

**Construction Division - Material Requirement – Site Report**

Company:	MHPL SOV	Date:	10-01-26				
Site:	SOV-III	Prepared by:	K.Tulasi Rani				
Report From / To	02-01-26 to 10-01-26 Friday to Saturday)	Approved by:	K.Purshotham				
Report Date	10-01-26						
List of items that require SKU:							
List of requisitions where PO/WO not prepared after 3 working days of requisition:							
Req No.	Req Date	Serial no of item in Req	Item Description	Coordinate with purchase /procurement and give reason for delay.			
20250704029	04-07-25	1	Hub racks	Online purchase			
20250709001	09-07-25	1	Hub racks	Online purchase			
20251222024	22-12-25	1	MS street pole	Open PO			
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:							
PO No.	PO Date	Serial no of item in PO.	Item Description	Details of discussion with supplier & expected date of delivery			
20251215001	15-12-25	1	Cera board	Work under progress			
20260106032	06-01-26	1	SS Railing	Material will delivery by next week			
20260102040	02-01-26	1-6	UPVC Windows	Material will delivery by next week			
Delivery van site visit on:							
Items not ordered but received:							
POs to be cancelled – material not required /incorrectly made:							
Approved POs – part full material received – MRN not uploaded:							
PO to be closed – part material received – further material not required/will be ordered by new requisition:							
Other corrections & remarks:							
Details of steel & cement stock							
Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod – kgs	Stock at site – no of rods	Stock at site in tons	Previous weeks stock in tons	Stock as per M-codex in Kgs
1.	8mm	.395	4.74	0.00	0.00	0.00	0.00
2.	10mm	.617	7.404	0.00	0.00	0.00	0.00
3.	12mm	.89	10.68	0.00	0.00	0.00	0.00
4.	16mm	1.58	18.96	0.00	0.00	0.00	0.00
5.	20mm	2.47	29.64	0.00	0.00	0.00	0.00
6.	25mm	3.86	46.32	0.00	0.00	0.00	0.00
7.	32mm	6.32	75.84	0.00	0.00	0.00	0.00
8.	Binding wire	-		0.00	0.00	0.00	0.00
OPC stock		OPC last weeks stock		PPC/PSC stock	50	PPC/PSC last weeks stock	52
Details		Prepared by		Project Manager			
Sign							
Date		10-01-26		10-01-26			

Notes: 1. For missing SKUs send email to [procurement@modiproperties.in](mailto:procurement@modiproperties.in) and post on purchase construction viber group. 2. Send this report to [purchase@modiproperties.com](mailto:purchase@modiproperties.com), [janaki@modiproperties.com](mailto:janaki@modiproperties.com) and [audit@modiproperties.com](mailto:audit@modiproperties.com) on every Saturday. 3. PM shall not leave the site without sending this report. 4. Site engineers to call suppliers for status of delivery. DO NOT CALL PURCHASE. 5. Purchase to send reply to this report before next Saturday. 6. Zoom meeting to be held with purchase coordinator, site and purchase division once a week to discuss this report.