

Internal memo no. 903/35/A  
Annexure -D

Cement Blocks – Weekly Delivery Report

Company/ firm:	MC Educational trust	Modi	Requisition nos.:	20260131001	Total PO quantity:	500
Project:	MCMET		PO No.	20260131001	Quantity delivered in earlier period:	-
Block/Flat / Villa no.:			Total material delivered	Yes/ No	Quantity delivered during week:	500
Supplier:	Sri sai vishal enterprises		Close PO:	Yes / No	Balance quantity to be delivered:	-
Sign of security			Sign of Admin		Sign of Project manager	
Date	04-02-2026	Date		04-02-2026	Date	04-02-2026

Details of solid blocks – delivered in earlier period.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.							
2.							
3.							
4.							
Total:				500			

Details of solid blocks – delivered during the week.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.	02-02-26	02:00	16"X8"X6"	500	094	806	20260204061
2.							
3.							
4.							
Total:				500			

Remarks:

Note: 1. Report to be emailed to [purchase@mcdjproperties.com](mailto:purchase@mcdjproperties.com) and [reportaudit@mcdjproperties.com](mailto:reportaudit@mcdjproperties.com) every Saturday. 2. Maintain original along with delivery challans along with photos at site. 3. Report must have totals calculated. 4. Specify block size and block type (solid / hollow). 5. Total quantity and delivered quantity includes all types of blocks. 6. One running report must be made per PO.

# SRI SAI VISHAL ENTERPRISES

## FLY ASH BRICKS

Factory : Godumakunta Vill., Keesara Mdl, Medchal Dist.  
 Office : Street No. 17, Tarnaka, Secunderabad.

No.

094  
500

GSTIN: 36ACZPL1512H1ZF

Date : 02-02-26

M/s.....

M. C. Modi Educational Trust

P.O. No.

20260131001

Date :

S.No.	PARTICULARS	BRICK SIZE	QUANTITY
①	Seal 1 Box	6x8x16	500 nos

MRN #: - 2026020406

V-NO: TS08UE  
9193

Time : 2:00 pm

Date : 02-02-26

INWARD	
Inward No. 506	DT: 2/2/26
Received By	Sign: G

Received the above material  
in good condition

For SRI SAI VISHAL ENTERPRISES

Receiver's Signature



2