

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		27/5/20		Prepared by:		Soumya	
PO/WO no.		67320		PO / WO Date.		19/5/20	
Supplier Name		sslp.		PO/WO amount		2,576.	
Firm/Company		17odi properties		Project		MPL.	
Sl. No.	Bill No.	Bill Date		Bill amount			
1.	11297	21/5/20		2,576			
2.							
3.							
Amount A – Bills total(Excluding Transport & Hamali Charges):						2,576.	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	9416	21/5/20.	79167.	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B – Other Credits :							
Amount C – Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:						2,576	
Amount E – PO / WO value:						2,576	
Amount F – Difference (A – E):							
Quantity received as per PO / WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. ☒ No				
Payment – due date			1/6/20				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Soumya						
Date	27/5/20	27/5/20					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 21-05-2020

Customer Details					Invoice No.	11294		
Modi Properties Private Limited.,					Invoice Date.	21-05-2020		
Sy No. 82/1, Mallapur, Nacharam, Hyderabad					PO No.	67320		
GSTIN : 36AABCM4761E1ZM					PO Date.	19-05-2020		
					Req ID	56950		
					Req Date	18-05-2020		
					Loc Req No	11668		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt	
1	7555 - Stationery - other - Paper - A4 - bundles	4810	10	230.00	2,300.00	12	276.00	
	A4							
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
IGST					2,300.00		276.00	
CGST								
SGST								
Total Taxable Amount								
Total Invoice Amount							2,576.00	

Rupees : Two Thousand Five Hundred Seventy Six Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

Page(s) 1 Of 1

20-05-2020 15:28:43



67320

15.05.20 11:59:02

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	67320	11668
Doc Date	19-05-2020	
Quote No	Nil	
Quote Date	19-05-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7555 - Stationery - other - Paper - A4 - bundles A4	10.00	230.00	0.00	12.00	2,576.00
Total Order Value . . .					2,576.00

Rupees : Two Thousand Five Hundred Seventy Six Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location May Flower Platinum
Sy 82/1, Mallapur, Nacharam.
Phone. 7680971999

Penalty For Delay Nil

Transportation Transport cost shall be borne by us

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : ____/____/____

Requisition Form

Company Name:		Modi Properties Pvt Ltd		Date:		18.05.2020	
Site & Phase :		May Flower Platinum		Time:		12:39	
Supplier				Req.No.		11668	
Material required before date:		21.05.2020		ID No.		56950	

No	Description	Size	Quantity	Units	Inward No	Date
1	Paper Bundles	A4	10	No's		
2						
3						
4						
5						
6						
7						
8						
9						
10						

67320

Remarks: Towards site office use purpose

Prepared By		B.Nandini		Approved by		S.V.Subba Reddy	
Sign.& Date		18.05.2020		Sign. & Date		18.05.2020	

Note: On receipt of material at site write inward number and date in last 2 columns.

Summit Sales LLP

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Supplier / Customer / Transporter - Copy

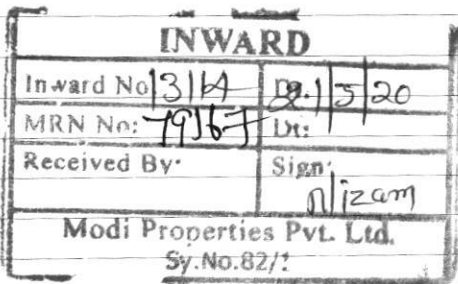
GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 21-05-2020

Customer Details		DC No.	9416
Modi Properties Private Limited.,		DC Date.	21-05-2020
Sy No. 82/1, Mallapur, Nacharam, Hyderabad		PO No.	67320
		PO Date.	19-05-2020
		Req ID	56950
		Req Date	18-05-2020
GSTIN : 36AABCM4761E1ZM		Loc Req No	11668

	Description of Goods	HSN/SAC	Qty
1	7555 - Stationery - other - Paper - A4 - bundles	4810	10
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
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for Summit Sales LLP


 Authorised signatory

Subject to Hyderabad Jurisdiction

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Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 21-05-2020

Customer Details

Modi Properties Private Limited.,
 Sy No. 82/1, Mallapur, Nacharam, Hyderabad

GSTIN : 36AABCM4761E1ZM

Invoice No.	11294
Invoice Date.	21-05-2020
PO No.	67320
PO Date.	19-05-2020
Req ID	56950
Req Date	18-05-2020
Loc Req No	11668

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles A4	4810	10	230.00	2,300.00	12	276.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST	CGST	SGST	Total Taxable Amount		2,300.00		276.00
	138.00	138.00	Total Invoice Amount		2,576.00		

Rupees : Two Thousand Five Hundred Seventy Six Only.

for Summit Sales LLP

Authorised signatory

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