

Weekly - Petty cash /expense card statement.

Name		Statement date				
R. Prabha		19/2/26				
Prepared by		Sign				
Prabha		R. Prabha				
From period		To period				
Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	Gov BSNL CHURHE		Gov BSNL CHURHE BAREILLY SHOOPER	4500	Y N	Y N
2.	11		11 111 ce LEARNINGS	4500	Y N	Y N
3.	11		RECHARGES 11	2994	Y N	Y N
4.	11		Looge SHOOPER	1865	Y N	Y N
5.	11		Looge LEARNINGS	1800	Y N	Y N
6.	11		Food allowance	1350	Y N	Y N
7.	11		Travel charges	360	Y N	Y N
8.						
9.						
10.	Total			17369		
Amount to be credited by		Transfer to Happy card, Transfer to expense card, Cash reimbursement, Transfer to personal etc.				
Approved by:		Div. Manager		Accounts Manager		MD
Sign:						
Date:						

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Notes: 1. Summed copy of this statement to be submitted before every Friday. 2. Original vouchers to be attached to this statement and sent to respective account by Monday. 3. Accountants to make payment on receipt of summed statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accountants must get approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week.

From amount Rs. 17,369/- divided as

- 1) Govt Rs. 8684/-
- 2) MDL Rs. 2894/-
- 3) CMK Rs. 2894/-
- 4) BSNL Rs. 2894/-

Total Rs. 17,369/-

19/2/26

### DEBIT VOUCHER

Company/Firm	SON BISU GMA MPL		
Project			
Voucher No.			
Account head			
Paid to	PAPER JENSEN		
Towards/description of work	SON BISU MPL GMA PAPER JENSEN at SIDDHAPET		
Location of work			
Amount in Rs.	4500/-		
Amount in words	FOUR THOUSAND FIVE HUNDRED ONLY		
Mode of payment			
	Cheque/trf No.	Date 19/2/26	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
CPM	<div style="border: 1px solid black; padding: 5px; display: inline-block;"> <b>APPROVED BY</b>                  19 FEB 2026                  E. PRASAD                  MANAGER PROMOTION             </div>		

450000

### DEBIT VOUCHER

Company/Firm			
Project	SOM BSN CMC MPL		
Voucher No.			
Account head			
Paid to	PAPER INSERT		
Towards/description of work	7500/- SOM BSN MPL CMC PAPER INSERT 1 CANISTER		
Location of work			
Amount in Rs.	4500/-		
Amount in words	FOUR THOUSAND FIVE HUNDREDS ONLY		
Mode of payment			
	Cheque/trf No.	Date 19/2/26	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
C. M. W. K.	<div style="border: 1px solid blue; padding: 5px; display: inline-block;"> <b>APPROVED BY</b>  </div>		

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## DEBIT VOUCHER

Company/Firm	SON BSN MPL SON		
Project			
Voucher No.			
Account head			
Paid to	PERSONAL CHARGES		
Towards/description of work	SMS PERSONAL CHARGES SIDDHES SIKARINAGAR 8681000		
Location of work			
Amount in Rs.	2994/-		
Amount in words	TWO THOUSAND NINE HUNDREDS NINETY FOUR ONLY		
Mode of payment			
	Cheque/trf No.	Date 19/2/26	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
C. PRASAD	<div style="border: 1px solid black; padding: 5px; display: inline-block;"> <b>APPROVED BY</b>                  19 FEB 2026                  E. PRASAD                  MANAGER PROMOTION             </div>		

## DEBIT VOUCHER

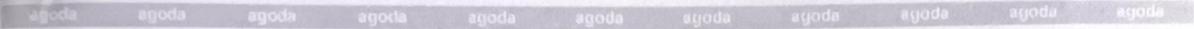
Company/Firm	Soni BSN MP LGR		
Project			
Voucher No.			
Account head			
Paid to	Goda Lodge		
Towards/description of work	Lodge Paper Inkjet Printer		
Location of work			
Amount in Rs.	1865/-		
Amount in words	One thousand Eight Hundred Sixty Five		
Mode of payment			
	Cheque/trf No.	Date 19/2/26	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
CPM-			

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Please present either an electronic or paper copy of your booking confirmation upon check-in.



**Booking ID :** 1980343488  
**Booking Reference No :** 5059885942  
**Client :** Enagandula Prasad  
**Member ID :** 451444867  
**Country of Residence :** India / India  
**Property :** Super Hotel O Grand stay hotels  
**Address :** 7-1-103 Mankammathota, Siddipet, Telangana, India.

Number of Rooms:	1
Number of Extra Beds:	0
Number of Adults:	2
Number of Children:	0
Room Type:	Classic Triple Room
Promotion:	

For Full Promotion details and conditions see confirmation email

Cancellation Policy:

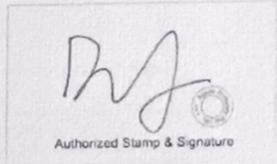
Benefits Included -

**Arrival :** February 6, 2026      **Departure :** February 7, 2026

**Payment Details :**

Please note: Payment for this booking has not been collected by Agoda. Payment for this booking must be collected by the property.

Note to property: Reservation was made under Booking.com booking ID 5059885942



**Remarks :**

**Not Included: Taxes and fees INR 34.0 (Pay at the property)**  
**You will pay INR 1,865.62** to the property on your check-in date of Friday, February 6, 2026.  
 Guest List: Enagandula Prasad  
**All special requests are subject to availability upon arrival**

**Notes**

- **IMPORTANT:** At check-in, you must present a valid photo ID with your address confirming the same name as the lead guest on the booking. For bookings paid with a credit card, you may also need to present the card used to make the payment. Failure to do so may result in the hotel requesting additional payment or your reservation not being honored.
- All rooms are guaranteed on the day of arrival. In the case of a no-show, your room(s) will be released and you will be subject to the terms and conditions of the Cancellation/No-Show Policy specified at the time you made the booking as well as noted in the Confirmation Email.
- The total price for this booking does not include mini-bar items, telephone usage, laundry service, etc. The property will bill you directly.
- In cases where Breakfast is included with the room rate, please note that certain properties may charge extra for children travelling with their parents. If applicable, the property will bill you directly. Upon arrival, if you have any questions, please verify with the property.

## DEBIT VOUCHER

<b>DEBIT VOUCHER</b>			
Company/Firm	SON BSN MPLC NL		
Project			
Voucher No.			
Account head			
Paid to	NATARAJ LODGE		
Towards/description of work	LODGE CHARGES		
Location of work			
Amount in Rs.	1800/-		
Amount in words	One thousand Eight hundred only		
Mode of payment			
	Cheque/trf No.	Date 19/2/26	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
C P W M	<div style="border: 2px solid blue; padding: 5px; display: inline-block;"> <p style="margin: 0;"><b>APPROVED BY</b></p> <p style="margin: 0; color: red;">19 FEB 2026</p> <p style="margin: 0;">E. PRASAD MANAGER PROMOTION</p> </div>		

# S. NATARAJ LODGE

Beside Bus-Stand. Nataraj Complex,  
KARIMNAGAR.

Bill No.

1012

Date

07-02-2026

Sri modi Properties Pvt Ltd.

Address

Hzd.

Date of Arrival

7-2-26

Time

3 Pm

Date of Departure

8-2-26

Time

1 Pm

Registered No.

Room No. 201

No. of days Charged

1

Room Rent

1800 ✓

Room Service Charges

-

Guest Charges

-

Telephones

-

Extras if any

-

Advance

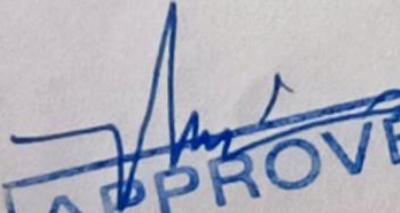
1800 ✓

Balance

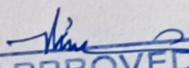
←

Total

1800 ✓

  
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**19 FEB 2026**  
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### DEBIT VOUCHER

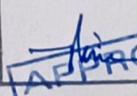
DEBIT VOUCHER			
Company/Firm	SON BIRU C. H. M. P. L.		
Project			
Voucher No.			
Account head			
Paid to	Food allowance		
Towards/description of work	KANTORAN Food allowance PAPER Inset SPPKPT 3		
Location of work			
Amount in Rs.	1350/-		
Amount in words	One thousand three hundred fifty only		
Mode of payment			
	Cheque/trf No.	Date 19/2/26	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
C. H. M. P. L.			

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## DEBIT VOUCHER

Company/Firm	Govt BSNL NPL GMA		
Project			
Voucher No.			
Account head			
Paid to	TOU CHARGES		
Towards/description of work	TOU CHARGES		
Location of work			
Amount in Rs.	360/-		
Amount in words	three hundred sixty only		
Mode of payment			
	Cheque/trf No.	Date 19/2/26	Bank
Prepared by	Approved by	Receivers Name	Receivers Signature
C. N. R. L.	 <b>APPROVED BY</b>		

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Kotak FASTag:Rs.30.00 Toll paid at Shamirpet for TS09FC5821 on 06-02-2026@10:00 .

Kotak FASTag:Rs.78.00 Toll paid at Duddeda To for TS09FC5821 on 06-02-2026@10:57 .

Kotak FASTag:Rs.72.00 Toll paid at Renikunta for TS09FC5821 on 06-02-2026@12:01 .

Kotak FASTag:Rs.72.00 Toll paid at Renikunta for TS09FC5821 on 08-02-2026@14:49 .

Kotak FASTag:Rs.78.00 Toll paid at Duddeda To for TS09FC5821 on 08-02-2026@15:28 .

Kotak FASTag:Rs.30.00 Toll paid at Keesara for TS09FC5821 on 08-02-2026@17:52 .

Total = Rs. 360/-

  
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