

Weekly - Petty cash /expense card statement.

Name		CHURAN MOHAN		Statement date		14/1/26	
Prepared by		CHURAN		Sign		CHURAN	
From period				To period			
Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill	
1.	71501. Ro Betty PM 150		DE CASH/PMO PAPER AD	3360	Y N	Y N	
2.					Y N	Y N	
3.					Y N	Y N	
4.					Y N	Y N	
5.					Y N	Y N	
6.					Y N	Y N	
7.					Y N	Y N	
8.					Y N	Y N	
9.					Y N	Y N	
10.	Total				Y N	Y N	
Amount to be credited by				3360			
Transfer to Happy card							
Other:							
Approved by:		Div. Manager	Accountant	Accounts Manager	MD		
Sign:							
Date:							

APPROVED BY
14 JAN 2026
PROMOTION

Notes: 1. Submit a copy of this statement to be submitted to the company every week. 2. Original vouchers to be attached to the statement and sent to the respective department by Monday. 3. Accountants to be responsible for the statement as it is necessary. 4. If original statement is not received within the specified time, the statement will be considered as incorrect. 5. Employees must maintain a photocopy of all bills/receipts for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. 7. (De approval is required) for expenses of over 1,000/- per week.

DEBIT VOUCHER

Company/Firm	MODI Properties PVT LTD		
Project	MPL		
Voucher No.			
Account head			
Paid to	NANDINI D'S		
Towards/description of work	DC CLASSIFIED PAPER AD 23/1/26, 25/1/26		
Location of work			
Amount in Rs	3360		
Amount in words	Three thousand three hundred thirty only		
Mode of payment			
	Cheque/trf No.	Date 14/1/26	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
Power	APPROVED BY		

14 JAN 2026

E. PRASAD
MANAGER PROMOTION

APPROVED BY
17 JAN 2025
SOHAM MODI

Promotions Division		Prepared by:	Raju			
Sub: Classified ads		Prepared date:	10-Jan-26			
Publication - From date:		To date:	25-Jan-26			
Details of classified ads and publishing dates						
Sl.no	Project name	Published in	Publication dates	Classified draft	Amount in Rs.	Billed in
1	GHT	Eenadu	23-01-2026 to 25-01-2026	Live close to nature at Greenwood Heights, Yaprul — clean surroundings, peaceful ambience, refreshing views. Call: 98666 69768.	4657	Melita & Modi Realty Kowkur LLP
2	BRGV	Sakshi	23-01-2026 to 25-01-2026	800 sft modern flats in a semi-gated community. Bloomdale Residency, Genome Valley. Attractive price of ₹37 lakhs. Call: 98666 69768	2961	Modi Realty Genome Valley LLP
3	GMR	Sakshi	23-01-2026 to 25-01-2026	"Move to comfort! Gulabhar Residency, Mallapur offers spacious living and great connectivity. Limited flats—secure your spot today. Call: 95027 59933."	2961	Modi Realty Mallapur LLP
4	MPL	DC	23-01-2026 to 25-01-2026	"Discover rare luxury at Mayflower Platinum, Mallapur. Limited exclusive flats crafted for refined living. Secure your privileged address today. Call: 95023 00311."	3360	Modi Properties Pvt. Ltd.
5	SOV	TOI	23-01-2026 to 25-01-2026	Silver Oak Villas: exclusive gated homes near sacred spaces. Limited units, timeless charm, and peaceful living await in Cherlapally. Call: 96182 47247	1386	Modi Housing Pvt. Ltd.
6	Ramky	Sakshi	23-01-2026 to 25-01-2026	400-seater, 20K sft office in Grade A building, fully furnished, like new. Central AC, Financial District Hyd. Agents welcome. Call: 080-69045556.	2961	Rajesh Khadaka
7	Methodist	TOI	23-01-2026 to 25-01-2026	325 to 2,500 sft retail and office space in well known complex at Abids, Hyderabad. Attractive terms. Agents welcome. Call: 080-69045556.	1386	Modi Builder Methodist Complex
Total amount					19672	
Note: Above amount Rs. 19,672/- to be loaded in Murali - Cash Card						

APPROVED BY
17 JAN 2025
SOHAM MODI