

**Construction Division - Material Requirement – Site Report**

Company:	M C Modi Educational Trust	Date:	19-01-2026
Site:	MCMET	Prepared by:	S.Shravya
Report From / To	12.01.26 to 18.01.26	Approved by:	Sai K umar
Report Date	19-01-2026		

List of items that require SKU:

List of requisitions where PO/WO not prepared after 3 working days of requisition:

Req No.	Req Date	Serial no of item in Req	Item Description	Coordinate with purchase /procurement and give reason for delay.
20251223018	23.12.25	1	Pump stater panel	Po not done

List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

2026114013	16.01.2026	1	Cutting blade stone/wall-100mm	Delivery by 20.01.26
20260114012	16.01.2026	1	3pin plug conduting bend-25x1.2m & conducting pipe-25x1.2m	Delivery by 20.01.26
20260102002	06-01-2026	1 TO 4	MS Round pipe c-class-80,65,50,32mm dia	Delivery by 21.01.26
2026112012	12.01.2026	1 to 5	Dust pad,mopping cloth,plasic bucket,bombay,coconut broom	Delivery by 20.01.26
20260105014	08.01.2026	1&2	AL Armored cable-3.5corex120sqmm & 4corex16 sqmm	Delivery by 22.01.26
20260112001	13-01-2026	1	Door flush door	Advance payment is pending
20260106017	07-01-2026	1	Hose box singlee door	Delivery by 20.01.26
20260103012	09-01-2026	1 to 2	Smoke detectors adressable,multi sensor detector	Delivery by 20.01.26
20260103018	05-01-26	1	Nylon rope	Delivery by 22-01-26

No. of gate passes issued this week:

No \_\_\_\_\_

From No. \_\_\_\_\_

To No. \_\_\_\_\_

Delivery van site visit on:

Items not ordered but received:

POs to be cancelled – material not required /incorrectly made:

Approved POs – part/full material received – MRN not uploaded:

PO to be closed – part material received – further material not required/will be ordered by new requisition:

Other corrections & remarks:

Details of steel & cement stock

Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site – no of rods	Stock at site in tons	Previous weeks stock in tons	Stock as per M-codex in Kgs
1.	8mm	.395	4.74	0.00	0.00	0.00	0.00
2.	10mm	.617	7.404	0.00	0.00	0.00	0.00
3.	12mm	.89	10.68	0.00	0.00	0.00	0.00
4.	16mm	1.58	18.96	0.00	0.00	0.00	0.00
5.	20mm	2.47	29.64	0.00	0.00	0.00	0.00
6.	25mm	3.86	46.32	0.00	0.00	0.00	0.00
7.	32mm	6.32	75.84	0.00	0.00	0.00	0.00
8.	Binding wire	-		0.00	0.00	0.00	0.00
OPC stock		OPC last weeks stock		PPC/PSC stock	00	PPC/PSC last weeks stock	15
Details		Prepared by		Project Manager			
Sign		S.Shravya		Sai kumar			