PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	27/5/20	Prepared by:	Sowmya.
PO/WO no.	67267	PO / WO Date.	19/5/20
Supplier Name	SS/Up.	PO/WO amount	3,009
Firm/Company	Modi properties	Project	MPL.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11289	21/5/20	1,805.40
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,805.40.

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9411	21/5/20	79169	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,805.40
Amount E – PO / WO value:	3,009
Amount F – Difference (A – E):	

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ ~~Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. ___ /- ☑ No
Payment – due date	1/6/20.
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]	[signature] APPROVED 27 MAY 2020 MINISH PARIKH MANAGER PROCUREMENT		[signature]		
Date	27/5/20	27/5/20					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

ORIGINAL INVOICE

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	11289
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	21-05-2020
	PO No.	67267
	PO Date.	19-05-2020
	Req ID	56949
GSTIN : 36AABCM4761E1ZM	Req Date	18-05-2020
	Loc Req No	11669

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3502 - Computers and Peripherals - Catridge - NA -	37079090	3	510.00	1,530.00	18	275.40
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

MODI PROPERTIES PVT LTD * SEC'BAD * INWARD No. 65612 Date 22/5/20 Sign.

IGST	CGST	SGST	Total Taxable Amount	1,530.00		275.40
	137.70	137.70	Total Invoice Amount	1,805.40		

Rupees : One Thousand Eight Hundred Five and Paise Fourty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

Page(s) 1 Of 1 19-05-2020 3:27:23 PM

67267
15.05.20 11:58:47

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	67267	11669
	Doc Date	19-05-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	19-05-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3502 - Computers and Peripherals - Catridge - NA - nos	5.00	510.00	0.00	18.00	3,009.00
					Total Order Value . . .	**3,009.00**

Rupees : Three Thousand Nine Only.

Terms and Conditions :-

Specification / Brand	All items shall be of Epsion brand,744 model
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for office use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : __________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : __________

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	18.05.2020
Site & Phase :	May Flower Platinum	Time:	12:39
Supplier		Req.No.	11669
Material required before date:	21.05.2020	ID No.	56949

No	Description	Size	Quantity	Units	Inward No	Date
1	Epson printer Ink	250ml	05	Bottles		
2	67267					
3						
4						
5						
6						
7						
8						
9						
10						

APPROVED
19 MAY 2020
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: Towards site office use purpo

Prepared By	B.Na	Approved by	S.V.Subba Reddy
Sign.& Date	18.05.	Sign. & Date	18.05.2020

Note: On receipt of material at site wri ard number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	DC No.	9411
Modi Properties Private Limited,.	DC Date.	21-05-2020
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No.	67267
	PO Date.	19-05-2020
	Req ID	56949
GSTIN : 36AABCM4761E1ZM	Req Date	18-05-2020
	Loc Req No	11669

	Description of Goods	HSN/SAC	Qty
1	3502 - Computers and Peripherals - Catridge - NA - nos	37079090	3
2			
3			
4			
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6			
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MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 38391
Date: 23/5
Sign:

INWARD
Inward No. 3116 Dt. 21/5/20
MRN No. 79169 Dt:
Received By: Sign: Nizam
Modi Properties Pvt. Ltd.
Sy.No.82/1

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	11289
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	21-05-2020
	PO No.	67267
	PO Date.	19-05-2020
	Req ID	56949
GSTIN : 36AABCM4761E1ZM	Req Date	18-05-2020
	Loc Req No	11669

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3502 - Computers and Peripherals - Catridge - NA -	37079090	3	510.00	1,530.00	18	275.40
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD
Inward No 3116 Dt 21/5/20
MRN No 99169 Dt:
Received By: Sign: nlizam
Modi Properties Pvt. Ltd.
Sy.No.82/1

IGST	CGST	SGST				
	137.70	137.70	Total Taxable Amount	1,530.00		275.40
			Total Invoice Amount	1,805.40		

Rupees : One Thousand Eight Hundred Five and Paise Fourty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction