

Construction Division - Material Requirement – Site Report

Company:	M C Modi Educational Trust	Date:	07-02-2026
Site:	MCMET	Prepared by:	S.Shravya
Report From / To	01.02.26 to 07.02.26	Approved by:	Sai K umar
Report Date	07-02-2026		

List of items that require SKU:

List of requisitions where PO/WO not prepared after 3 working days of requisition:

Req No.	Req Date	Serial no of item in Req	Item Description	Coordinate with purchase /procurement and give reason for delay.
20260130014	30-01-26	1	Door flush door with laminate	Po not done
20260203019	03-02-26	1 & 2	MS Round pipe-100x6000mm & 250x6000mm	PO not done
20260124002	24-01-26	1 & 2	Tea cup & Tea flask	Local purchase

List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:

PO No	PO Date	Serial no of item in PO	Item Description	Details of discussion with supplier & expected date of delivery
20260203028	03-02-26	1	HVRC Air Handling unit	Arranging of material
20260203026	03-02-26	1	VRV AC System	Arranging of material
20260202004	02-02-26	2	Welding rod	Part material received
2026013008	31-01-26	1	Pavers interlocking	Delivered by 09-02-26
2026013007	31-01-26	1	Paver interlocking-rectangle-200x100x60mm	Delivered by 09-02-26
20260112001	13-01-26	1	Door flush door with laminate	Part material received
20251223021	28-01-26	1	Pump stater panel	Delivery by 13-02-26

No. of gate passes issued this week:

No

From No.

To No.

Delivery van site visit on:

Items not ordered but received:

POs to be cancelled – material not required /incorrectly made:

Approved POs – part/full material received – MRN not uploaded:

PO to be closed – part material received – further material not required/will be ordered by new requisition:

Other corrections & remarks:

Details of steel & cement stock

Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in tons	Previous weeks stock in tons	Stock as per M-codex in Kgs
1.	8mm	.395	4.74	0.00	0.00	0.00	0.00
2.	10mm	.617	7.404	0.00	0.00	0.00	0.00
3.	12mm	.89	10.68	0.00	0.00	0.00	0.00
4.	16mm	1.58	18.96	0.00	0.00	0.00	0.00
5.	20mm	2.47	29.64	0.00	0.00	0.00	0.00
6.	25mm	3.86	46.32	0.00	0.00	0.00	0.00
7.	32mm	6.32	75.84	0.00	0.00	0.00	0.00
8.	Binding wire	-		0.00	0.00	0.00	0.00
OPC stock		OPC last weeks stock		PPC/PSC stock	10	PPC/PSC last weeks stock	15
Details		Prepared by		Project Manager			
Sign		S.Shravya		Sai kumar			
Date		07-02-2026		07-02-2026			

Notes: 1. For missing SKU's send email to procurement@modiproperties.in and post on purchase construction viber group. 2. Send this report to purchase@modiproperties.com, janaki@modiproperties.com and audit@modiproperties.com on every Saturday. 3. PM shall not leave the site without sending this