

Monthly Payment Tracker		Month	Dec-25		
Prepared by: Lavanya.D		Note: Month is with reference to due date.			
Date: 30-01-2026					
S No.	Firm / Company	Due day of month	Pay to	Towards	PDC Amount
1	Nilgiri Estates	5	Salaries	Salaries	
2	Nilgiri Estates	5	Rent	Villano-131	
3	MHSVC	5	Salaries	Salaries	
4	Nilgiri Estates	7	TDS	TDS	
5	MHPL Trading	7	TDS	TDS	
6	MHSVC	7	TDS	TDS	
7	Nilgiri Estates	15	PF	PF	
8	MHSVC	15	PF	PF	
9	Nilgiri Estates	15	ESI	ESI	
10	MHSVC	15	ESI	ESI	
11	MHSVC	15	Shreyas Services	House Keeping	
12	Nilgiri Estates	15	Shreyas Services	House Keeping	
13	MHSVC	15	Expert Security Guards	Security Charges	
14	Nilgiri Estates	15	Staff Allowances	Mobile Allowances	
15	MHSVC	15	Staff Allowances	Mobile Allowances	
16	MHPL Trading	20	RCM/GST	RCM payment	
17	Nilgiri Estates	24	TSSPDCL	Electricity Charges	
18	MHSVC	24	TSSPDCL	Electricity Charges	
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					
Total					-
Notes: 1. Include EMI, Utility bills, Rents, GST, TDS, credit card bills, club bills, PF/ESI, Salary, etc.					
2. Sort by due day.					
3. Make PDCs if amount is known. Else make cheque mark not more than approximate amount payable.					
4. PDCs/blank cheques to be prepared.					