

Weekly - Petty cash /expense card statement.

Name	P.Raghu		Statement date	17-02-2026		
Prepared by	P.Raghu		Sign			
From period	01-02-2026		To period	17-02-2026		
Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	MCMET	MCMET	ALL Engineering Company			
2.			Towards Local Purchasing of Clamps for Site use Purpose vide Regl.no:20251229003.	3,363/-	✓	
3.	MCMET	MCMET	ALL Engineering Company			
4.			Towards Local Purchasing Of Clamps For site use Purpose Reg no: 20251229003	5,605/-	✓	
5.	MPPPL-HO	MPPPL-HO	Sri SAI Stationary and Xerox			
6.			Local Purchasing of L-Folder Legal size for HO Use Purpose.	900/-	✓	
7.	GVRC	GVRC	JAI BHAVANI PLASTIC			
8.			Local purchasing of PVC Rope Reg no:20260205014.	1,800/-	✓	
9.				Rs. 11,668/-		
Amount to be credited by						
<input type="checkbox"/> Transfer to Haanay card, <input type="checkbox"/> Transfer to expense card, <input type="checkbox"/> Cash reimbursement, <input type="checkbox"/> Transfer to personal a/c.						
<input checked="" type="checkbox"/> APPROVED						
Approved by:	Div. Manager		Accountant	Accounts Manager	MD	
Sign:	18 FEB 2026					
Date:	MINISH PARIYATHAN					

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipt of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week.

DEBIT VOUCHER

Mc. Modi Educational Trust.

Voucher No. _____

A/c. _____ Date : 17/02/26

Paid to	Ali Engineering Company.	Rs.	Ps.
towards	Local purchasing of clamps for.	3,363/-	
	MEMET site use purpose. Reg no:- 20251229003		
Rupees	Three thousand three hundred and		
	Sixty three Rupees only.		
Paid by	Cheque	Cheque No.	Dated
	Cash	APPROVED	
		Drawn on Bank	
			3,363/-

Prepared by

10 FEB 2026
MINI Approved by
MANAGER PRO

Receiver's Signature

TAX INVOICE

(ORIGINAL FOR RECIPIENT)

ALI ENGINEERING COMPANY
 4-4-36, GUNJ BAZAR, MK STREET
 RANIGUNJ
 SECUNDERABAD
 GSTIN/UIN: 36ADRPE1864E1ZJ
 State Name : Telangana, Code : 36
 Contact : 8652537297
 E-Mail : aliengineeringcompany53@gmail.com
 Consignee (Ship to)

MC MODI EDUCATIONAL TRUST
 5-4-187 SOHAM MANSION '
 MG ROAD SECUNDERABAD
 GSTIN/UIN : 36AAATM5488Q2ZO
 State Name : Telangana, Code : 36

Buyer (Bill to)

MC MODI EDUCATIONAL TRUST
 5-4-187 SOHAM MANSION '
 MG ROAD SECUNDERABAD
 GSTIN/UIN : 36AAATM5488Q2ZO
 State Name : Telangana, Code : 36

Invoice No. 61	Dated 7-Feb-26
Delivery Note	Mode/Terms of Payment 1 Days
Reference No. & Date.	Other References
Buyer's Order No. MR RAGHU	Dated 7-Feb-26
Dispatch Doc No.	Delivery Note Date
Dispatched through BY HAND	Destination
Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	CLAMPS	7326	1,500 NOS	1.90	NOS		2,850.00
							256.50
							256.50
							CGST
							SGST
							Total
			1,500 NOS				₹ 3,363.00

Amount Chargeable (in words)

INR Three Thousand Three Hundred Sixty Three Only

HSN/SAC	Taxable Value	CGST		SGST/UTGST		Total Tax Amount
		Rate	Amount	Rate	Amount	
7326	2,850.00	9%	256.50	9%	256.50	513.00
Total	2,850.00		256.50		256.50	513.00

Tax Amount (in words) : **INR Five Hundred Thirteen Only**

Company's Bank Details
 Bank Name : **CENTRAL BANK OF INDIA**
 A/c No. : **5841248814**
 Branch & IFS Code: **TRIMULGHERRY & CBIN0283477**

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.



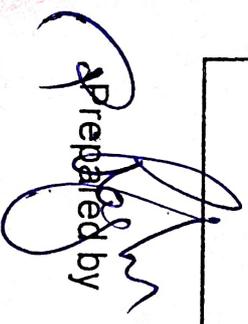
DEBIT VOUCHER

Me Modi Educational Trust

Voucher No. _____

A/c. _____ Date: 17/02/20

Paid to	All Engineering Company	Rs.		Ps.	
towards	Local purchasing of Camps of MARKET site Vide Reg nos - 20251229003				
Rupees	Five thousand Six hundred and Five Rupees only		5,605/-		
Paid by	Cash				
Cheque					
Cash			5,605/-		
Cheque No.					
Dated					
Drawn on Bank					

Prepared by 

10 FEB 20
APPROVED
MANAGER TRC

Receiver's Signature



TAX INVOICE

(ORIGINAL FOR RECIPIENT)

ALI ENGINEERING COMPANY
 4-4-36, GUNJ BAZAR, MK STREET
 RANIGUNJ
 SECUNDERABAD
 GSTIN/UIN: 36ADRPE1864E1ZJ
 State Name : Telangana, Code : 36
 Contact : 8652537297
 E-Mail : aliengineeringcompany53@gmail.com

Consignee (Ship to)
MC MODI EDUCATIONAL TRUST
 5-4-187 SOHAM MANSION '
 MG ROAD SECUNDERABAD
 GSTIN/UIN : 36AAATM5488Q2ZO
 State Name : Telangana, Code : 36

Buyer (Bill to)
MC MODI EDUCATIONAL TRUST
 5-4-187 SOHAM MANSION '
 MG ROAD SECUNDERABAD
 GSTIN/UIN : 36AAATM5488Q2ZO
 State Name : Telangana, Code : 36

Invoice No. 60	Dated 6-Feb-26
Delivery Note	Mode/Terms of Payment 1 Days
Reference No. & Date.	Other References
Buyer's Order No. RAGHU	Dated 6-Feb-26
Dispatch Doc No.	Delivery Note Date
Dispatched through BY HAND	Destination
Terms of Delivery	

SI No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	CLAMPS	7326	2,500 NOS	1.90	NOS		4,750.00
							CGST
							427.50
							SGST
							427.50
Total			2,500 NOS				₹ 5,605.00
							E. & O.E

Amount Chargeable (in words)

INR Five Thousand Six Hundred Five Only

HSN/SAC	Taxable Value	CGST		SGST/UTGST		Total Tax Amount
		Rate	Amount	Rate	Amount	
7326	4,750.00	9%	427.50	9%	427.50	855.00
Total	4,750.00		427.50		427.50	855.00

Tax Amount (in words) : **INR Eight Hundred Fifty Five Only**

Company's Bank Details
 Bank Name : **CENTRAL BANK OF INDIA**
 A/c No. : **5841248814**
 Branch & IFS Code: **TRIMULGHERRY & CBIN0281471**
 for ALI ENGINEERING COMPANY

Declaration
 We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.



Requisition Form

Company Name	M C Modi Educational Trust	Date	29 Dec 2025
Site Or Phase	Manilal Modi Memorial Hospital	Time	08:53:15
For Use In Flat/Villa/Other	For FAS works	Req.No.	20251229003
Material required before date			

S.No	Description	Qty Required	Qty Available at Site	Order Qty	Last Rate	Inward No	Date
1	FIRE1616-Fire & Safety-Cable Clamp-P type-15 mm-Nos.	4,000.00		0	4,000.00	2.00	
2	HARD7695-Hardware-Fischer Plug--6mm-Boxes	30.00	140	0	30.00	196.00	G.P. Subbarao
3	HARD7590-Hardware-SS Screws-Pan Head-8x32mm-pkts	30.00	130	0	30.00	153.00	S.R.

Local Purchase

PO Num	Date	Type	Status	Remarks	Date And Time
20251229003	29 Dec 2025	PO	Open PO		
20251229004	29 Dec 2025	PO	Open PO		
Sno	Role	User	Remarks		Date And Time
1	MEP	M. Ramesh Reddy			29 Dec 2025 08:53:15 am
2	MEP	M. Ramesh Reddy	System Generated: This Requisition Has Been Approved		29 Dec 2025 08:54:04 am

DEBIT VOUCHER

MPPPL-HQ

Voucher No. _____

A/c. _____ Date : 17/02/20

Paid to	Sri Sai Stationary and Xerox	Rs.	Ps.
towards	Local purchasing of 2-folder legal size for 300 Nos for HO use purpose.	900/-	
Rupees	Nine hundred Rupees only	1	
Paid by	Cheque		
	Cash		
	Cheque No.		
	Dated		
	Drawn on Bank		
		900/-	

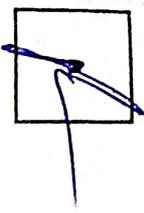
APPROVED

Prepared by

Approved by

MAINISH PARIKH
MANAGER PRO

Receiver's Signature



SRI SAI STATIONERY AND XEROX

MPPL - 410

SRI SAI RESIDENCY COLONY, CHENGICHERLA, HYD-500092

CELL: 9652050153.

Date: 4/02/26

S.No.	PARTICULARS	QTY.	Pc.Rs.	RS.
01.	L-folder Legal size	200 Nos.	Rs. 4/50.	900/-
	TOTAL			900/-

For SRI SAI STATIONERY AND XEROX


Proprietor

SIGNATURE

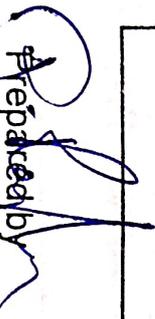
DEBIT VOUCHER

G V Research centre Pvt. Ltd.

Voucher No. _____

A/c. _____ Date : 17/02/2016

Paid to	Jai Bhavani Plastic	Rs.	Ps.
towards	Local purchasing of PVC Rope for GVR site use purpose.	1,800/-	
	Reg no: 20260205014		
Rupees	One thousand eight hundred Rupees Only	1	
Paid by	Cheque		
	Cash		
	Cheque No.		
	Dated		
	Drawn on Bank		
		1,800/-	

Prepared by 

APPROVED

Approved by

MINISH PARIKH
MANAGER FRO

Receiver's Signature



Requisition Form

Company Name	GV Research Centers Pvt. Ltd		Date	05 Feb 2026	
Site Of Phase	Innapolis		Time	01:09:18	
For Use In Flat/Villa/Other	4500		Req.No.	20260205014	
Material required before date					

S.No	Description	Qty Required	Qty Available at Site	Order Qty	Last Rate	Inward No	Date
1	GENE7765-General Items-HDPE Rope---Bundles	20.00		0	20.00	1,120.00	
Add Spec PP plastic binding rope 1-2mm for agromesh tying purpose							

PO Num	Date	Type	Status
20260205019	05 Feb 2026	PO	Open PO

Sno	Role	User	Remarks	Date And Time
1	Const-Data Entry Operator	Kuldeep Krishna		05 Feb 2026 01:09:18 pm
2	Const-Mgr	Subba Reddy S. V.	System Generated: This Requisition Has Been Approved	05 Feb 2026 01:23:50 pm

Prepared By :- Kuldeep Krishna Sign:- Date :- 05 Feb 2026	Approved By:- Sign:- <i>Foral purchase by Roohi sir</i> Date:-
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Note: On receipt of material at site write inward number and date in last two columns

