

Weekly - Petty cash / expense card statement

Name		J. NALLA NETHA		Statement date		14/1/26	
Prepared by		J. NALLA		Sign		J. NALLA	
From period				To period			
Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill	
1.							
2.	MED. BUILDING MATERIAL		TO: CHASIRGA PAPER AD	1386	Y N	Y N	
3.					Y N	Y N	
4.					Y N	Y N	
5.					Y N	Y N	
6.					Y N	Y N	
7.					Y N	Y N	
8.					Y N	Y N	
9.					Y N	Y N	
10.	Total			1386	Y N	Y N	
Amount to be credited by				Transfer to Happy card, Transfer to expenses card, Cash reimbursement, Transfer to personal a/c.			
Approved by:				Div. Manager	Accounts Manager	MD	
Sign:							
Date:							

APPROVED BY

14 JAN 2026

Notes: 1. Forward copy of this statement to be submitted before 10th day of the month following the month of expenditure. 2. If required statement to be submitted to the accounts manager and a copy to respective department by Monday. 3. Accounts to be submitted on monthly basis. 4. If required statement to be submitted to the accounts manager and a copy to respective department by Monday. 5. Employees must maintain photocopy of all bills/vouchers for 3 months. 6. Deduction from salary and monetary sanction approved regarding 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week.

MANAGER

DEBIT VOUCHER

Company/Firm	MOD. BUILDING MCKHODIA COMPLEX		
Project			
Voucher No.			
Account head			
Paid to	NANDINI DAS		
Towards/description of work	Tire of India Classifies Paper AD 23/1/26 to 25/1/26		
Location of work			
Amount in Rs.	1386/-		
Amount in words	One thousand three hundred Eighty Six only		
Mode of payment			
	Cheque/trf No.	Date 14/1/26	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
<i>[Signature]</i>			

APPROVED BY

14 JAN 2026

E. PRASAD
MANAGER PROMOTION

Promotions Division		Prepared by: Raju		10-Jan-26		APPROVED BY 12 JAN 2025 SOHAM MODI
Sub- Classified ads		Prepared date: 23-Jan-2026		25-Jan-26		
Publication - From date:		To date:				
Details of classified ads and publishing dates						
Sl.No	Project name	Published in	Publication dates	Classified draft	Amount in Rs.	Billed in
1	OHT	Emendu	23-01-2026 to 25-01-2026	Live close to nature at Greenwood Heights, Yaprul — clean surroundings, peaceful ambience, refreshing views. Call: 98666 69768.	4657	Mehta & Modi Realty Kowkur LLP
2	BRGV	Sakshi	23-01-2026 to 25-01-2026	800 sq modern flats in a semi-gated community. Bloomdale Residency, Genome Valley. Attractive price of ₹37 lakhs. Call: 98666 69768	2961	Modi Realty Genome Valley LLP
3	GMR	Sakshi	23-01-2026 to 25-01-2026	" Move to comfort! Gulmebar Residency, Mallapur offers spacious living and great connectivity. Limited flats—secure your spot today. Call: 95027 59933."	2961	Modi Realty Mallapur LLP
4	MPL	DC	23-01-2026 to 25-01-2026	" Discover rare luxury at Mayflower Platinum, Mallapur. Limited exclusive flats crafted for refined living. Secure your privileged address today. Call: 95023 00311."	3360	Modi Properties Pvt. Ltd.
5	SOV	TOI	23-01-2026 to 25-01-2026	Silver Oak Villas: exclusive gated homes near sacred spaces. Limited units, timeless charm, and peaceful living await in Cherlapally. Call: 96182 47247	1386	Modi Housing Pvt. Ltd.
6	Randy	Sakshi	23-01-2026 to 25-01-2026	400-sq-ft, 20K sq office in Grade A building, fully furnished, like new. Central AC, Financial District Hyd. Agents welcome. Call: 080-69045556.	2961	Rajesh Khadkaia
7	Meridian	TOI	23-01-2026 to 25-01-2026	325 to 2,500 sq retail and office space in well known complex at Abids, Hyderabad. Attractive terms. Agents welcome. Call: 080-69045556.	1386	Modi Builder Methodist Complex
Total amount					19672	
Note: Above amount Rs. 19,672/- to be loaded in Murali - Cash Card						