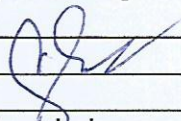
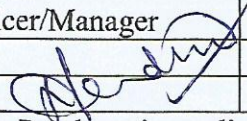
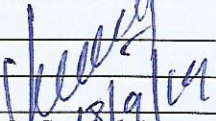


Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Modi realty Mallapur LLP	Date:	17.08.19		
Site:	Gulmohar residency	Prepared by:	N.Narender Reddy		
Report From / To	03.06.19 to 17.08.19	Approved by:	K.Shirish kumar		
Report Date	17.08.19				
List of requisitions numbers missing in the report*:					
List of requisitions where PO/WO not prepared 3 working days after requisition:					
Req No.	Req Date		Item Description	Reason for not preparing PO/WO#	
68045	31.07.19	1	Earth compact machine	Hold by MD	
68049	31.07.19	1	High mast pole	Pending from purchase team	
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:					
Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier ^s	
68005	03.06.19	1	MS Tree Guard	Ready with supplier	
68014	09.07.19	1	Interlocking bricks	Partly received	
68021	16.7.19	1	Inter locking bricks	PO No 60441	
68024	16.07.19	1	Hume pipes NP3	Partly received	
68026	19.07.19	1	Solid blocks	Partly received	
68031	24.07.19	1 to 8	Steel Plates	L/P Raghu follow up	
68033	24.07.19	1	Subabul plants	Under work progress	
68046	31.07.19	2 to 3	GI Roofing sheet	Ready with supplier	
68048	31.07.19	1	GI Sheet	Ready with supplier	
68054	07.08.19	2	4" solid blocks	Supp ling on time	
68057	09.08.19	1,2	Line laser with tripod	Monday will delivery	
68058	09.08.19	1	HDPE Pipe	Ready with supplier	
68059	09.08.19	8	CPVC Pipe 1-1/4"	Monday will delivery	
68061	10.08.19	8	Binding wire	Monday will delivery	
68062	14.08.19	1 to 5	Spray paint	Partly received	
68063	12.08.19	8	Binding wire	Monday will delivery	
68065	14.08.19	1 to 10	PVC Pipe(Electrical)	Monday will delivery	
68066	14.08.19	1 to 10	Electrical wires	Monday will delivery	
68067	14.08.19	1	GP2 Cement	PO No-60823	
No. of gate passes issued this week:	Nil	From No.	Nil	To No.	Nil
Delivery van site visit on:	16.08.19				
Inward report (MRN/other) & stock report emailed in pdf format to	Yes / No				

purchase?					
DC register Sl. No. during the week	From No.	148	To No.	149	63
Items not ordered but received:					
Items sent to HO /vendor that are pending for repair: Nil					
Other corrections & remarks:					
Details	Project Manager	Admin Officer/Manager	Admin Audit		
Sign					
Date					

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajkumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!