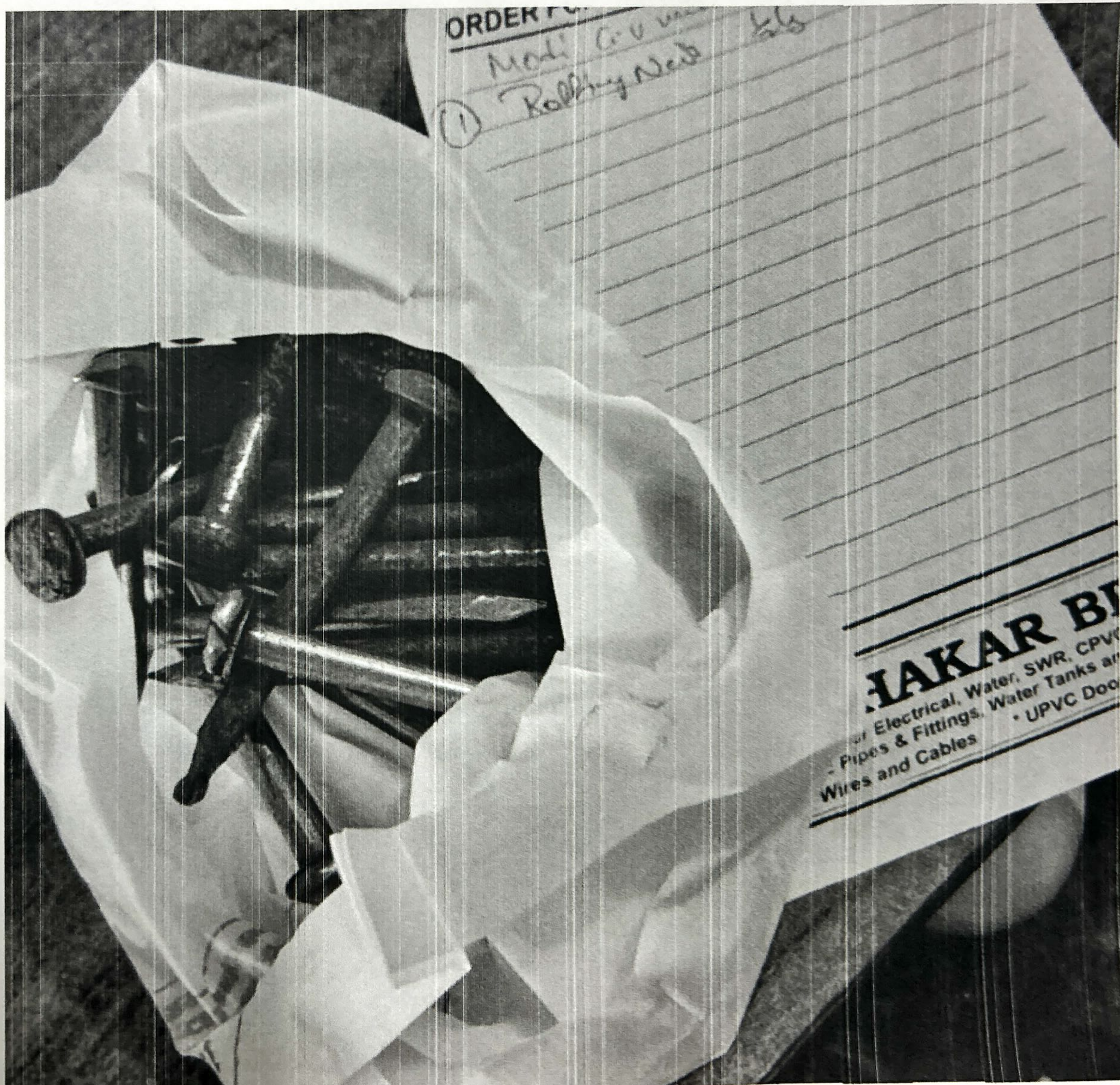
This is a Computer Generated Invoice

ESTIMATE

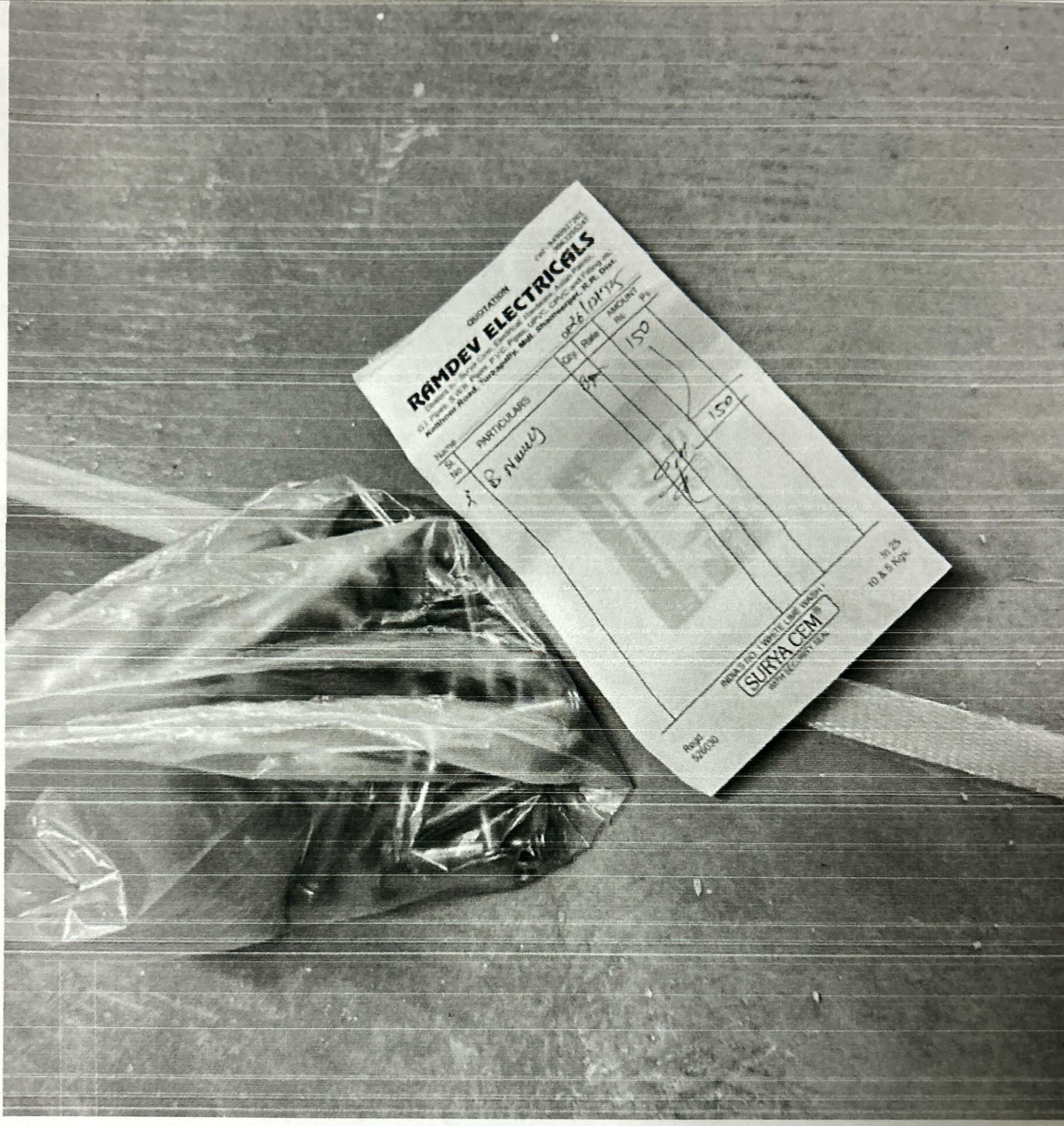
To Modi A/c ventures   Date 17/12/2025

S No	Description of Items	Qty.	Rate	Amount Rs
	Gon Pen	Old b/11		380/-
1	Esponge	1 pkt		100/-
2	Iron cat Heclcel	5 no		100/-
			TOTAL	

TRUFLO by hindware


ORDER FO
HAKAR BI
Electrical, Water, SWR, CPVC
Pipes & Fittings, Water Tanks a
• UPVC Doo
Wires and Cables


SUDHAKAR BRAND


QUOTATION
RAMDEV ELECTRICALS
Sl. No.
PARTICULARS
Qty
Rate
AMOUNT Rs. Ps.
150
150
SURYA CEM