Weekly - Petty cash /expense card statement.

Name	Cf MURALI MOHAN	Statement date	29/1/26
Prepared by	"Pruthvi"	Sign	Pruthvi
From period		To period	

Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	MOD' HOUSING	PVL 410	EBANON UNASIFICO PAICKAD	4657	Y N	Y N
2.					Y N	Y N
3.					Y N	Y N
4.					Y N	Y N
5.					Y N	Y N
6.					Y N	Y N
7.					Y N	Y N
8.					Y N	Y N
9.					Y N	Y N
10.	Total			4657	Y N	Y N

Amount to be credited by: Transfer to Happy card, Transfer to expense card, Cash reimbursement, Transfer to personal a/c. Other:

Approved by:	Div. Manager	Accountant	Accounts Manager	MD
Sign:				
Date:				

APPROVED BY
23 JAN 202[illegible]
PRASAD
MANAGER PROMOTION

Note: 1. Scanned copy of this statement to be submitted before every Friday [illegible] 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipt of scanned statement on Saturday. 4. If original statement with [illegible] of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week.

APPROVED BY
28 JAN 2026
SOHAM MODI

Sub: Classified ads schedule from Feb 26 to Apr 26
Prepared by: Prasad
Prepared date: 27-01-2026

Sl no	Week	Project	Telugu Paper	Telugu Cost (Rs)	English Paper	English Cost (Rs)	Weekly Total Cost (Rs)
1	Week 1 (06 Feb - 08 Feb 2026)	SOV	Eenadu Modi Housing Pvt Ltd	4,657.00	TOI	1,386.00	6,043.00
2	Week 1 (06 Feb - 08 Feb 2026)	GMR	Sakshi Modi Realty Hallmark	2,961.00	DC	3,120.00	6,081.00
3	Week 1 (06 Feb - 08 Feb 2026)	BRGV	Eenadu Modi " Greenstone	4,657.00	DC	3,120.00	7,777.00
4	Week 1 (06 Feb - 08 Feb 2026)	MPL	Sakshi Modi Properties Pvt Ltd	2,961.00	TOI	1,386.00	4,347.00
5	Week 1 (06 Feb - 08 Feb 2026)	GHT	Eenadu	4,657.00	TOI	1,386.00	6,043.00
6	Week 2 (13 Feb - 15 Feb 2026)	SOV	Sakshi	2,961.00	DC	3,120.00	6,081.00
7	Week 2 (13 Feb - 15 Feb 2026)	GMR	Eenadu	4,657.00	TOI	1,386.00	6,043.00
8	Week 2 (13 Feb - 15 Feb 2026)	BRGV	Sakshi	2,961.00	TOI	1,386.00	4,347.00
9	Week 2 (13 Feb - 15 Feb 2026)	MPL	Eenadu	4,657.00	DC	3,120.00	7,777.00
10	Week 2 (13 Feb - 15 Feb 2026)	GHT	Sakshi	2,961.00	DC	3,120.00	6,081.00
11	Week 3 (20 Feb - 22 Feb 2026)	SOV	Eenadu	4,657.00	DC	3,120.00	7,777.00
12	Week 3 (20 Feb - 22 Feb 2026)	GMR	Sakshi	2,961.00	TOI	1,386.00	4,347.00
13	Week 3 (20 Feb - 22 Feb 2026)	BRGV	Eenadu	4,657.00	TOI	1,386.00	6,043.00
14	Week 3 (20 Feb - 22 Feb 2026)	MPL	Sakshi	2,961.00	DC	3,120.00	6,081.00
15	Week 3 (20 Feb - 22 Feb 2026)	GHT	Eenadu	4,657.00	DC	3,120.00	7,777.00
16	Week 4 (27 Feb - 01 Mar 2026)	SOV	Sakshi	2,961.00	TOI	1,386.00	4,347.00
17	Week 4 (27 Feb - 01 Mar 2026)	GMR	Eenadu	4,657.00	DC	3,120.00	7,777.00
18	Week 4 (27 Feb - 01 Mar 2026)	BRGV	Sakshi	2,961.00	DC	3,120.00	6,081.00
19	Week 4 (27 Feb - 01 Mar 2026)	MPL	Eenadu	4,657.00	TOI	1,386.00	6,043.00
20	Week 4 (27 Feb - 01 Mar 2026)	GHT	Sakshi	2,961.00	TOI	1,386.00	4,347.00
21	Week 5 (06 Mar - 08 Mar 2026)	SOV	Eenadu	4,657.00	TOI	1,386.00	6,043.00
22	Week 5 (06 Mar - 08 Mar 2026)	GMR	Sakshi	2,961.00	DC	3,120.00	6,081.00
23	Week 5 (06 Mar - 08 Mar 2026)	BRGV	Eenadu	4,657.00	DC	3,120.00	7,777.00
24	Week 5 (06 Mar - 08 Mar 2026)	MPL	Sakshi	2,961.00	TOI	1,386.00	4,347.00
25	Week 5 (06 Mar - 08 Mar 2026)	GHT	Eenadu	4,657.00	TOI	1,386.00	6,043.00
26	Week 6 (13 Mar - 15 Mar 2026)	SOV	Sakshi	2,961.00	DC	3,120.00	6,081.00
27	Week 6 (13 Mar - 15 Mar 2026)	GMR	Eenadu	4,657.00	TOI	1,386.00	6,043.00
28	Week 6 (13 Mar - 15 Mar 2026)	BRGV	Sakshi	2,961.00	TOI	1,386.00	4,347.00
29	Week 6 (13 Mar - 15 Mar 2026)	MPL	Eenadu	4,657.00	DC	3,120.00	7,777.00
30	Week 6 (13 Mar - 15 Mar 2026)	GHT	Sakshi	2,961.00	DC	3,120.00	6,081.00
31	Week 7 (20 Mar - 22 Mar 2026)	SOV	Eenadu	4,657.00	DC	3,120.00	7,777.00
32	Week 7 (20 Mar - 22 Mar 2026)	GMR	Sakshi	2,961.00	TOI	1,386.00	4,347.00
33	Week 7 (20 Mar - 22 Mar 2026)	BRGV	Eenadu	4,657.00	TOI	1,386.00	6,043.00

DEBIT VOUCHER

Company/Firm	Modi Housing Pvt Ltd		
Project	Sov		
Voucher No.			
Account head			
Paid to	Nandini Ads		
Towards/description of work	Eenadu classified Papers 6/2/26 & 8/2/26		
Location of work			
Amount in Rs.	4657/-		
Amount in words	Four thousand Six Hundred fifty Seven.		
Mode of payment			
	Cheque/trf No.	Date 29/1/26	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
[signature]	[signature]		

APPROVED BY

29 JAN 2026

E. PRASAD
MANAGER PROMOTION