PURCHASE DIVISION (e)

Advice for approval for credit to supplier

Date:	8/5/2020	Prepared by:	K. R. Chalyulu
PO/WO no.	66922	PO / WO Date.	20/4/2020
Supplier Name	SSLLP	PO/WO amount	5,026/-
Firm/Company	SOVLLP	Project	SOVLLP.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11049	21/4/2020	5,026/-
2.			
3.			
Amount A – Bills total(Excluding Transport &Hamali Charges):			5,026/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	9196	21/4/2020	78118	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
Amount B –Other Credits :				—
Amount C –Other Debits :				—
Amount D (D=A+B-C) – Amount to be credited to the supplier:				5,026/-
Amount E – PO / WO value:				5,026/-
Amount F – Difference (A – E):				—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	~~□ Yes – Rs.______/-~~ □ No
Payment – due date	11/5/2020
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]	[signature]		V Swathi		
Date	8/5/2020	8/5/20	8/5/20		11/5/2020		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit.2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wosupto Rs. 5,000/-, Purchase Manager upto 25,000/- and Purchase Director thereafter. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/-

ORIGINAL INVOICE

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UIN: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	11049
SY no:291,Cherlapally,Hyderabad	Invoice Date.	21-04-2020
	PO No.	66922
	PO Date.	20-04-2020
	Req ID	56567
GSTIN : 36ADBFS3288A2Z7	Req Date	17-04-2020
	Loc Req No	155637

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2100 - Carpentry - hardware - Fischer - 6mm - pkts	3926	10	105.00	1,050.00	18	189.00
2	2099 - Carpentry - hardware - Fischer - 5mm - pkts	3926	10	142.00	1,420.00	18	255.60
3	2156 - Carpentry - hardware - S.S. Screws - other - 32 x 6mm		10	135.00	1,350.00	18	243.00
4	2305 - Carpentry - hardware - Wood Screws - 35 x 8	7318	10	44.00	440.00	18	79.20
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65217
6/5/20

IGST	CGST	SGST			
			Total Taxable Amount	4,260.00	766.80
	383.40	383.40	Total Invoice Amount	5,026.80	

Rupees : Five Thousand Twenty Six and Paise Eighty Only.

for Summit Sales LLP

Purchase Order

 07-May-20 10:36:44 AM

66922
06.05.20 1:44:18

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	66922	155637
	Doc Date	20-04-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	20-04-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2100 - Carpentry - hardware - Fischer - 6mm - pkts	10.00	105.00	0.00	18.00	1,239.00
2	2099 - Carpentry - hardware - Fischer - 5mm - pkts	10.00	142.00	0.00	18.00	1,675.60
3	2156 - Carpentry - hardware - S.S. Screws - other - pkts *32 x 6mm*	10.00	135.00	0.00	18.00	1,593.00
4	2305 - Carpentry - hardware - Wood Screws - 35 x 8 mm - nos	10.00	44.00	0.00	18.00	519.20
				Total Order Value . . .		**5,026.80**

Rupees : Five Thousand Twenty Six and Paise Eighty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Villas grills fixing work purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	17.04.2020
Site & Phase :	Silver Oak Villas	Time:	13.30
Supplier		Req. No.	155637
Material required before date:	20-04-2020	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1	SS Screws CSK	32 x 6mm	20	boxes		
2	SS Screws CSK	35 X 8mm	20	Boxes		
3	Fishers	6mm	20	Boxes		
4	Fishers	5mm	20	Boxes		
5						
6						
7						
8						
9						
10						

Remarks: -For villas Grills fixing work purpose

Prepared By	B.Meenakshi	Approved by	
Sign.& Date	17.04.2020	Sign. & Date	8/5/20

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	DC No.	9196
SY no:291,Cherlapally,Hyderabad	DC Date.	21-04-2020
	PO No.	66922
	PO Date.	20-04-2020
	Req ID	56567
GSTIN : 36ADBFS3288A2Z7	Req Date	17-04-2020
	Loc Req No	155637

	Description of Goods	HSN/SAC	Qty
1	2100 - Carpentry - hardware - Fischer - 6mm - pkts	3926	10
2	2099 - Carpentry - hardware - Fischer - 5mm - pkts	3926	10
3	2156 - Carpentry - hardware - S.S. Screws - other - pkts		10
4	2305 - Carpentry - hardware - Wood Screws - 35 x 8 mm - nos	7318	10
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INWARD WITH TIME:
Inward No. 14020 Dt: 21/4/20
MRN No: 78118 Dt: 6/5/20
Received By: Sign:
SILVER OAK VILLAS LLP

INWARD
No: 37987
Date: 6/5
Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UIN: 36ACQFS2044C1Z7

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SY no:291,Cherlapally,Hyderabad	Invoice Date.	21-04-2020
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	PO Date.	20-04-2020
	Req ID	56567
	Req Date	17-04-2020
GSTIN : 36ADBFS3288A2Z7	Loc Req No	155637

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14							
15							

INWARD WITH TIME:
Inward No. 19620 Dt: 21/4/20
MRN No: Dt:
Received By: Sign:
SILVER OAK VILLAS LLP

IGST	CGST	SGST	Total Taxable Amount	4,260.00	766.80
	383.40	383.40	Total Invoice Amount	5,026.80	

Rupees : Five Thousand Twenty Six and Paise Eighty Only.

for Summit Sales LLP