PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	27/5/20	Prepared by:	Sowmya
PO/WO no.	66997	PO / WO Date.	6/5/20
Supplier Name	SSllp.	PO/WO amount	684.20
Firm/Company	Modi properties	Project	MPL.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11292	21/5/20.	684.20
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			684.20.

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9414	21/5/20	79168	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	684.20
Amount E – PO / WO value:	684.20
Amount F – Difference (A – E):	

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	1/6/20.
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]	APPROVED 27 MAY 2020 MINISH PARIKH MANAGER PROCUREMENT [signature]		[signature]		
Date	27/5/20	27/5/20					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. ... MD to approve all bills above 1,00,000/-

TAX INVOICE ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	Invoice No.	11292
Modi Properties Private Limited,.	Invoice Date.	21-05-2020
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No.	66997
	PO Date.	06-05-2020
	Req ID	56649
GSTIN : 36AABCM4761E1ZM	Req Date	05-05-2020
	Loc Req No	11628

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4022 - Consumables - Dettol - NA - nos handwash	3401	6	65.00	390.00	18	70.20
2	4112 - Consumables - Sanitizer - 500 ml - Nos		1	200.00	200.00	12	24.00
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD No. 65615 Date 22/5/20 Sign: SEC'BAD

IGST	CGST	SGST			
			Total Taxable Amount	590.00	94.20
	47.10	47.10	Total Invoice Amount	684.20	

Rupees : Six Hundred Eighty Four and Paise Twenty Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 23-05-2020 15:46:51 Ori

66997
06.05.20 1:44:18

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	66997	11628
	Doc Date	06-05-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	06-05-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4022 - Consumables - Dettol - NA - nos *handwash*	6.00	65.00	0.00	18.00	460.20
2	4112 - Consumables - Sanitizer - 500 ml - Nos	1.00	200.00	0.00	12.00	224.00
				Total Order Value . . .		**684.20**

Rupees : Six Hundred Eighty Four and Paise Twenty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Above order for Labour and staff safety use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	03.05.2020
Site & Phase :	May Flower Platinum	Time:	15:00
Supplier		Req.No.	11628
Material required before date:	06.05.2020	ID No.	56649

No	Description	Size	Quantity	Units	Inward No	Date
1	Gloves	std	12	Pairs X		
2	Sanitizers	std	06	No's		
3	Hand Wash	std	06	No's		
4	PO 66997					
5						
6						
7						
8						
9						
10						

Remarks: Towards safety use purpose

Prepared By	B.Nandini	Approved by	S.V.Subba Reddy
Sign.& Date	03.05.2020	Sign. & Date	03.05.2020

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	9414
Modi Properties Private Limited,.	DC Date.	21-05-2020
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No.	66997
	PO Date.	06-05-2020
	Req ID	56649
GSTIN : 36AABCM4761E1ZM	Req Date	05-05-2020
	Loc Req No	11628

	Description of Goods	HSN/SAC	Qty
1	4022 - Consumables - Dettol - NA - nos	3401	6
2	4112 - Consumables - Sanitizer - 500 ml - Nos		1
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

MODI PROPERTIES PVT. LTD. INWARD No: 38392 Date: 23/5 Sign: PR SEC'BAD

INWARD
No 1315 Dt.21/5/20
No 79168 Dt:
Received By: Sign: 12am
Modi Properties Pvt. Ltd.
Sy.No.82/1

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	11292
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	21-05-2020
	PO No.	66997
	PO Date.	06-05-2020
	Req ID	56649
GSTIN : 36AABCM4761E1ZM	Req Date	05-05-2020
	Loc Req No	11628

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4022 - Consumables - Dettol - NA - nos handwash	3401	6	65.00	390.00	18	70.20
2	4112 - Consumables - Sanitizer - 500 ml - Nos		1	200.00	200.00	12	24.00
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD

Inward No. 1315	Dt: 21/5/20
MRN No. 79168	Dt:
Received By:	Sign: Nizam

Modi Properties Pvt. Ltd.
Sy.No.82/1

IGST	CGST	SGST				
			Total Taxable Amount	590.00		94.20
	47.10	47.10	Total Invoice Amount	684.20		

Rupees : Six Hundred Eighty Four and Paise Twenty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction