Authorization form for handing over the possession of Villa in 'Nilgiri Estate'

Villa No.	3	
Name of Buyer	SUKANYA	

A.	Total sale consideration.	Rs. 25,25,000/-	
В.	Less: Discount for on time payments.	Rs. NIL	
C.	Less: Other discounts	Rs. NIL	
D.	Add: Reg. Charges	Rs.1,51,500	
E.	Add: VAT	Rs. 31,563	
F.	Add: Service Tax	Rs.1,13,625	
G.	Add: GST	Rs. NIL	
Н.	Add: Extra Specs Charges	Rs. (-)12,544 Rs. 5,300+390+849 +35,000 =41,539 Rs.26,89,597 Rs. 1,61,086	
I.	Add: Misc. Charges		
J.	Less: Amount paid		
K.	Balance amount Due		
L.	Refund	Yes No Rs.NIL	
M.	Interest Payable	Yes No Rs. 35,000	
M	Maintenance charges due from	1 st January 2019.	
N	Buyer Info database balance	Rs. 1,61,086	
0	Tally balance	Rs. 1,61,086	
P	Remarks:		
	Corpus fund Rs.30,000/-, 6 months advance maintenance charges @ Rs.1,300/- p.m & Membership fee Rs.50/-collected.		

		Yes/No
	Check List	
1.	Buyer has signed the Association Membership Form /paid fees	
2.	No Due Certificate signed	
3.	6 PDC for Maintenance Charges collected (from 1 st January 2019)	
4.	Buyer has signed Electricity Transfer form & Affidavit on stamp paper	
5.	Corpus fund collected.	
6.	VAT / Service Tax charged on other amounts	

Authorized by: APPROVED BY ishna Prasad Accountant Date: Date:

Note: 1. Update Sale Completed as 'Yes' in the database.

2. Give a copy of Owners Association rule to the buyer.

3. Mention details of eligibility of special offers in remarks column.