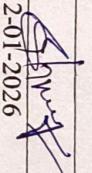
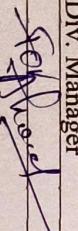


Weekly - Petty cash /expense card statement.

Name	S.Shravya	Statement date	13-01-2026
prepared by	S.Shravya	Sign	
From period	01-01-2026	To period	12-01-2026
SI No	Debit to company	Debit to project	Description of expenses
1.	Dr.Nrk bio tech Pvt ltd	Nextopolis	Towards amount paid to ganesh electricals for purchase of bit,screws and sponge luppum patti,araldite.
2.	Dr.Nrk bio tech Pvt ltd	Nextopolis	Towards payment to bharath petroleum for petrol purpose.
3.	Dr.Nrk bio tech Pvt ltd	Nextopolis	
4.	Dr.Nrk bio tech Pvt ltd	Nextopolis	
5.	Dr.Nrk bio tech Pvt ltd	Nextopolis	
	<b>Total</b>		<b>1290/-</b>
Amount to be credited by	<input type="checkbox"/> Transfer to Happy card, <input type="checkbox"/> Transfer to expense card, <input type="checkbox"/> Cash reimbursement, <input type="checkbox"/> Transfer to personal a/c. <input type="checkbox"/> Other:		
Approved by:	Div. Manager	Accountant	Accounts Manager
Sign:			MD
Date:			

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipted of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week.=

DEBIT VOUCHER			
Company/Firm	Dr.NRK Biotech Pvt Ltd		
Project	Nexropolis		
Voucher no.			
Account head			
Credit to	S.Shravya		
Towards/description of work	Towards amount paid to ganesh electricals for purchase of bit,screws and sponge luppum patti,araldite.		
Location of work			
Period	From: 08.01.26	To: 14.01.26	
Amount in Rs.	1080/-		
Amount in words	One thousand eighty only		
Moe of payment	Cheque/trf no.	Date	Bank
Prepared by	Approved by	Receivers name	Receivers signature
S.Shravya			

Notes:1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.

DEBIT VOUCHER			
Company/Firm	Dr.NRK Biotech Pvt Ltd		
Project	Nexropolis		
Voucher no.			
Account head			
Credit to	S.Shravya		
Towards/description of work	Towards payment to bharath petroleum for petrol purpose.		
Location of work			
Period	From: 08.01.26	To: 14.01.26	
Amount in Rs.	210/-		
Amount in words	Two hundred and ten only		
Moe of payment	Cheque/trf no.	Date	Bank
Prepared by	Approved by	Receivers name	Receivers signature
S.Shravya			

Notes:1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.

CASH BILL

Cell : 9000567191

9989040500

**GANESH ELECTRICAL HARDWARE PAINTS AND SANITARY**Plot No. 21,22,23,24, Near Peddamma Temple, Turkapally,  
Shamirpet Mandal, Medchal Malkajgiri Hyderabad- T.S. 500078

No.

Date 3/1/28

M/s.

D.N.R. Biofeed Pvt Ltd

Sr. No.	Particulars	Qty.	Rate	Amount
1	dolebit	= 1 Kgs	950	950
2	spongi	= 2	20	20
3	lakpam Pat	= 21	10	10

INWARD

Inward No: 1475

Dt: 3/1/28

MRN No:

Dt:

Received By:

Sign:

D.N.R. Biofeed Pvt Ltd

980

TOTAL

980

CASH BILLCell : 9000567191  
9989040500**GANESH ELECTRICAL HARDWARE PAINTS AND SANITARY**Plot No. 21,22,23,24, Near Peddamma Temple, Turkapally,  
Shamirpet Mandal, Medchal Malkajgiri Hyderabad- T.S. 5000787191  
0500  
RY

No.

Date : 20/12/25

M/s.

Dr. NRR BioTech PVT LTD

Sr.  
No.

Particulars

Qty.

Rate

Amount

Dc/wheel

100

100

**INWARD**

Inward No:

Dt: 615

MRN No:

Dt:

Received By:

Sign:

AGW

Dr. NRR BioTech PVT LTD

TOTAL

Terms and Conditions :

Subject to Hyderabad Jurisdiction.

Goods once sold cannot be taken back or exchanged.

For Ganesh Electrical Hardware Paints and Sanitary

Authorised Signalory

300

nd Sanitary



ABHINANDAN FUEL STATION  
BPCL DEALER  
MURAHARIPALLY  
MEDCHAL  
R.R.DIST

INV NO. : 105832-ORGNL  
RECEIPT: Physical Receipt  
VEH NO. : Not Entered  
MOB. NO : Not Entered  
DATE : 12/01/2026  
TIME : 10:22:47  
NZ NO. : 1  
PRODUCT : PETROL  
RATE : Rs. 107.49

AMOUNT : Rs. 210.00  
VOLUME : 1.95L

THANK U VISIT AGAIN

**INWARD**

Inward No:

Dt:

MRN No:

Dt:

Received By:

Sign.

*[Handwritten signature over the signature box]*  
BPCL ProTech PVT LTD

