

Weekly - Petty cash /expense card statement.

Name	G. Jaikumar		Statement date	23/02/26		
Prepared by			Sign			
From period	23/2/26		To period	26/2/26		
Sl No	Debit to company	Debit to project	Description of expense	Amount	Bill enclosed	GST bill
1.	MPSVC	MPSVC	Petrol conventee Mistake petrol petty	1500	<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> Y <input type="checkbox"/> N
2.	MPSVC	MPSVC	Petrol conventee Mistake petrol petty	1500	<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> Y <input type="checkbox"/> N
3.	MPSVC	MPSVC	Toll Charges	562	<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> Y <input type="checkbox"/> N
4.	MPSVC	MPSVC	Greasing & filter clearing	100	<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> Y <input type="checkbox"/> N
5.	MPSVC	MPSVC	Toll charges	40	<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> Y <input type="checkbox"/> N
6.	MPSVC	MPSVC	fastag recharge	503	<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> Y <input type="checkbox"/> N
7.	MPSVC	MPSVC	Purchasing oil	1550	<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> Y <input type="checkbox"/> N
8.					<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> Y <input type="checkbox"/> N
9.					<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> Y <input type="checkbox"/> N
10.					<input type="checkbox"/> Y <input type="checkbox"/> N	<input type="checkbox"/> Y <input type="checkbox"/> N
11.				Total:	3055	
Amount to be credited by <input type="checkbox"/> Transfer to expense card, <input type="checkbox"/> Cash reimbursement, <input type="checkbox"/> Transfer to personal a/c. <input type="checkbox"/> Other:						
Approved by:		Div. Manager AGM-HR & Admin	Accountant	Accounts Manager	MD	
Sign:						
Date:						

APPROVED BY
26 FEB 2026

Notes: 1. Scanned copy of this statement to be submitted before every Friday 2pm. 2. Original vouchers to be attached to this statement and send to respective accountant by Monday. 3. Accountants to make payment on receipt of scanned statement on Saturday. 4. If original statement with vouchers of last week is not received withhold further payment and salary. 5. Employee must maintain photocopy of all bills/vouchers for 3 months. 6. Division manager and accounts manager approval required for expenses of over 2,000/- per week. MDs approval is required for expenses of over 10,000/- per week

DEBIT VOUCHER

MPSVC

Voucher No. _____

A/c. _____

Date : 25/02/26

Paid to		Rs.	Ps.
NH1 TOLL CHARGES			
towards	WENT TO NEW SITE VISIT WITH	150/-	00
	SITARAM SIR TO WARUNGAJI	150/-	00
		81/-	00
Rupees	FIVE HUNDRED SIXTY TWO	81/-	00
	RUPEES ONLY	50/-	00
		50/-	00
Paid by	Cheque		
	Cash		
Cheque No.	Dated	Drawn on Bank	
			562/-

P. Vamsi
Prepared by

APPROVED BY
25 FEB 2026
Approved by
G. JAI KUMAR
AGM-HR & Admin

P. A. S. 1
Receiver's Signature

National Highways Authority Of India
R.K Jain Infra Projects Pvt.Ltd
Toll-Plaza Name : Jawahar Nagar Toll Plaz
a

(KM186.000-215.000NH-163

)
Section : Mulugugattamma-parsa
(KM 186.000 - 215.000 o

n NH-163)

Ticket No : 75020000378139

Booth & Operator : 02 & TC1505

Date & Time : 07-Feb-26 04:36:02

Vehicle No : TGTR2026

Type Of Vehicle : CAR/JEEP/VAN

Type Of Journey : SINGLE JOURNEY

Method Of Payment: UPI

Fee : Rs. 50.0

.....
* C 7 Q I K H R 5 N 2 N Q R 6 2 *



(Note : Double fare charged due to non compliance of Fastag Rule)

National Highways Authority Of India
R.K Jain Infra Projects Pvt.Ltd

Toll-Plaza Name : Jawahar Nagar Toll Plaza
(KM186.000-215.000NH-163)
Section : Mulugattamma-parsa
(KM 186.000 - 215.000 on NH-1

63)
Ticket No : 75050000370034
Booth & Operator : 05 & TC1517
Date & Time : 07-Feb-26 10:10:25
Vehicle No : TG25TR2026
Type Of Vehicle : CAR/JEEP/VAN
Type Of Journey : SINGLE JOURNEY
Method Of Payment: UPI
Fee : Rs. 50.0

* C 7 Q I S P 5 9 P 2 S K U 0 Q *



(Note : Double fare charged due to non compliance of Fastag Rule)



National Highways Authority of India

National Highways Authority of India
Komatipalli TOLL PLAZA
(NH - 163) Section - KM 54.000 TO KM 153.103

Operator Name : tc07
Ticket No. : 350032007070226114350
Lane : Lane-07
Vehicle Type : CAR/JEEP
Journey : Single
Transaction Type : UPI
Payment Mode : UPI
Toll Fare : 65
Non FasTag Penalty : 16.25
Total Toll Fare : 81.25
Vehicle Reg No : TG08AE7171
Date : 07/02/2026
Time : 11:43:50

(Note: Double Fare charged due to noncompliance of
FASTag Rule)

WISH YOU SAFE AND HAPPY JOURNEY FOR
COMPLAINTS- 24X7 HelpLine NO.1033
Toll Manager Phone Number +91 8130007245



National Highways Authority of India

National Highways Authority of India
Komatipalli TOLL PLAZA
(NH - 163) Section - KM 54.000 TO KM 153.103

Operator Name : tc02
Ticket No. : 350032002070226033248
Lane : Lane-02
Vehicle Type : CAR/JEEP
Journey : Single
Transaction Type : UPI
Payment Mode : UPI
Toll Fare : 65
Non FasTag Penalty : 16.25
Total Toll Fare : 81.25
Vehicle Reg No : TG08AE7171
Date : 07/02/2026
Time : 03:32:48

(Note: Double Fare charged due to noncompliance of
FASTag Rule)

WISH YOU SAFE AND HAPPY JOURNEY FOR
COMPLAINTS- 24X7 HelpLine NO.1033
Toll Manager Phone Number +91 8130007245



NATIONAL HIGHWAYS AUTHORITY
OF INDIA

HYDERABAD YADGIRI TOLLWAY PVT LTD

Plaza Name : Gadar @Km38.100
Section : Hyderabad - Yadgiri
(18.600 to 54.000 on NH-163)
Ticket No. : 01376
Barcode Operator No. : LN001/100237
Date & Time : 07-Feb-2026 01:46:08
Vehicle No. : TG08AE7171
Type of Vehicle : CAR/JEEP/VAN
Type of Journey : SINGLE PASS
Payment mode : UPI
Toll Fee : Rs. 150(120 + 30)

TOTAL FEE : Rs. 150

"WISH YOU SAFE & HAPPY JOURNEY"

"To facilitate sufficient time for
obtaining FASTag, timeline extended
up to 15.02.2021"

"All toll payments via FASTag
only w.e.f. 15 Feb 2021"

"All Exempt users Including Emergency
Vehicles shall be processed thru FASTag
only w.e.f. 15 Feb 2021"



NATIONAL HIGHWAYS AUTHORITY
OF INDIA

HYDERABAD YADGIRI TOLLWAY PVT LTD

Place Name : Gudur @Km38.100
Section : Hyderabad - Yadgiri
(38.000 to 34.000 on NH-163)
TUPPI No : 01385
Booth & Operator No. : LN012/100218
Date & Time : 07-Feb-2026 14:52:33
Vehicle No : TG08AE7171
Type of Vehicle : CAR/JEEP/VAN
Type of Journey : SINGLE PASS
Payment mode : UPI
Toll Fee : Rs. 150(120 + 30)

TOTAL FEE : Rs. 150

"WISH YOU SAFE & HAPPY JOURNEY"
"To facilitate sufficient time for
obtaining FASTag, timeline extended
up to 15.02.2021"
"All Toll payments via FASTag
only w.e.f. 15 Feb 2021"
"All Exempt users Including Emergency
vehicles shall be processed thru FASTag
only w.e.f. 15 Feb 2021"

DEBIT VOUCHER

MPSUC

Voucher No. _____

Date : 20/2/26

A/c. _____

				Rs.	Ps.
Paid to	K.G.N. TYRE				
towards	servicing Creasing & Ribbon Cleaning			400	00
	for TS 100D 3044				
Rupees	Four Hundred only				
Paid by	Cheque No.	Dated	Drawn on Bank	400	00

Prepared by

APPROVED BY

20 FEB 2026
G. VAI KUMAR
AGM-HR & Admin

Approved by

Receiver's Signature



A.G.N. TYRE PUNCTURE SHOP

H.No. 1-36/1, Muraharipalle, Turkapally

Prop. **Md. Khursid**

Cell : 9550417130

No. _____ Date :

Vehicle No. TS 10VD Cell:

3044

Driver Name

S.No.	PARTICULARS	Rate	Amount	
			Rs.	Ps.
1	Puncture Fitting			
2	Opening Fitting			
3	Bolt Fitting			
4	Omni Patch			
5	Tyre			
6	Tube			
7	Flap			
8	Gatter			
9	Grease	250/-		
10	Air Check	50/-		
11	Filter Cleaning	100/-	400	- 0
12	Mota Gatter			
13	1000/20 Tubes			
14	Lorry Nalli Fitting			
15	Wall Pin			
16	Extra Puncture			
17	Tubeless Nalli			
18	Tubeless Puncture			
19	Tubeless Tyre Open & Fitting			
TOTAL			400	= 0

9550417130

Old Tyres, Tube & Flaps Available Here

Signature







DEBIT VOUCHER

MPSVC

Voucher No. _____

Date: 17/2/26

A/c. _____

				Rs.	Ps.
Paid to	<u>Toll Gate IRB</u>				
towards	<u>Toll Gate Fees For TS 100D 304H</u>			<u>40</u>	<u>0</u>
Rupees	<u>Forty Rupees only</u>				
Paid by	<u>Cheque</u> Cash	Cheque No. <input type="text"/>	Dated <input type="text"/>	Drawn on Bank <input type="text"/>	<u>40-0</u>

Prepared by _____

APPROVED BY
25 FEB 2026
G. JAI KUMAR
AGM-HR & Admin

Receiver's Signature

HMDA - HGCL - NORR
IRB Golconda Expressway Private Limited
GST NO. 36AAHC1175P1Z2

Exit Plaza : Keesara (Exit-7)
Entry Plaza : Shamirpet (Exit-7)

Transaction No. : 26100204131304
Booth/ Operator No. : Lane W0: / 10000002
Txn Date : 17-Feb-2026 07:35:04 PM
Vehicle No. : TS08UD344
Vehicle Class : LCV/Mini Bus
Type of Journey : Single Journey
Toll Fee : 40.00
Penalty : 0.00
Total Amount : 40.00
Pmt Mode : Cash

Thank You

Double User Fee Shall be charge in FASTag Lanes.
For any Emergency/ Assistance on ORR Please call
14449

** WISH YOU SAFE and HAPPY JOURNEY **

DEBIT VOUCHER

MPSVC

Voucher No. _____

Date : 19/2/26

A/c. _____

			Rs.	Ps.
Paid to	<u>Fasdag</u>		503	- 4
towards	<u>Fas Tag Recharge for TS104D</u>			
	<u>3044</u>			
Rupees	<u>five Hundred and Three only</u>			
Paid by	Cheque No.	Dated	503 - 4	
	<input type="text"/>	<input type="text"/>		
	Cash	Drawn on Bank		
	<input type="text"/>	<input type="text"/>		

Prepared by _____

APPROVED BY
[Signature]
25 FEB 2026
Approved by
G. JAI KUMAR
AGM-HR & Admin

Receiver's Signature

[Signature]

← FASTag Recharge successful

08:27 AM on 19 Feb 2026

FASTag Recharge for



HDFC Bank - Fastag
TS10UD3044

₹503



Bill Details



Payment details



Bill Amount

₹500

Platform fee(inclusive of GST)

+ ₹3

Total Amount

₹503

Transaction ID

NB26021908273906080173102



Bharat Connect Transaction ID

PP016050BB2OIONI9513



Debited from



XXXXX5894

₹503

UTR: 329549179477



View History



View Receipt



Split Expense



Share Receipt



DEBIT VOUCHER

Voucher No. _____

MPSvc

A/c. _____

Date: 21/2/20

				Rs.	Ps.
Paid to	AMMA Filling station				
towards	Purchase of Ad Blue oil For TS 10			1550	
	WD 30th Bus Purpose				
Rupees	one Thousand Five Hundred and fifty				
	only				
Paid by	<u>Cheque</u> Cash	Cheque No.	Dated	Drawn on Bank	
					1550

Prepared by

APPROVED BY
25 FEB 2020
Approved by
G. JAI KUMAR
AGM-HR & Admin

Receiver's Signature

CASH MEMO

Ph: 6300189852



AMMA FILLING STATION

P.No. 6A,6B,7A,7B, Survey No. 155/1, 156, 157 & 158,
Uppal Mandal, Green Hills Colony, Mallapur, Hyderabad.
Medchal Malkajgiri, Telangana - 500076.

No. **2923**

Date: **18/2/26**

M/s. **TSL0003044**

Vehicle No.

Product	Quantity	Rate		Amount	
		Rs.	Ps.	Rs.	Ps.
Petrol					
ADBIYE Diesel Oil	20 litre			15.50	0
Lubes				1	
TOTAL				15.50	0

Price Inclusive Sales Tax
GSTIN :36A0FPK6215E1Z7

Signature

