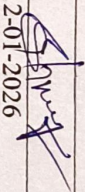
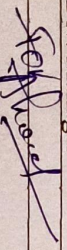


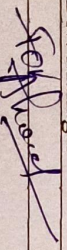
Weekly - Petty cash /expense card statement.

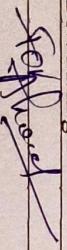
Name	S. Shravya	Statement date	13-01-2026
prepared by	S. Shravya	Sign	
From period	01-01-2026	To period	12-01-2026

Sl No	Debit company	to bio	Debit project	to Description of expenses	Amount	Bill enclosed	GST bill
1.	Dr.Nrk tech Pvt ltd	bio	Nextopolis	Towards amount paid to ganesh electricals for purchase of bit,screws and sponge luppun pattl,araldite.	1080/-	Y	
2.	Dr.Nrk tech Pvt ltd	bio	Nextopolis	Towards payment to bharath petroleum for petrol purpose.	210/-	Y	
3.	Dr.Nrk tech Pvt ltd	bio	Nextopolis				
4.	Dr.Nrk tech Pvt ltd	bio	Nextopolis				
5.	Dr.Nrk tech Pvt ltd	bio	Nextopolis				
			Total		1290/-		

Amount to be credited by ☐ Transfer to Happay card, ☐ Transfer to expense card, ☐ Cash reimbursement, ☐ Transfer to personal a/c.

Approved by:  Div. Manager

Sign: 

Date: 

Accountant

Accounts Manager

MD

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipt of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week.=

DEBIT VOUCHER				
Company/Firm	Dr.NRK Biotech Pvt Ltd			
Project	Nextopolis			
Voucher no.				
Account head				
Credit to	S.Shravya			
Towards/description of work	Towards amount paid to ganesh electricals for purchase of bit,screws and sponge luppum patti,araldite.			
Location of work				
Period	From:	08.01.26	To:	14.01.26
Amount in Rs.	1080/-			
Amount in words	One thousand eighty only			
Moe of payment	Cheque/trf no.	Date	Bank	
Prepared by	Approved by	Receivers name	Receivers signature	
S.Shravya				

Notes:1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.

DEBIT VOUCHER				
Company/Firm	Dr.NRK Biotech Pvt Ltd			
Project	Nextopolis			
Voucher no.				
Account head				
Credit to	S.Shravya			
Towards/description of work	Towards payment to bharath petroleum for petrol purpose.			
Location of work				
Period	From:	08.01.26	To:	14.01.26
Amount in Rs.	210/-			
Amount in words	Two hundred and ten only			
Moe of payment	Cheque/trf no.	Date	Bank	
Prepared by	Approved by	Receivers name	Receivers signature	
S.Shravya				

Notes:1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.

CASH BILL

Cell : 9000567191
9989040500

GANESH ELECTRICAL HARDWARE PAINTS AND SANITARY

Plot No. 21,22,23,24, Near Peddamma Temple, Turkapally,
Shamirpet Mandal, Medchal Malkajgiri Hyderabad- T.S. 500078

No.

Date

3/1/28

M/s

Dr. NRE Biotech Pvt Ltd

Sr. No.	Particulars	Qty.	Rate	Amount
①	Acetate	= 2 1/2		950
②	Sponji	= 2		20
③	Latex Paint	= 81		10
				980
				980
TOTAL				980

INWARD

Inward No:

84/5

Dt:

3/1/28

MRN No:

Dt:

Received By:

Sign:

Dr. NRE Biotech Pvt Ltd

CASH BILLCell : 9000567191
9989040500**GANESH ELECTRICAL HARDWARE PAINTS AND SANITARY**Plot No. 21,22,23,24, Near Peddamma Temple, Turkapally,
Shamirpet Mandal, Medchal Malkajgiri Hyderabad- T.S. 500078No. _____ Date: 28/12/21
M/s: Dr. NRK Biotech Pvt (T)

Sr. No.	Particulars	Qty.	Rate	Amount
01	Cl/wheel	1		100
				100
INWARD				
Inward No:		Dt: 6/15		
MRN No:		Dt:		
Received By:		Sign: Ashu		
Dr. NRK Biotech Pvt (T)				
TOTAL				

Terms and Conditions :
Subject to Hyderabad Jurisdiction.
Goods once sold cannot be taken back or exchanged.

For Ganesh Electrical Hardware Paints and Sanitary

Authorised Signatory



ABHINANDAN FUEL STATION
BPCL DEALER
MURAHARIPALLY
MEDCHAL
R.R.DIST

INV NO.: 105832-ORGNL
RECEIPT: Physical Receipt
VEH NO.: NotEntered
MOB.No : NotEntered
DATE : 12/01/2026
TIME : 10:22:47
NZ NO. : 1
PRODUCT: PETROL
RATE : Rs. 107.49

AMOUNT : Rs. 210.00
VOLUME : 1.95L

THANK U VISIT AGAIN

INWARD

Inward No:

Dt:

MRN No:

Dt:

Received By:

Sign:

DR. R. L. B. P. Tech PVT. LTD

A photograph of a handwritten bill and a pile of screws. The bill is from 'GANESH ELECTRICALS HARDWARE PAINTS AND SANITARY' and is dated 27/7/20. It lists items like '25mm self serr' and '20mm self serr' with quantities and prices. A pile of various screws is shown next to the bill. The background shows a white wall and a green plant.

[illegible]