

Construction Division - Material Requirement – Site Report

Company:	MHPL SOV	Date:	27-12-25
Site:	SOV-III	Prepared by:	K.Tulasi Rani
Report From / To	20-12-25 to 27-12-25(Friday to Saturday)	Approved by:	K.Purshotham
Report Date	27-12-25		

List of items that require SKU:

List of requisitions where PO/WO not prepared after 3 working days of requisition:

Req No.	Req Date	Serial no of item in Req	Item Description	Coordinate with purchase /procurement and give reason for delay.
20250704029	04-07-25	1	Hub racks	Online purchase
20250709001	09-07-25	1	Hub racks	Online purchase
20251215001	15-12-25	1	Cera board	Level-2 approval pending
20251222024	22-12-25	1	MS street pole	Open PO

List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

PO No.	PO Date	Serial no of item in PO.	Item Description	Details of discussion with supplier & expected date of delivery
20251110056	02-12-25	1	UPS battery 12V 7AH	Material ready at supplier driver not available
20251208022	08-12-25	1-5	MS Grills	Powder coating work under progress
20251213030	13-12-25	1-2	Internal Door Beading 3' & 7'	Material available delivery by next week
20251213021	13-12-25	1	Butterfly Valve80D	Material available delivery by next week
20251222025	22-12-25	1-16	Switches,sockets,bell,fan dimmer & MCB etc	Material available delivery by next week

Delivery van site visit on:

Items not ordered but received:

POs to be cancelled – material not required /incorrectly made:

Approved POs – part/full material received – MRN not uploaded:

PO to be closed – part material received – further material not required/will be ordered by new requisition:

Other corrections & remarks:

Details of steel & cement stock

Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site – no of rods	Stock at site in tons	Previous weeks stock in tons	Stock as per M-codex in Kgs
1.	8mm	.395	4.74	0.00	0.00	0.00	0.00
2.	10mm	.617	7.404	0.00	0.00	0.00	0.00
3.	12mm	.89	10.68	0.00	0.00	0.00	0.00
4.	16mm	1.58	18.96	0.00	0.00	0.00	0.00
5.	20mm	2.47	29.64	0.00	0.00	0.00	0.00
6.	25mm	3.86	46.32	0.00	0.00	0.00	0.00
7.	32mm	6.32	75.84	0.00	0.00	0.00	0.00
8.	Binding wire	-		0.00	0.00	0.00	0.00
OPC stock		OPC last weeks stock		PPC/PSC stock	50	PPC/PSC last weeks stock	52
Details	Prepared by	Project Manager					
Sign							
Date	27-12-25	27-12-25					

Notes: 1. For missing SKUs send email to procurement@modiproperties.in and post on purchase construction viber group. 2. Send this report to purchase@modiproperties.com, janaki@modiproperties.com and audit@modiproperties.com on every Saturday. 3. PM shall not leave the site without sending this report. 4. Site engineers to call suppliers for status of delivery. DO NOT CALL PURCHASE. 5. Purchase to send reply to this report before next Saturday. 6. Zoom meeting to be held with purchase coordinator, site and purchase division once a week to discuss this report.