

Weekly - Petty cash /expense card statement.

Name	S.Shravya		Statement date	06-02-2026			
prepared by	S.Shravya		Sign				
From period	29-01-2026		To period	04-02-2026			
SI No	Debit company	to Debit project	to Description of expenses		Amount	Bill enclosed	GST bill
1.	GVRC	Innopolis	Towards payment for royal industrial corporation for purchase of powertrip full round gun 15" for fixing of sealent at GV-1 site.		944/-	Y	
2.							
3.						Y	
4.							
5.							
	Total				944/-		
Amount to be credited by: <input type="checkbox"/> Transfer to Happay card, <input type="checkbox"/> Transfer to expense card, <input type="checkbox"/> Cash reimbursement, <input type="checkbox"/> Transfer to personal a/c. <input type="checkbox"/> Other:							
Approved by:	Div. Manager 		Accountant	Accounts Manager	MD		
Sign:							
Date:							

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipt of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MIDs approval is required for expenses of over 10,000/- per week.=

DEBIT VOUCHER			
Company/Firm	GVRC		
Project	Innopolis		
Voucher no.			
Account head			
Credit to	S.Shravya		
Towards/description of work	Towards payment for royal industrial corporation for purchase of powergrip full round gun 15" for fixing of sealent at GV-1 site.		
Location of work			
Period	From:	29.01.2026	To: 04.02.2026
Amount in Rs.	944/-		
Amount in words	Nine hundred and forty four only		
Moe of payment	Cheque/trf no.	Date	Bank
Prepared by	Approved by	Receivers name	Receivers signature
S.Shravya			

Notes: 1. Print full sheet. 2. To be used for all minor maintenance works. 3. Details of labour, hire charges , material may be printed/written overleaf. 4. Project may differ from location of work.

Shravya



ROYAL INDUSTRIAL CORPORATION



Phone : 6649 5952
 Telefax : 2780 5390
 Call : 93910 26019
 97040 87282
 70326 51052
 97055 60230

5-5-189/190/8, Batchu Sarojini Complex; 1st Floor, Ranigunj, Secunderabad - 500 003. Email : royalindustrial@yahoo.co.in Web : www.royalindustrialcorporation.com



GSTIN NO : 36ACQPM0936M2Z1

Tax Invoice

(ORIGINAL FOR RECIPIENT)

Buyer

G.V.RESEARCH CENTRE
 5-4-187/3&4 IIND FLOOR SOHAM MANSION
 MG ROAD SECUNDERABAD
 Telangana , STATE CODE : 36
 PH NO. : 8919278620 ,
 GSTIN NO. : 36AAHCG4562D1ZP

Invoice No.: 11821 Date : 2-Feb-26
 E-Way No.: Date :
 DC No. : Date :
 Order No. : Date :
 L R No. : Date :
 Dispatch :

SI No.	PARTICULAR	HSN / SAC	QTY	Rate	UNIT	DIS %	GROSS	CGST %	SGST %	IGST %
1	POWERGRIP FULL ROUND GUN 15 INCHES	82034090	1.0	800.00	NOS		800.00	9 %	9 %	

INWARD

Inward No: 1788	Dt: 02/02/20
MIRN No:	Dt:
Received By: <i>MIRNA</i>	Sign: <i>[Signature]</i>
G.V.R.C. PVT. LTD.	

IRN No :
 ACK No :

GROSS 800.00

Discount

CGST 9% 72.00

SGST 9% 72.00

TOTAL AMOUNT 944.00

For ROYAL INDUSTRIAL CORPORATION

BANK DETAILS :-

ROYAL INDUSTRIAL CORPORATION

Bank Name : KOTAK MAHINDRA BANK

A/c No : 05542000002532

IFSC : KKBK0007529

Branch : R.P ROAD

TIME : 13:05

[Signature]

Authorised Signatory

MSME No.: UDYAM-TS-02-0035399

DISTRIBUTORS FOR

LUT No.: AD360325065341A Date: 30-3-2025

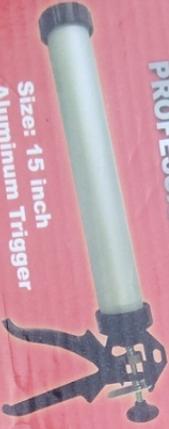


Subject to Secunderabad Jurisdiction



POWERGRIP™

PGCG-15FF
PROFESSIONAL



Size: 15 inch
Aluminum Trigger



Superior
Material

15" CAULKING GUN

PGCG-15FFM
PROFESSIONAL



Size: 15 inch
Aluminum Trigger
Aluminum Cap
Aluminum Inside Parts

