

Weekly - Petty cash /expense card statement.

Name	B.Sadhana	Statement date	22-01-2026
Prepared by	B .Sadhana	Sign	
From period	27-12-2025	To period	22-01-2026
SI No	Debit to company	Debit to project	Description of expenses
1.	MHTR	MHTR	BSE CRANE
			Towards Lifting the Machine into DCM
2	MHTR	MHTR	Manyamma
			Towards Part Time Sweeping & Cleaning Charges
3.	MHTR	MHTR	Santosh
			Towards Supply of Tea for Staff & Others
4.	MHTR	MHTR	TGSPDCL
			Towards Electrical Bill Charges
5.	MHTR	MHTR	TGSPDCL
			Towards Electrical Bill Charges
6.	MHTR	MHTR	Sandeesh
			Towards Hamali Charges of Labours
			600/- ✓
			8,343/-
Amount to be credited by		<input type="checkbox"/> Transfer to Happy card, <input type="checkbox"/> Transfer to expense card, <input type="checkbox"/> Cash reimbursement, <input type="checkbox"/> Transfer to personal a/c.	
Approved by:		<input type="checkbox"/> Other _____	
		Accountant	Accounts Manager
			MD

MINISH PARWATI

AKSHAY MHTR

DEBIT VOUCHER

Company/Firm	MODI HOUSING PVT LTD- MHTR		
Project	MHPL@Rampally		
Voucher no.			
Account head			
Paid to	Sandeesh		
Towards/description of work	Towards Hamali Charges Paying to Labours .		
Location of work	MHTR@ RAMPALLY STORES		
Period	From: 22-01-2026	To: 22-01-2026	
Amount in Rs.	Rs.600/-		
Amount in words	Six Hundred Rupees Only.		
Mode of payment	Cheque/	APPROVED	Date
CHEQUE			Bank
Prepared by	Approved by	Receivers name	Receivers signature
Sandhu			

Notes: 1. Print full sheet. 2. ~~NOT USE FOR~~ minor maintenance works. 3. Details of labour, hire charges , material ~~may be~~ printed/written overleaf. 4. Project may differ from location of work.

DEBIT VOUCHER			
Company/Firm	MODI HOUSING PVT LTD- MHBVC		
Project	MHBVC Trading @Rampally		
Voucher no.			
Account head			
Paid to	TCSPL		
Towards/description of work	Towards Payment details of Electrical Bills		
Location of work	MHTR @ RAMPALLY STORES		
Period	From: 01-12-25	To: 30-12-2025	
Amount in Rs.	Rs. 1,844/-		
Amount in words	One thousand Eight Hundred Forty four Rupees only		
Mode of payment	Cheque/trf no.	Date	Bank
Cash			
Prepared by	Approved by	Receivers name	Receivers signature
SADHANA	MINISH PARWATHI		

Notes: 1. Print full speech 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.



Bill Payment Successful
10:59 am on 13 Jan 2026

Electricity bill paid



Southern Power Distribution ₹1,844
company of Telangana Ltd
(TGSPDCL)
110065890



Bill Details



Customer Name : G ANAND KUMAR
Bill Date : 01-Jan-2026



Payment Details



Bill Amount ₹1,844
Total Amount ₹1,844

Transaction ID

NB26011310585786134158442

Bharat Connect Transaction ID

PP016013BB1DR0UIF756



Debited from



XXXXX5161

₹1,844

UTR: 340425980876

Powered by

UPI YES BANK

DEBIT VOUCHER

Company/Firm	MODI HOUSING PVT LTD- MHSVC		
Project	MIPL Trading @Rampally .		
Voucher no.			
Account head			
Paid to	TGSPDCL		
Towards/description of work	Towards Payment details of Electrical Bills		
Location of work	MITTR@ RAMPALLY STORES		
Period	From: 01-12-25	To: 30-12-2025	
Amount in Rs.	Rs.1,644/-		
Amount in words	One thousand Six Hundred forty four Rupees only .		
Mode of payment	Check/Tran ARMED	Date	Bank
Cash			
Prepared by	Approved by MINISH-PARICH	Receivers name	Receivers signature
SADHANA			

Notes:1. Print full sheet 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.



Bill Payment Successful

11:00 am on 13 Jan 2026

Electricity bill paid



Southern Power Distribution **₹1,644**
company of Telangana Ltd
(TGSPDCL)

113663228



Bill Details



Customer Name : R ARCHANA
Bill Date : 08-Jan-2026



Payment Details



Bill Amount **₹1,644**

Total Amount **₹1,644**

Transaction ID

NB26011311003760846622502

Bharat Connect Transaction ID

PP016013BB2R60UL5123



Debited from



XXXXX5161

₹1,644

UTR: 746353963018

Powered by

UPI YES BANK

DEBIT VOUCHER

Company/Firm	MODI HOUSING PVT LTD- MHSVC		
Project	MHTR		
Voucher no.			
Account head			
Paid to	Santosh		
Towards/description of work	Towards supply of tea for staff & others		
Location of work	MHTR@ RAMPALLY STORES		
Period	From: 27-12-2025	To: 04-01-2026	
Amount in Rs.	800/-		
Amount in words	Eight Hundred Rupees Only.		
Mode of payment	Cheque/trf no.	Date	Bank
Cash			
Prepared by	Approved by	Receivers name	Receivers signature
Sadhana.	MINISH PARikh		

Notes: 1. Print full ~~short names~~ be used for all minor maintenance works. 3. Details of labour, hire charges, material may be printed/written overleaf. 4. Project may differ from location of work.

DEBIT VOUCHER

Company/Firm	MODIHOUSING PVT LTD, MHSVC		
Project	MHTR@RAMPALLY		
Voucher no.			
Account head			
Paid to	Manyamma		
Towards/description of work	Towards part time sweeping, for 15 days @1,755/-, Washroom Cleaning @900/- for the Month of DEC-2025..		
Location of work	MHTR- RAMPALLY STORES		
Period	From: 01-12-25	To: 20-12-25	
Amount in Rs.	Rs.2,655/-		
Amount in words	Two Thousand Six Hundred Fifty Five Rupees Only .		
Mode of payment	CHQUE/TT/HD	Date	Bank
CASH			
Prepared by	Approved by	Receivers name	Receivers signature
Sadhana.			

Notes: 1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.

DEBIT VOUCHER

Company/Firm	MODI HOUSING PVT LTD- MHTR		
Project	MHPL@Rampally		
Voucher no.			
Account head			
Paid to	BSE Crane		
Towards/description of work	Towards Lifting the Jaw Crushing Machine , Stone Crushing Machine into DCM .		
Location of work	MHTR@ RAMPALLY STORES		
Period	From: 22-01-2026	To: 22-01-2026	
Amount in Rs.	Rs.800/-		
Amount in words	Eight Hundred Rupees Only .		
Mode of payment	Cheque/trf no.	Date	Bank
CHEQUE			
Prepared by	Approved by 1/22/2026	Receivers name	Receivers signature
Sadhana			

Notes:1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.

