

## Construction Division - Material Requirement – Site Report

Company:	Modi Gv Ventures LLP	Date:	31-01-2026
Site:	VIVOPOLIS	Prepared by:	A. Suresh
Report From / To	29-12-2025 to 30-01-2026	Approved by:	
Report Date	31-01-2026		

**List of items that require SKU:**

List of requisitions where PO/WO not prepared after 3 working days of requisition:

Req No.	Req Date	Serial no of item in Req	Item Description	Coordinate with purchase /procurement and give reason for delay

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**List of requisitions where P.O/W.O is prepared and items have not been received at site beyond the lead time:**

PO No.	PO Date	Serial no of item in PO.	Item Description	Details of discussion with supplier & expected date of delivery

**No. of gate passes issued this week:**

From No.

11

Ta<sub>2</sub>N<sub>2</sub>

M1

### Delivery van site visit on:

28.01.2026

**Items not ordered but received:**

POs to be cancelled – material not required for project

Approved PQs – part/full material received – MTN

Approved FCR - part/full material received - MRN not uploaded:

PU to be closed – part material  
Other corrections & remarks:

**Other corrections & remarks:**

Details of steel & cement stock							
Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in tons	Previous weeks stock in tons	Stock as per M-codex in Kgs
1.	8mm	.395	4.74			..	
2.	10mm	.617	7.404				
3.	12mm	.89	10.68				
4.	16mm	1.58	18.96				
5.	20mm	2.47	29.64				
6.	25mm	3.86	46.32				
7.	32mm	6.32	75.84				
8.	Binding wire	-					

OPC stock		OPC last weeks stock		PPC/PSC stock		PPC/PSC last weeks stock	8
Details		Prepared by		Project Manager			
Sign							

Notes: 1. For missing SKUs send email to [procurement@modiproperties.in](mailto:procurement@modiproperties.in) and post on purchase construction viber group. 2. Send this report to [purchase@modiproperties.com](mailto:purchase@modiproperties.com), [janaki@modiproperties.com](mailto:janaki@modiproperties.com) and [audit@modiproperties.com](mailto:audit@modiproperties.com) on every Saturday. 3. PM shall not leave the site without sending this report. 4. Site engineers to call suppliers for status of delivery. DO NOT CALL PURCHASE. 5. Purchase to send reply to this report before next Saturday. 6. Zoom meeting to be held with purchase coordinator, site and purchase division once a week to discuss this report.

construction viber group 12. Send this  
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end reply to this report before next Saturday