

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 20/5/2020		Prepared by: K. R. Chagula	
PO/WO no. 67075		PO / WO Date. 12/5/2020	
Supplier Name SSLR		PO/WO amount 13,734/-	
Firm/Company SOVLLR		Project SOV.	
Sl. No.	Bill No.	Bill Date	Bill amount
1.	11183	13/5/2020	12,955/-
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			12,955/-
Sl. No.	DC No	DC. Date	MRN No. DC matches MRN
1.	9319	13/5/2020	☐ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
4.			☐ Yes ☐ No
Amount B – Other Credits :			
Amount C – Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			12,955/-
Amount E – PO / WO value:			13,734/-
Amount F – Difference (A – E):			779/-
Quantity received as per PO / WO		☐ Yes ☐ Excess received ☒ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / WO		☐ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ____/- ☐ No	
Payment – due date		25/5/2020	
Remarks: Short received			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager M D
Sign:			Accounts – receiver of bill
Date	20/5/2020	21/5/2020	21/5/2020

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wo upto Rs. 5,000/-, Purchase Manager upto 25,000/- and Purchase Director thereafter. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

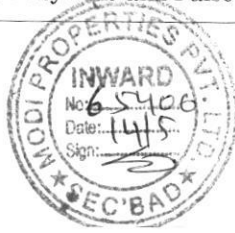
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI- 36ACQES2044C1Z7

1 of 1 : 13-05-2020

Customer Details				Invoice No.		11183	
Silver Oak Villas LLP				Invoice Date.		13-05-2020	
5-4-187/3 & 4, II Floor, MG Road, Secunderabad				PO No.		67075	
				PO Date.		12-05-2020	
				Req ID		56741	
				Req Date		12-05-2020	
GSTIN : 36ADBFS3288A2Z7				Loc Req No		16155	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4793 - Electrical - other - Modular Switch - 6 A - nos B0110	8536	65	36.00	2,340.00	18	421.20
2	4791 - Electrical - other - Modular socket - 6 A - nos B1410	8536	55	65.00	3,575.00	18	643.50
3	4631 - Electrical - other - Modular Plate - 6way - nos BP955	8536	40	57.00	2,280.00	18	410.40
4	4628 - Electrical - other - Modular Plate - 2 way - nos BP922	8536	22	50.00	1,100.00	18	198.00
5	4795 - Electrical - other - Modular Telephone Jack - B4900	8536	44	46.00	2,024.00	18	364.32
6	4585 - Electrical - other - Insulation tape - NA - nos	8546	10	10.00	100.00	18	18.00
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IGST				CGST		SGST	
Total Taxable Amount				10,979.00		1,976.22	
988.11				988.11		Total Invoice Amount	
				12,955.22			
Rupees : Twelve Thousand Nine Hundred Fifty Five and Paise Twenty Two Only.							



for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

(s) 1 Of 1

12-05-2020 3:40:37 PM



67075

06.05.20 1:44:19

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	67075	16155
Doc Date	12-05-2020	
Quote No	Nil	
Quote Date	12-05-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4793 - Electrical - other - Modular Switch - 6 A - nos B0110	65.00	36.00	0.00	18.00	2,761.20
2 4791 - Electrical - other - Modular socket - 6 A - nos B1410	55.00	65.00	0.00	18.00	4,218.50
3 4631 - Electrical - other - Modular Plate - 6way - nos BP955	40.00	57.00	0.00	18.00	2,690.40
4 4628 - Electrical - other - Modular Plate - 2 way - nos BP922	44.00	30.00	0.00	18.00	1,557.60
5 4795 - Electrical - other - Modular Telephone Jack - NA - Nos B4900	44.00	46.00	0.00	18.00	2,388.32
6 4585 - Electrical - other - Insulation tape - NA - nos	10.00	10.00	0.00	18.00	118.00
Total Order Value . . .					13,734.02

Rupees : Thirteen Thousand Seven Hundred Thirty Four and Paise Two Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Head Office
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
Phone. 040-66335551

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty 10 years warranty.

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for HO Renovation purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Silver Oak Villas LLP**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name :

Date : / /

Part received
Tr bill to 11183 Amount to 12,955/-
Balance has to be received 3391
20/5/20

Requisition Form

URGENT

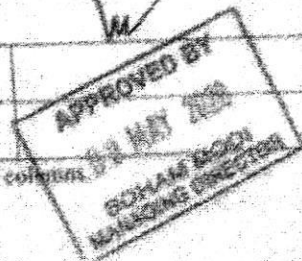
Company Name:		Silver Oak Villas		Date:		07.05.2020	
Site & Phase		Soham mansion (HO)		Time:		02.00 PM	
Supplier				Req. No.		16155	
Material required before date:		Urgent		ID No.		56742	

	Description	Size	Quantity	Units	Inward No.	Date
1	SWITCHES	5 amps	05	Nos		
2	SOCKETS	5 amps	55	NOS		
3	MODEL PLATES	6-way	40	NOS		
4	LAN SOCKET WITH PLATES	STD	44	NOS		
5	TELEPHONE SOCKETS	STD	44	NOS		
6	Ceiling LIGHTS WITH PICTURES	STD	15	NOS		
7	Ceiling FANS	STD	04	NOS		
8	MODEL PLATES	2-WAY	44	NOS		
9	INSULATION TAPES	STD	10	NOS		
10						

Remarks : Material required for HO RENOVATION WORKS

Prepared By	T.SURYANARAYANA	Approved by	
Sign. & Date	07.05.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns



of. mal
9/5/20

Scanned with CamScanner

Dear Purchase Team,
Please arrange material by Tommorrow morning urgently needed material for Head office renovation Works.

T. Suryanarayana
Maintenance Team
Scanned with CamScanner

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

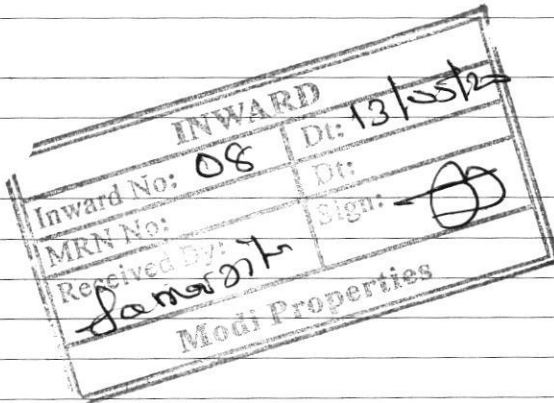
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNIT: 36AC0ES2044C177

1 of 1 : 13-05-2020

Customer Details		DC No.	9319
Silver Oak Villas LLP		DC Date.	13-05-2020
5-4-187/3 & 4, II Floor, MG Road, Secunderabad		PO No.	67075
		PO Date.	12-05-2020
		Req ID	56741
		Req Date	12-05-2020
GSTIN : 36ADBFS3288A2Z7		Loc Req No	16155
	Description of Goods	HSN/SAC	Qty
1	4793 - Electrical - other - Modular Switch - 6 A - nos	8536	65
2	4791 - Electrical - other - Modular socket - 6 A - nos	8536	55
3	4631 - Electrical - other - Modular Plate - 6way - nos	8536	40
4	4628 - Electrical - other - Modular Plate - 2 way - nos	8536	22
5	4795 - Electrical - other - Modular Telephone Jack - NA - Nos	8536	44
6	4585 - Electrical - other - Insulation tape - NA - nos	8546	10
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U3031

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI- 36ACOF52044C177

1 of 1 : 13-05-2020

TRANSIT COPY

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Silver Oak Villas LLP 5-4-187/3 & 4, II Floor, MG Road,Secundrerabad GSTIN : 36ADBFS3288A2Z7				Invoice Date.		13-05-2020	
				PO No.		67075	
				PO Date.		12-05-2020	
				Req ID		56741	
				Req Date		12-05-2020	
				Loc Req No		16155	
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					10,979.00		1,976.22
IGST		CGST	SGST	Total Taxable Amount			
		988.11	988.11	Total Invoice Amount		12,955.22	
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for Summit Sales LLP							

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for Summit Sales LLP