

Open PO's - Closure form

Name of the Company		Medi reality mallapur			Name of the project		GMR	Remark for closure of
Sl No	PO nos	Material Received	MRN Updated	POD Received	ACS Generator	Bill		
1.	20241018006 ✓	Nil	No	No	No	NA	Part Material received close the po.	
2.	20241214011 ✓	Nil	No	No	No	NA	Part Material received close the po.	
3.	20250120014 ✓	Nil	No	No	No	NA	Material not received close the po.	
4.	20250131021 ✓	Nil	No	No	No	NA	Material not received close the po.	
5.	20250210030 ✓	Nil	No	No	No	NA	Material not received close the po.	
6.	20250210052 ✓	Nil	No	No	No	NA	Material not received close the po.	
7.	20250215052 ✓	Nil	No	No	No	NA	Material not received close the po.	
8.	20250307018 ✓	Nil	No	No	No	NA	Material not received close the po.	
9.	20250515043 ✓	Nil	No	No	No	NA	Material not received close the po.	
10.	20250703021 ✓	Nil	No	No	No	NA	Part Material received close the po.	
11.		Nil	No	No	No	NA	Part Material received close the po.	

Approved by/ prepared by	Purchase	Admin Audit	Site	Soham
	Sadhana	Mahesh bunnas	S.Nagamani	
Sign				
Date	12.01.2026	12.01.2026	12.01.2026	

Notes: 1. This form is to be uploaded in place of MRN & Bills on M-codex before closing the PO. 2. Admin-audit to have a live zoom session with site & purchase to fill this form. 3. Jarak to coordinate preparation of this form.

VERIFIED BY
13 JAN 2026
M. MAHESH KUMAR
MANAGER-AUDIT

APPROVED BY
12 JAN 2026
PROJECT MANAGER

APPROVED BY
SOHAM MODI